Remote Desktop +
VPN Client (Mac)
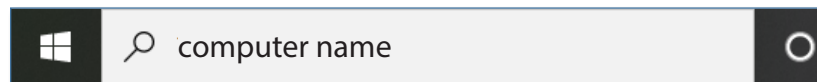
OLD DOMINION
U N I V E R S I T Y

In order to access your ODU Windows 10 computer using Remote Desktop for Mac, your remote computer needs to be connected to the campus VPN.

VPN Access
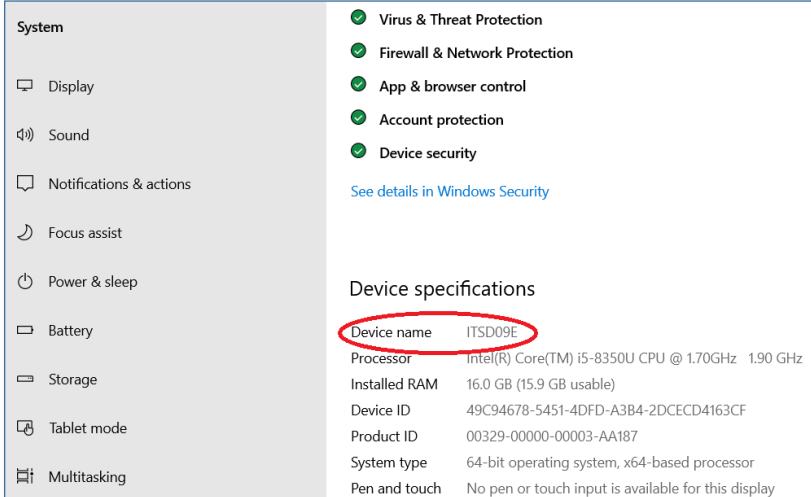
1. Request a VPN account through MIDAS. (More information about account requests here.)

2. Enroll in the Remote User Security Training course. (More information here.)

3. Take and pass the Remote User Security Training course in Blackboard.

4. Download and install the VPN client on your remote computer. (More information here.)

Remote Desktop Access

1. With your supervisor's permission, submit a request for Remote Desktop access at ITS Help Online. Include your supervisor's name in the description field.

2. Your TSP will set up your office workstation to allow remote desktop connections.

3. Find your office computer's name. Type **Computer Name** in the search bar (next to the Windows button in the bottom left corner of the screen).

