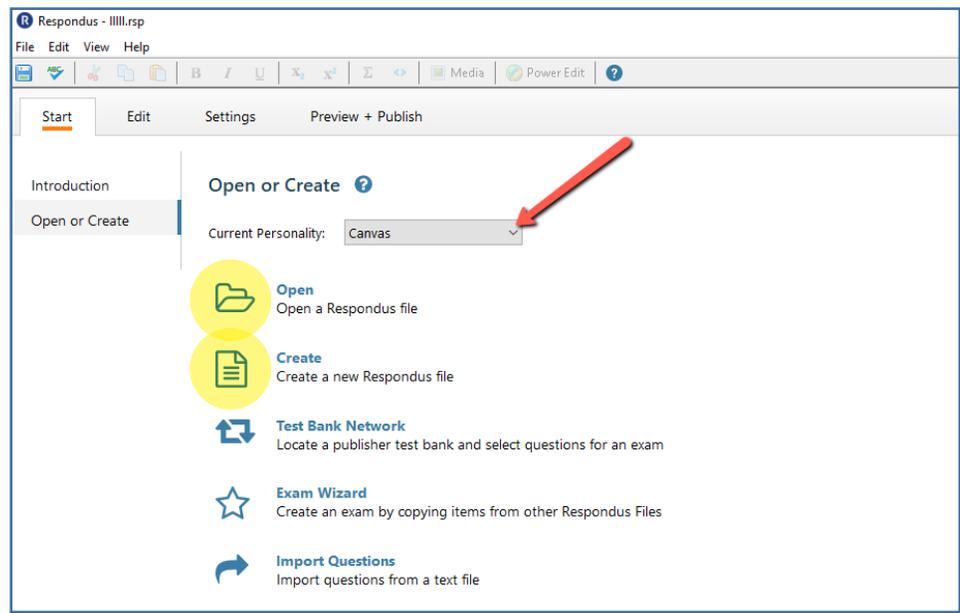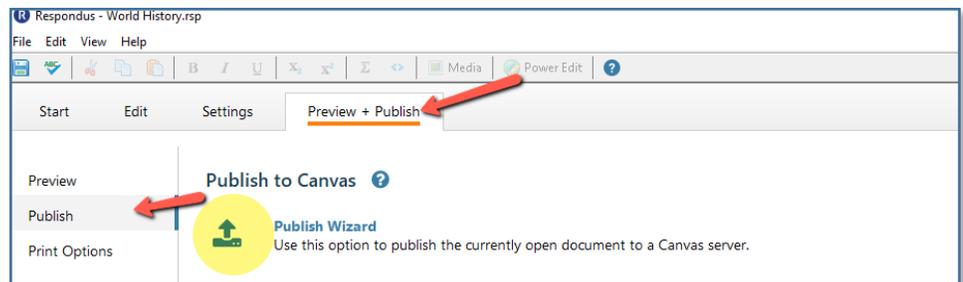# Canvas:
Respondus 4.0 Integration

Respondus is a powerful tool for creating and managing exams that can be printed on paper or published directly to Canvas. Download the application (if you don't already have it) at www.odu.edu/ts/software-services/respondus. (The same application you used with Blackboard can be used with Canvas.)
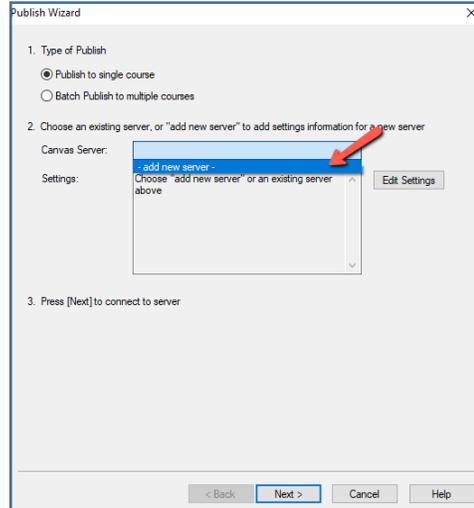
1. From the Respondus 4.0 screen, select **Canvas** from the Current Personality. Select **Open** (to work with an existing Respondus file) or **Create** (to build a new test).
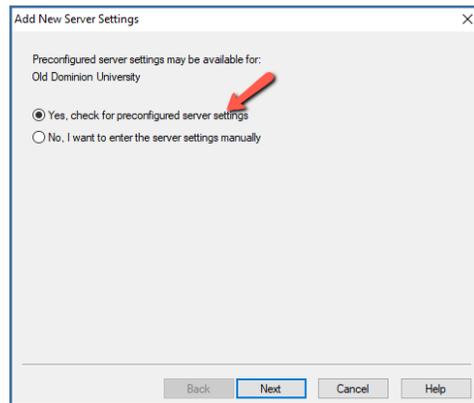

