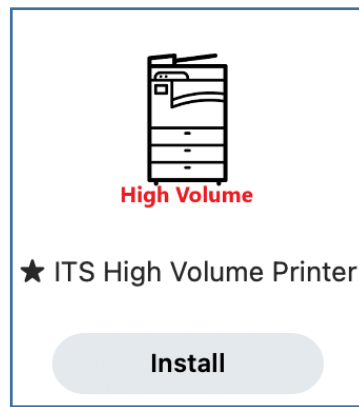# Print to the ODU High-Volume Printer (Mac)

Information Technology Services provides high-speed, high-volume printing for all faculty and staff. If you have a print job totaling more than 50 pages, you can print directly from your computer to our Operations Center in the Engineering & Computational Sciences Building.
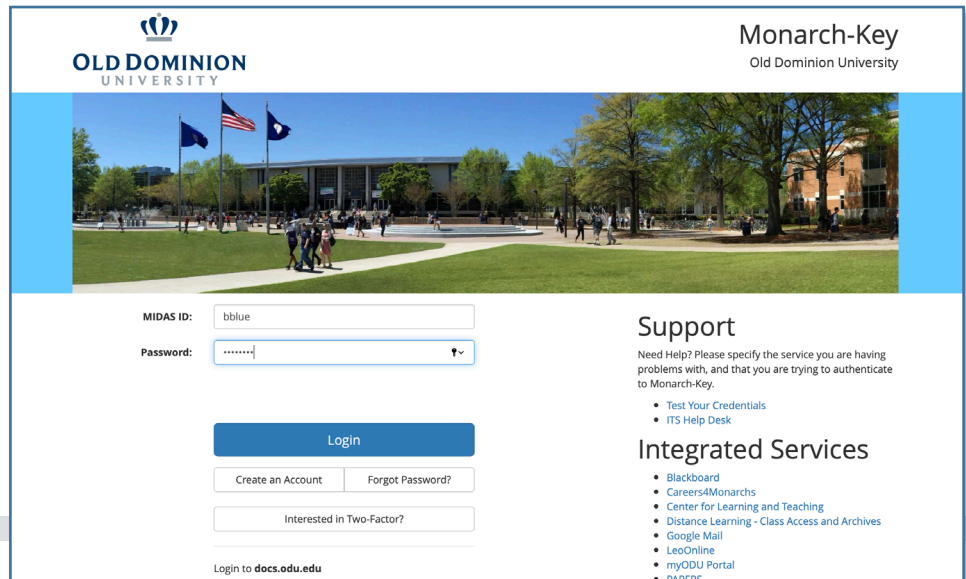
Download and install print driver

From an ODU-managed device:

1. Open the Self Service Portal.

2. Look for the **High Volume Printer** icon and click **Install**.

From a personal device:

1. Go to https://docs.odu.edu/restricted/software/studfacstaff/HighVolumePrinterMac.dmg.

2. The driver will download after you log in with your MIDAS ID and password.

3. Begin the installation by double-clicking the .dmg file you just downloaded.
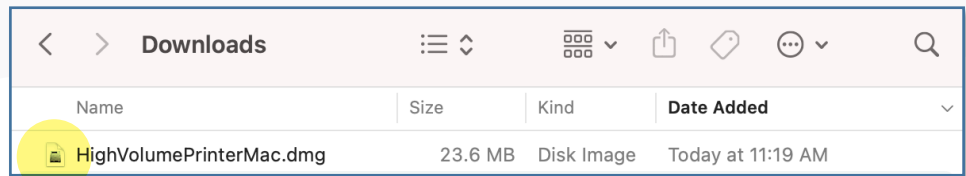
4. Double-click the package to start the install.
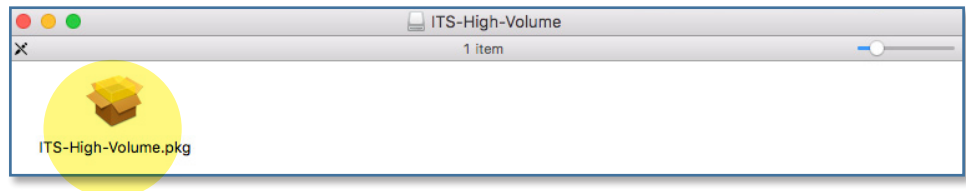
5. If your security preferences don't allow installation from unidentified developers, you'll have to take these few extra steps. (Otherwise, skip to step 6.)

   a. To continue with the installation, click **OK**.

   b. This will open your System Preferences. Select **Security & Privacy**.

   c. In the Security & Privacy pane, click **Open Anyway**.

d. A new window will pop up asking if you're sure you want to open the file. Click **Open**.