4. Make a note of the **Device name** found under **Device specifications**.

**Information
Technology
Services**

www.odu.edu/its

📞 (757) 683-3192

✉ itshelp@odu.edu

👤 1100 Monarch Hall

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Using Remote Desktop

1. Download and install the free **Microsoft Remote Desktop 10** client from the App Store on your remote Mac.


2. Connect to the ODU VPN. (More information here.)

3. Launch the Microsoft Remote Desktop app.

4. If you see the following screens, click **Yes** to share usage and performance information with Microsoft, click **Continue** to give the software access to your microphone and camera, and click **OK** on the two MacOS dialog boxes confirming permission.
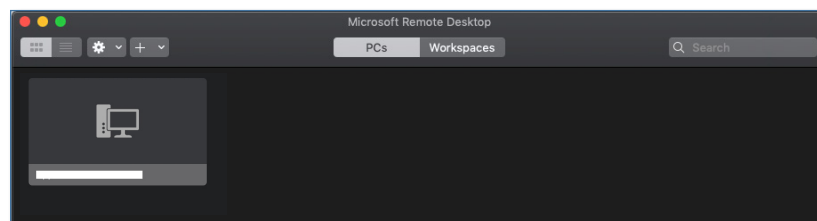
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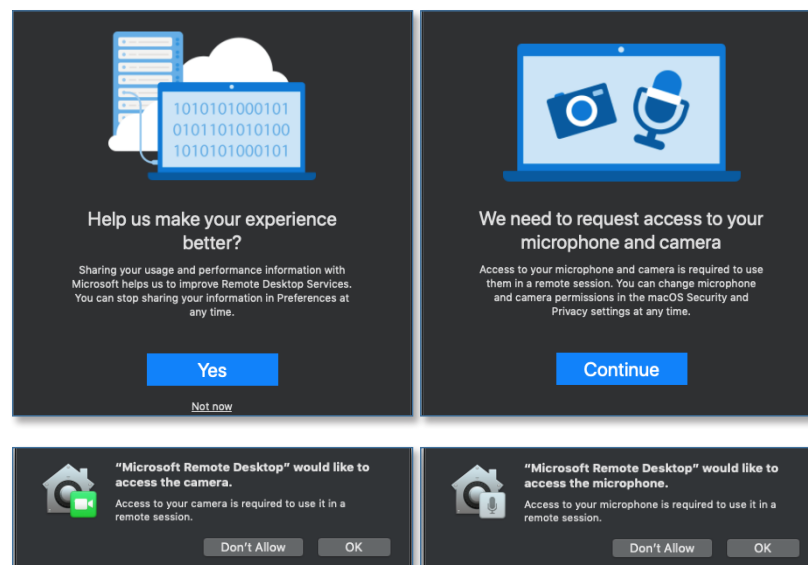
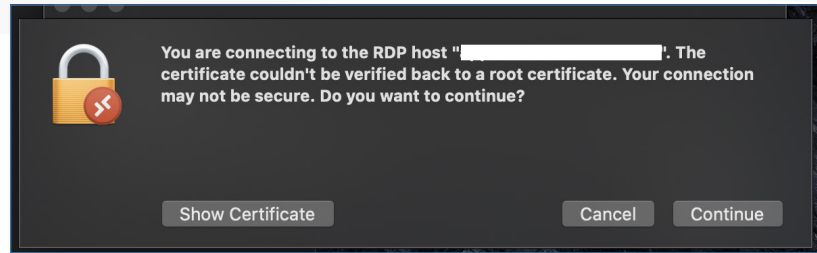5. When the Microsoft Remote Desktop software launches, click **Add PC**.
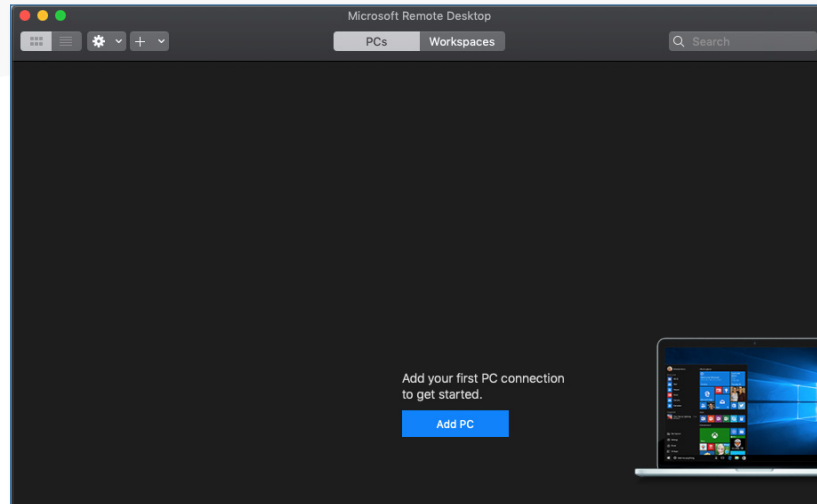
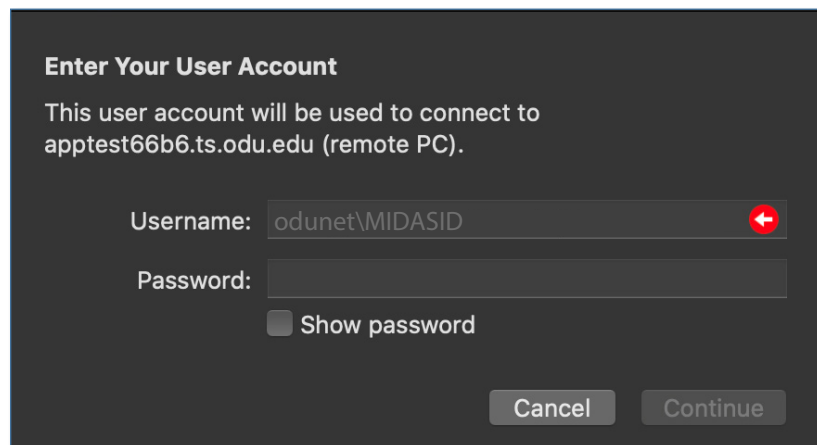6. Type your Windows computer name in the **PC name** box, and click **Add**.
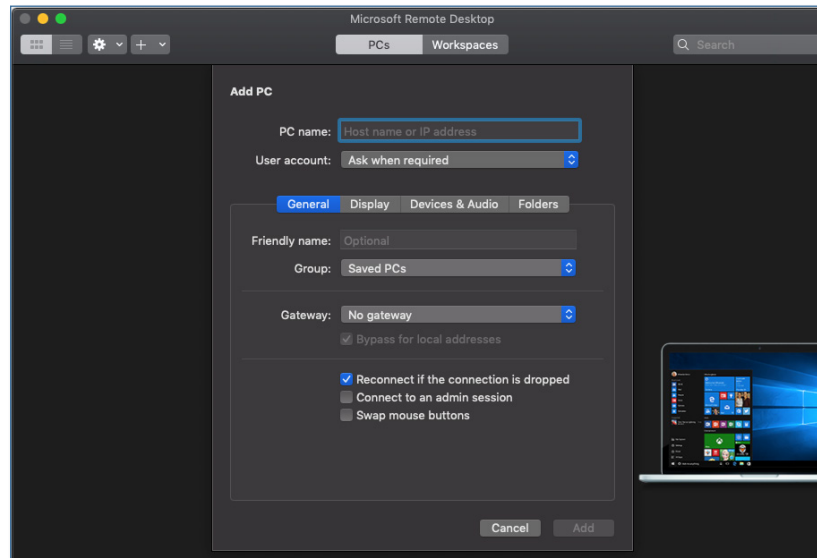
7. You'll see an icon for your computer. Double click to connect.

