

Program Prioritization Task Force
March 10, 2021
Minutes

The Program Prioritization Task Force met electronically via Zoom on Wednesday, March 10, 2021 from 1:00-3:00 p.m.

The task force discussed newsletter on the work of the Task Force that was sent to faculty. The following topics were covered in the newsletter.

- Background for the Task Force
- Why the work is being conducted
- Certificate recommendations
- Early recommendations for administrative units in Academic Affairs
- The data used by the Task Force to review academic and administrative units
- How to communicate with the Task Force
- An explanation of why research productivity has limited significance in the prioritization efforts
- The revised timeline

Feedback from the March 3 Task Force meeting was shared with the Deans. They asked to see the data used by the Task Force

Task Force members were reminded to use the Qualtrics to submit feedback on the preliminary reports to date. They were also asked to continue thinking about a theme to represent the Initiative.

The preliminary report for the College of Sciences was discussed.

The group discussed that going forward the Task Force will need to hone in on recommendations and summarize them in a consistent way. Action items, rationale, and observations should accompany each recommendation. An example of a what a completed template might look like was shared. The following categories could be used for the recommendations.

- Strategic investment – the institution should invest resources to grow or maintain the program.
- Maintain as is – no further action is required; program should not lose or gain resources.
- Maintain with conditions – actions should be taken to maintain the program, such as: reallocate resources, revise curriculum, or adjust concentration or course offerings; if no action is taken, then the recommendation is to restructure/consolidate.
- Restructure/consolidate – program should be restructured or consolidated with another department or program.
- Terminate – program should be terminated.