

# Provost's Award for Faculty Mentorship

The Office of Academic Affairs values the mentorship of full-time faculty. The Provost's Award for Faculty Mentorship is designed to reflect our value of mentorship and address feedback received from faculty that highlights the need to recognize full-time faculty mentoring efforts. In addition, this honor was created to encourage faculty to become mentors to colleagues. It is our belief that collegial mentorship is key in the advancement and retention of faculty. This honor is one way in which we seek to reward successful mentorship of full-time faculty, as well as to encourage faculty who have not done so to consider mentoring a colleague.

The Office of Faculty Diversity and Retention asks deans to provide a letter of nomination for a candidate from their respective college, which includes a justification for the nomination. One nomination is sought per college. The nominated candidates are asked to electronically submit the following supporting documents, in the following order:

- A list of ODU full-time faculty who they have mentored, along with their rank, over the past three years.
- A summary statement explaining her/his faculty mentorship activities. The statement is limited to one double-spaced page.
- Curriculum Vitae.
- Two letters of support from faculty mentees.
- A letter from the department chair.
- A letter from the dean of the college.

## Letters should address some or all of the following:

- How the mentor developed a supportive mentoring environment.
- Ways in which advice and information sharing helped the mentee reach his or her goals.
- Specific goals achieved by the mentee as a result of the mentoring relationship.
- Ways in which the mentor helped the mentee understand the university environment.
- Ways in which the mentor helped the mentee manage issues of power differentials and inclusion in his or her department, college, and/or university.
- Other mentor attributes that assisted the mentee in feeling supported in the department, college, and university and/or other ways that assisted the mentee in reaching his or her goals.

## Award & Presentation:

Award recipients will receive a certificate and a one-time cash award of \$1,000. They are recognized at the spring Faculty Awards and Retirement Dinner. There is no expectation for the awardee to make a presentation at the dinner. Names of awardees appear on a plaque displayed in a prominent location on the University campus.