"MFP-EDUC-12.pkg" is from an unidentified developer. Are you sure you want to open it?

Opening "MFP-EDUC-12.pkg" will always allow it to run on this Mac.

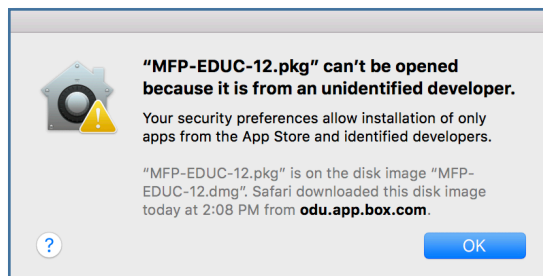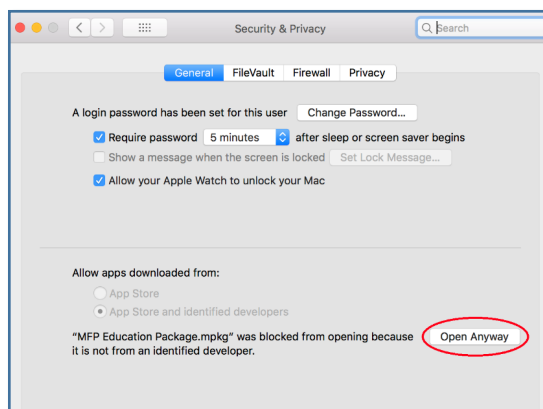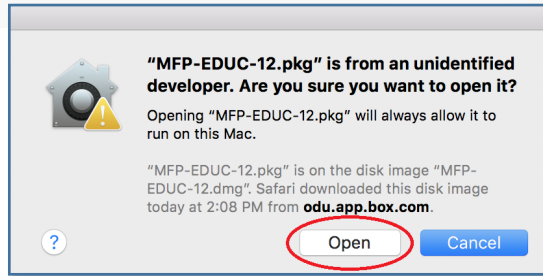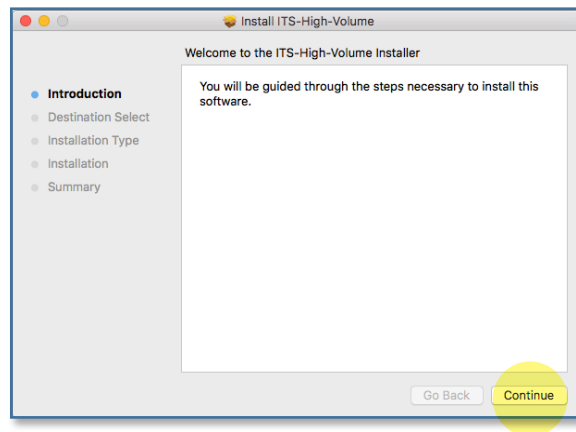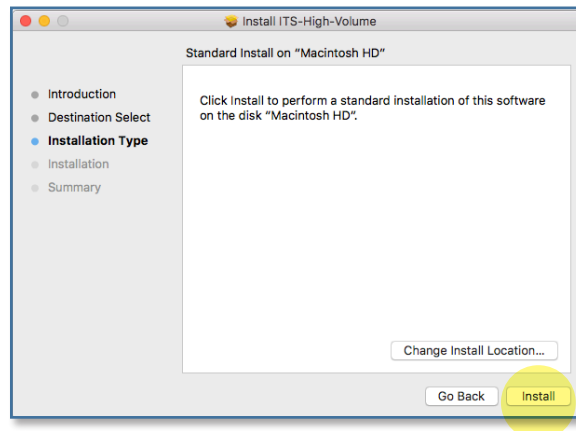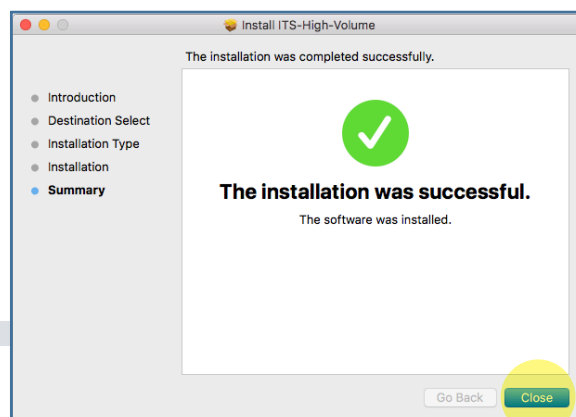"MFP-EDUC-12.pkg" is on the disk image "MFP-EDUC-12.dmg". Safari downloaded this disk image today at 2:08 PM from **odu.app.box.com**.

