



OLD DOMINION UNIVERSITY

University Policy

Policy #3507

INFORMATION TECHNOLOGY ACCESSIBILITY POLICY

Responsible Oversight Executive:

Vice President for Administration and Finance

Date of Current Revision or Creation:

March 15, 2017

A. PURPOSE

The purpose of this policy is to document the industry best practices with which the University will align its information technology accessibility activities.

B. AUTHORITY

[Code of Virginia Section 23.1-1301, as amended](#), grants authority to the Board of Visitors to make rules and policies concerning the institution. Section 6.01(a)(6) of the [Board of Visitors Bylaws](#) grants authority to the President to implement the policies and procedures of the Board relating to University operations.

[Code of Virginia Section 23.1-1002, as amended](#), Eligibility for Restructured Financial and Administrative Operational Authority and Financial Benefits.

[Americans with Disabilities Act of 1990, as amended \(ADA\)](#), provides a comprehensive national mandate for the elimination of discrimination against individuals with disabilities.

[Rehabilitation Act of 1973, Section 508](#), requires Federal agencies to ensure that electronic and information technology is accessible to employees and members of the public with disabilities to the extent it does not pose an “undue burden.”

C. DEFINITIONS

Accessibility- Refers to the University objective that everyone within the University community, regardless of physical disability, will have the opportunity for appropriate access to information technology.

The World Wide Web Consortium (W3C) - An international organization that develops interoperable technologies to lead the Web to its full potential. W3C is a forum of information, commerce, communication, and collective understanding.

D. SCOPE

This policy applies to all decision makers, developers and planners of University systems and operations related to the conceptualization, design, acquisition, and maintenance of information technology.

E. POLICY STATEMENT

The procurement, development, and/or maintenance of information technology and user support services for persons with disabilities align with accessibility standards specified in [Section 508 of the Rehabilitation Act](#) and in [Web Content Accessibility Guidelines](#) from the [World Wide Web Consortium](#), appropriately tailored to the specific circumstances of the University.

Accessibility standards are designed to evolve and change, as newer technologies are introduced and user needs change. At the same time, the standards maintain a consistent framework for accessibility training and support services. University information technology development, maintenance, training, and support personnel responsible for information technology procurement, programs, and services should possess an appropriate level of technical knowledge related to accessibility standards for persons with disabilities.

F. PROCEDURES

The specific standards to be utilized for compliance with this policy are published on the [Information Technology Services Computing Policies and Standards](#) website. Additional guidelines are available on the [University Web and Digital Communication](#) website.

G. RECORDS RETENTION

Applicable records must be retained and then destroyed in accordance with the [Commonwealth's Records Retention Schedules](#).

H. RESPONSIBLE OFFICER

Chief Information Officer

I. RELATED INFORMATION

[University Policy 4500 - Accommodation for Students with Disabilities](#)
[University Policy 5406 – Accommodations for Individuals with Disabilities](#)
[Information Technology Standard 09.1.0 – Acceptable Use Standard](#)
[Web Content Accessibility Guidelines 1.0](#)
[Web Content Accessibility Guidelines 2.0](#)
[United States Access Board](#)
[Office of Educational Accessibility](#)

