Honors College Teaching Laboratory
Learning That Works

ePortfolio Newsletter
Sept 22-26

This newsletter shares tips and resources related to ePortfolios, addressing concerns for students and instructors alike, in an effort to support the growing use of digital portfolios in the classroom.

Multimedia Tip:
Finding Multimedia Material

Looking for digital materials licensed for reuse and remixing?

Video: YouTube, Vimeo, TED, others

Images:
- Compfight search interface for Flickr (use the "Creative Commons" license option–this video shows how).
- Google Image Advanced Search
- others

Audio:
- Audio Repositories: Jamendo, ccMixter
- others

Presentations:
- Slideshare, AuthorSTREAM

Alphabetic Texts:
- Scribd, Google Books, others

Other Multimedia, and more

Multimedia Tip:
Attributing

Whether you are using something that is copyrighted or Creative Commons licensed, whether you uploaded or embedded it, *you must provide adequate attribution*. Attribution is important for two reasons:
1. to give credit where credit is due, and
2. providing a trail back to where you originally found the media.

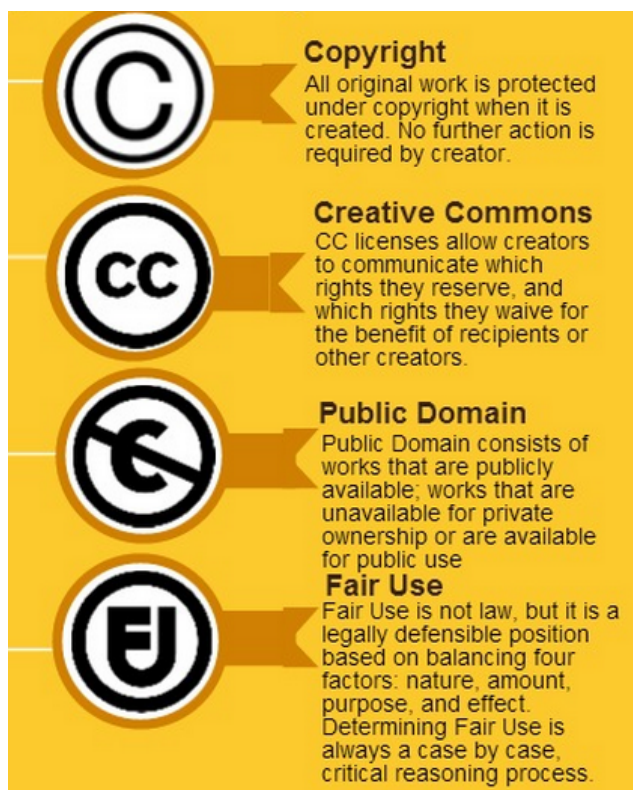Make sure you cite in such a way that:
- distinguishes your work from the work you are citing,
- provides a path back to where you found the original text, and
- does not disrupt the flow of your own text.

See these guides for citing digital sources in **APA**, **MLA**, or **CMS**.

Multimedia Tip:
Using Multimedia Material

Just because a resource is licensed for reuse, *doesn't necessarily mean it is licensed for you to remix/edit it*. Determine the licensing as you decide whether you are adding the resource to your text without changing it or if you are editing it further.

See this **Flowchart** regarding copyright and editing.*

Copyright
All original work is protected under copyright when it is created. No further action is required by creator.

Creative Commons
CC licenses allow creators to communicate which rights they reserve, and which rights they waive for the benefit of recipients or other creators.

Public Domain
Public Domain consists of works that are publicly available; works that are unavailable for private ownership or are available for public use

Fair Use
Fair Use is not law, but it is a legally defensible position based on balancing four factors: nature, amount, purpose, and effect. Determining Fair Use is always a case by case, critical reasoning process.

Zeidenberg, M., & Rosenthal Tolisano, S. (2014). *You want to know about copyright in education [Infographic]*. Langwitches. Retrieved from http://langwitches.org/blog/2014/06/10/copyright-flowchart-can-i-use-it-yes-no-if-this-then/

Google Drive Instruction

	Can view	Can comment	Can edit	Is owner (default upon creation)
View files and folders	x	x	x	x
Download or sync files to another device	x	x	x	x
Make a copy of files to save in Google Drive	x	x	x	x
Comment or make suggested edits on Google Docs, Sheets, and Slides		x	x	x
Edit documents, spreadsheets, presentations, and Google Drawings			x	x
Share or unshare files with others			x	x
Add or remove files from a folder			x	x
Upload and delete file versions 🔗			x	x
Delete files and folders				x
Transfer ownership of files and folders to others				x

When **sharing** or **collaborating** within Drive, you can control who has access to your material. You can also control to what degree others can interact with your material. Check your **permissions** carefully. ODU now has Lynda; check out these videos on sharing files and working with shared files.

