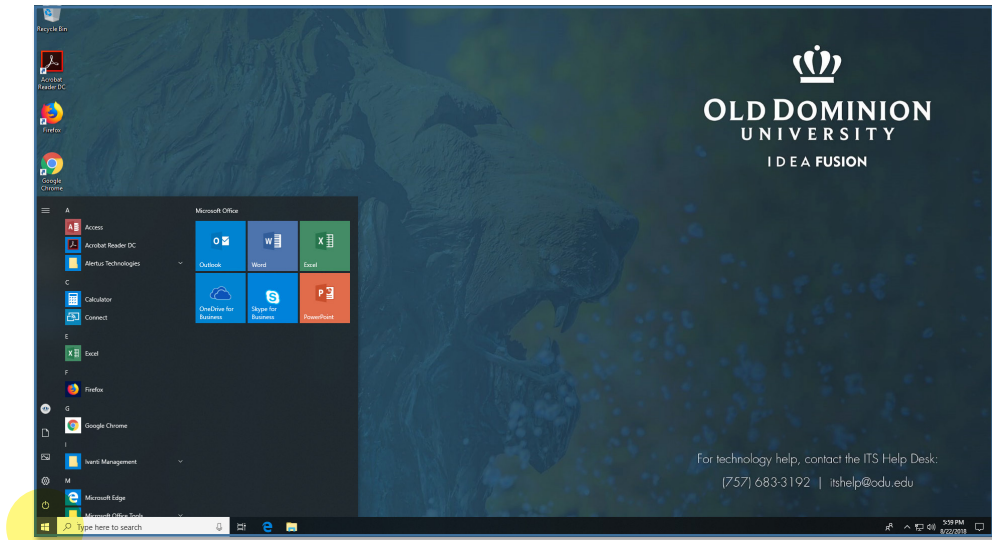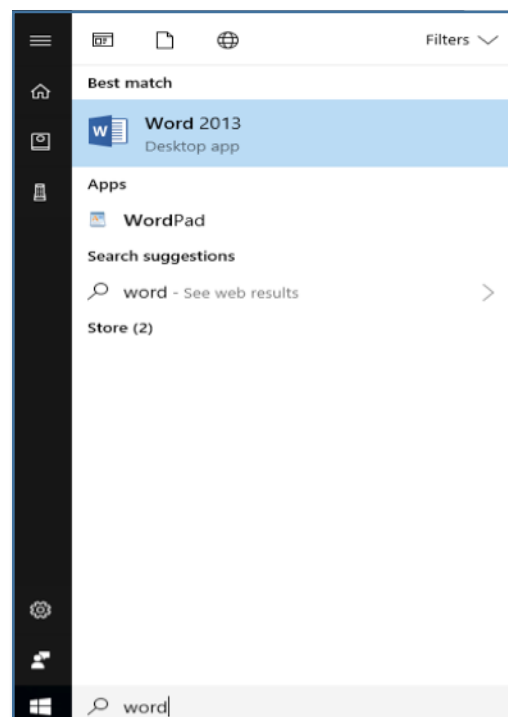# Windows 10
Start Menu

The **Start** button is normally located in the bottom left of the screen. Click the **Start** button to open the Start Menu.

Navigating the Start Menu:

Once you click the Start Button, you can do several things:

1. You can scroll through the list of folders and apps listed.

2. You can begin typing to search for a feature, app or file you are looking for.

Information Technology Services

www.odu.edu/its

(757) 683-3192

itshelp@odu.edu

1100 Monarch Hall

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3. You can also "pin" items to your Start Menu to make finding the item easier. To do this:

    a. Find the item in the Start Menu.

    b. Right click the item you want to pin.

    c. Choose **Pin to start**

4. You can personalize your account by clicking the top icon shown below and selecting **Change Account Settings**. You can also sign out of your PC from here.

    Sign out; change account settings

    File Explorer

    Settings

    Sleep, shutdown or restart your computer