8. The first time you connect, you'll see a warning about a certificate. Click **Continue**.

9. Enter your MIDAS credentials (the ones you use to log into your work computer), with **odunet** in front of your username, as shown.* Click **Continue**.


If you get a prompt that your Username or Password are incorrect, enter "AzureAD\" plus your staff email address as the Username instead:
***AzureAD\staff@odu.edu***

Ending a Remote Desktop Session

When you are finished working, you have two options:

- **Sign out.** Your desktop applications and files will close, and you will see the login screen the next time you sit down to your computer. Click the **Start** button, look for the avatar icon, and click **Sign out**.
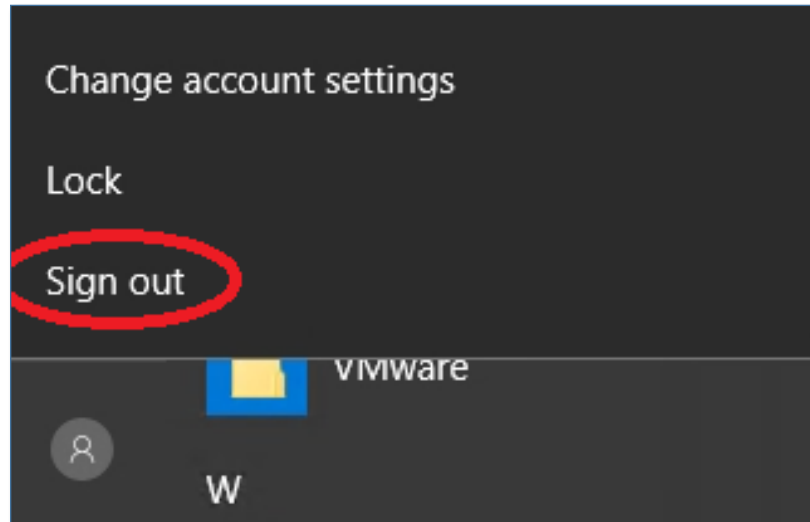
- **Disconnect.** Your applications will continue to run and files will stay open. When you return to the office or establish another remote connection, you can continue working from where you left off. Click the **Start** button, look for the power icon, and click **Disconnect**.
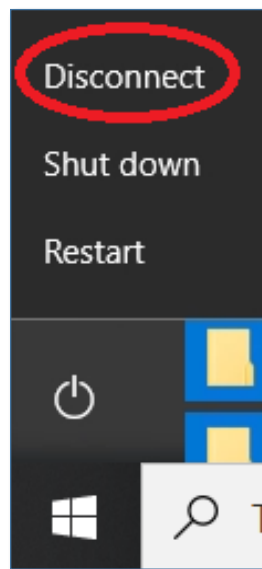
Once you are disconnected from the remote session, disconnect your VPN.

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