

Graduate Administrators Council (GAC)

Minutes of Thursday, January 28, 2010

Koch Hall Board Room

9:00-10:30

Attending: Philip Langlais, Chair, Brenda Neumon Lewis, Sarah Snowden, Robert Wojtowicz, Mona Danner, Danica Hays, Sharon Judge, Christopher Osgood, Mike Overstreet, David Selover, Osman Akan, Isao Ishibashi, Martha Walker, Mary Swartz

Approval of January 14, 2010 Minutes

Minutes were approved.

Announcements/Updates- P. Langlais

- Provost/Deans Retreat on Graduate Studies- Dr. Langlais gave an overview of the discussion at the mini retreat on Graduate Studies. He outlined the major components of the straw man proposal he developed. He stated that the suggestions he made for designating the responsibility and accountability for graduate studies functions was, for the most part, agreed to by several of the college deans. The proposal has not been finalized and should be finalized at the next Provost Council meeting.
- VCGS Graduate Forum Presenters-Dr. Lewis shared with Council the names and degree programs of the five students who will be presenting at the VCGS Research Forum on Wednesday, February 10, 2010. Dr. Lewis also encouraged Council to attend and support the students.

Sub Committee Updates

- Graduate Forms Sub-Committee-. Mary Swartz, sub-committee chair, reviewed the recommendations for forms II-24. There was discussion about changes to the forms and additional changes were made. The Sub-Committee will meet to incorporate Council suggestions and then forms II-24 will be distributed to GPD's, Deans and Department Chairs for their final review.
- There was a lengthy discussion about the sub-committee's recommendation to do away with the numbering system of the forms. Dr. Langlais made a motioned that the discussion regarding page numbers and titles would be tabled and discussed at the end of reviewing all forms. His motion was seconded and passed by Council.
- Dr. Langlais stated that the difference between the Advisory Board Committee and Dissertation Committee for doctoral students needs to be addressed.

Meeting Adjourned at 10:30