Open   Cancel

6. Click **Continue** to walk through the installation process.

Install ITS-High-Volume

Welcome to the ITS-High-Volume Installer

- Introduction
- Destination Select
- Installation Type
- Installation
- Summary

You will be guided through the steps necessary to install this software.

Go Back   Continue

7. Click **Install**, and the MFP will be installed on your machine.

Install ITS-High-Volume

Standard Install on "Macintosh HD"

- Introduction
- Destination Select
- **Installation Type**
- Installation
- Summary

Click Install to perform a standard installation of this software on the disk "Macintosh HD".

Change Install Location…

Go Back   Install

8. The printer should install within a minute or two. Once it's complete, you'll see the following confirmation. Click **Close**.

Install ITS-High-Volume

The installation was completed successfully.

- Introduction
- Destination Select
- Installation Type
- Installation
- **Summary**

✓

The installation was successful.

The software was installed.

Go Back   Close

Print to high-volume printer

1. When you're ready to print your document, click **Print** as you would if you were printing to any other printer.

2. Select **ODU_High_Volume_Printing** as your printer.

3. Enter the quantity and any other special finishing settings, and click **Print**.
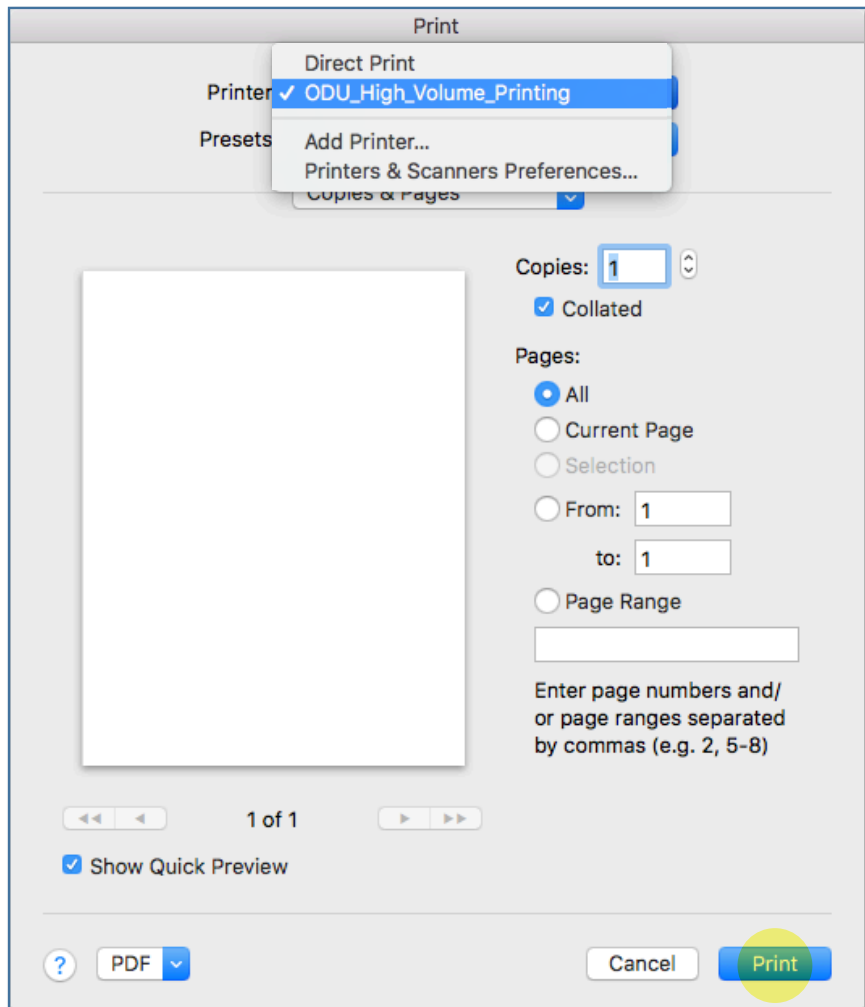
If you don't see **ODU_High_Volume_Printing** as an option in your print dialogue box, contact the ITS Help Desk at itshelp@odu.edu or 683-3192 for assistance.