



# Christine Maria Emergency Grant

The Christine Maria Emergency Grant Fund (CMEG) was established to assist in the retention and success of Old Dominion University students. Funding is available for financial support due to unforeseen circumstances. **Students who have previously received an award during any time of their enrollment at ODU are ineligible for additional funding.**

## OVERVIEW

Requests for assistance are considered on the basis of what is recognized as a documented unforeseen circumstance. Unforeseen circumstances **could include**, *but are not limited to*:

REASON	EXAMPLES	SUGGESTED SUPPORTING DOCUMENTS
Financial Hardship	Permanent layoff of a parent or loss of job Accident Family Bankruptcy Death of a parent	Employment letters; bank statements; tax records; notification of intent to shut-off utilities; etc. Bank statements; proof of bankruptcy; etc.
Medical	Major medical (life-changing)	Medical Bills; Doctor's Letters; etc.

The CMEG funds are administered by the Office of Student Ombudsperson Services.

## ELIGIBILITY CRITERIA

- Student is limited to one grant during enrollment at ODU
- In good academic standing (minimum 2.0 cumulative GPA).
- Registered current and/or future term(s) in a degree seeking program.
- Able to provide sufficient documentation to support financial hardship.

## PROCESS

- Student must submit an application with supporting documentation to include a written request outlining the basic circumstances and need.
- Financial and academic records will be reviewed.
- The student may be requested to participate in an interview when deemed necessary by the CMEG Review Committee.
- All communications will be sent to the student's ODU email account. All decisions are final.
- Grant funds will not be awarded directly to the student. Grant funds will be disbursed to agencies or individuals for which funds were requested. If approved, disbursement of funds may take up to 4 weeks.
- **Incomplete applications will be returned to the applicant without review.**

## GENERAL INFORMATION

- NOTE: Receiving funds may affect financial aid award.
- ODU reserves the right to request repayment of any funds disbursed or pursue legal action in recovery of funds from the student if it is discovered that the student provided false information.

Return completed form to: →Old Dominion University, Student Ombudsperson Services Office (S.O.S.) located in the Dean of Students Office, 2008 Webb Center, Norfolk, VA 23529-0058 ; FAX 757-683-5715; email: [oducares@odu.edu](mailto:oducares@odu.edu)