Student Tip

Just as you control access to your work, the work of others deserves consideration and proper credit. If you are unsure on whether you need to cite a multimedia source, consider the following possibilities:

1. **Create** your own media (Does not infringe on copyright; citation not necessary).
2. Search for **Public Domain** media (Copyright has been voluntarily released or has expired; citation not *legally* necessary, but in academia it is *required*).
3. Search within the **Creative Commons** domain (Verify the requirements under the license. Respect these requirements. *Cite*).
4. Determine if your use of copyrighted material fall under **Fair Use.** (Watch this "Disney" video for further info).

Exemplary ePortfolios!
- Margaret Van Hook
- Victoria Simonyakina

Teacher Tip

Having your students save their work in Drive does not mean they are constrained to using Drive's programs to create texts (Documents, Forms, Spreadsheet, Presentation, etc.). You may have your students create new material using a wide variety of digital programs and still find ways to *archive their work* in Drive.

For instance, if you have students uploading to or composing mostly in spaces such as Google Sites and Blackboard, encourage them to **simultaneously upload that material** to their Drive course folder. Alternatively, students can **copy material** already shared in such spaces, **pasting them** into the proper text generator (for example, copying discussion posts into a Drive Document, or taking screenshots of online work and uploading it to a specific folder for that assignment).
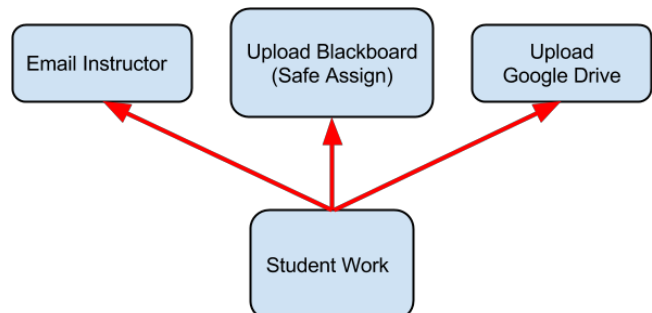
Fall 2014 Workshops & Open Lab Hours

You may see the [Google Calendar of Events here](#). To subscribe to the calendar, select the link in the lower right hand corner. If you would like to learn more about using Google Calendars for your own purposes (organizing work, scheduling organization meetings, marking course deadlines), [watch this video for further tips](#)!

Though the workshops are scheduled for two hour sessions, please feel free to attend, even if you cannot stay the whole time or have to come late.

Workshop:
Developing in Drive & Multimedia Content

Sept 30 (Tuesday) 12 pm - 2 pm: BAL 2027
Oct 1 (Wednesday) 12 pm - 2 pm: Student Success Testing Center Rm. 1105
Oct. 6 (Mon) 5 pm - 7 pm: Location TBD
Oct. 15 (Wednesday) 12 pm - 2 pm: Student Success Testing Center Rm. 1105

Workshop:
Presentation Portfolios & Cover Letters (Drive, Wix, WP, & Sites)

Nov 3 (Mon) 10 am -12 pm: BAL 2019
Nov 4 (Tues) 10 am -12 pm: BAL 2027
Nov 11 (Tues) 12 pm - 2 pm: BAL 2027
Nov 12 (Wed) 12 pm -2 pm: Student Success Testing Center Rm. 1105
Nov 17 (Mon) 5 pm - 7 pm: Location TBD
Nov 26 (Wednesday) 12 pm - 2 pm: Student Success Testing Center Rm. 1105

Open Lab
10 am - 4 pm: BAL 2027
Oct 20 (Mon)
Oct 21 (Tues)
Oct 29 (Wed)
Oct 30 (Thur)

Open Lab
10 am - 4 pm: BAL 2027
Dec 1 (Mon)
Dec 2 (Tues)
Dec 8 (Tues)
Dec 9 (Wed)

Support/ Resources

Students, want additional help? Don't forget to visit the Academic Coaches in the [Student Success Center](#) (the same building as the Honors College). [Schedule your appointment with one here](#)!

Students and Instructors, visit the ePortfolio Learning Coordinator, Megan Mize, in the Student Success Center (Rm 2022). Contact her at mmize@odu.edu.