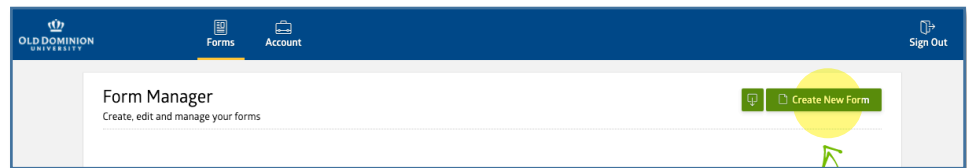
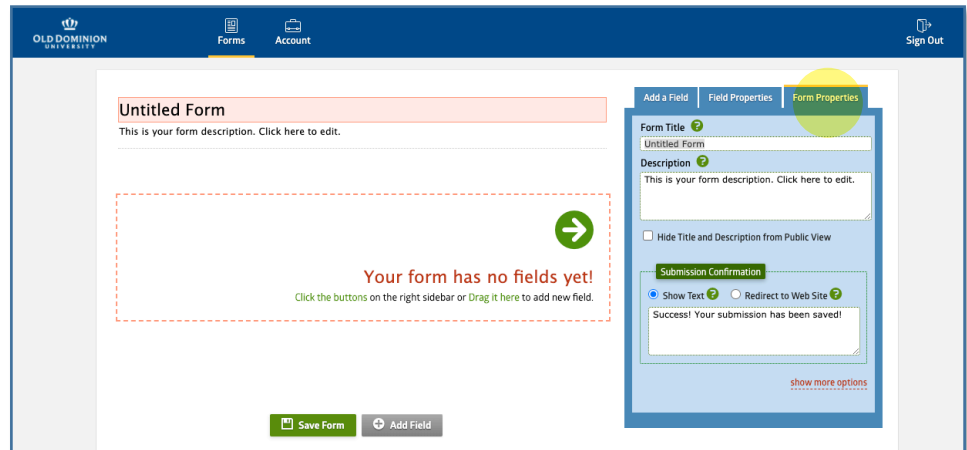


Forms: Build A Form

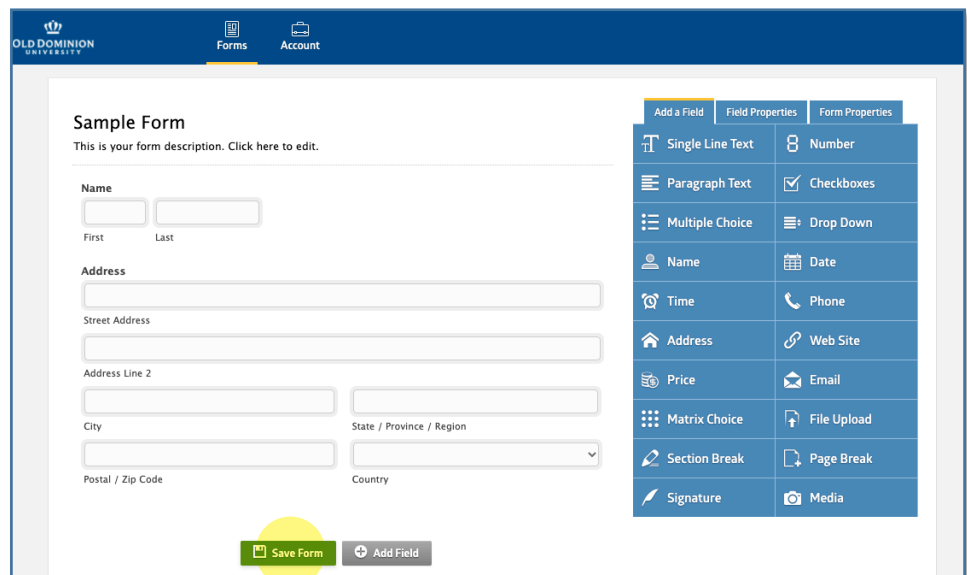
1. Go to forms.odu.edu and log in with your MIDAS ID and password.
2. Click the **Create New Form** button.



3. Edit the **Form Properties**. Give your form a name and description.



4. Drag and drop **Fields** into your form, and rearrange them on the page. When you have your form the way you like, click **Save Form**.



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