2. From the top, select the **Preview + Publish** tab, then click **Publish** on the left. Next, click **Publish Wizard**.
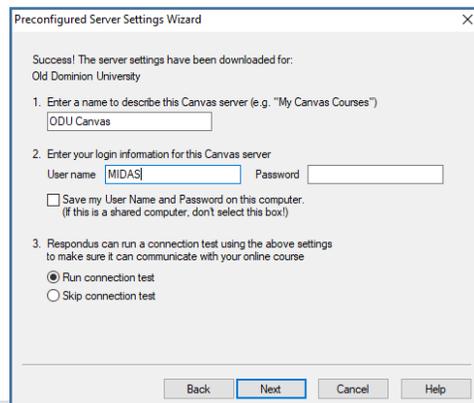
3. In the Publish Wizard,
   (1) select **Type of Publish** (to a single course or to multiple courses),
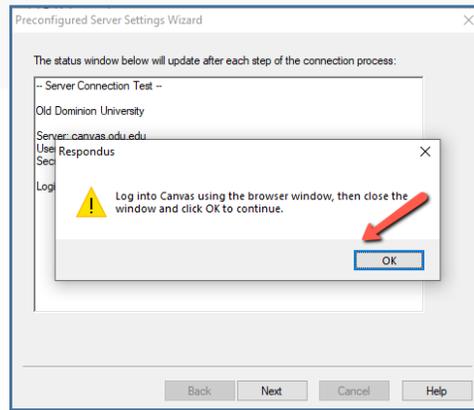   (2) select **add new server** under Canvas Server, and
   (3) click **Next**.

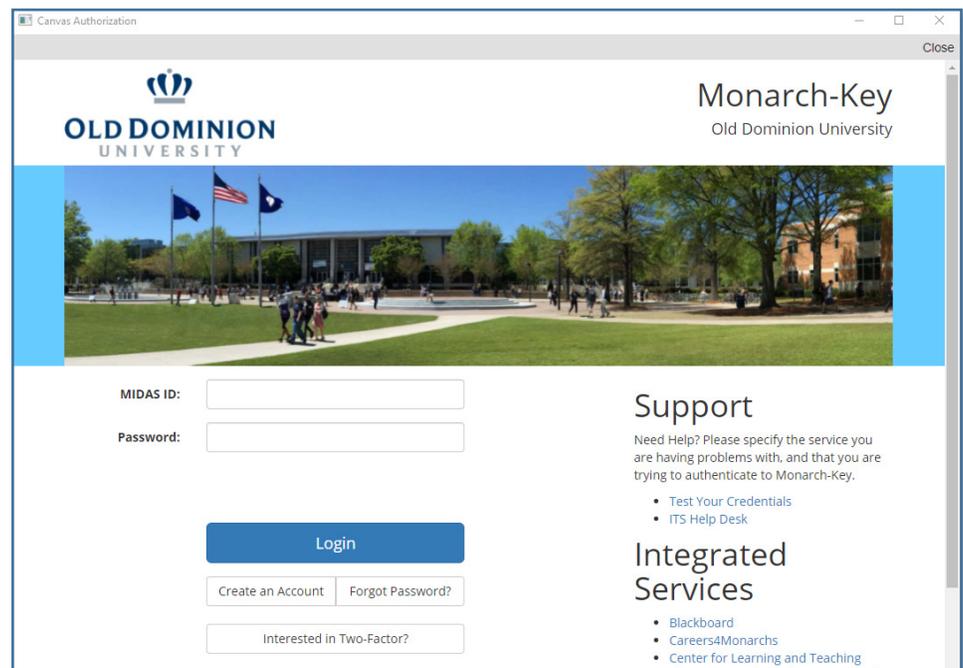4. Select **Yes, check for preconfigured sever settings**, and click **Next**.

5. In the Preconfigured Server Settings Wizard,
   (1) enter a name for the server,
   (2) enter your MIDAS ID and password,
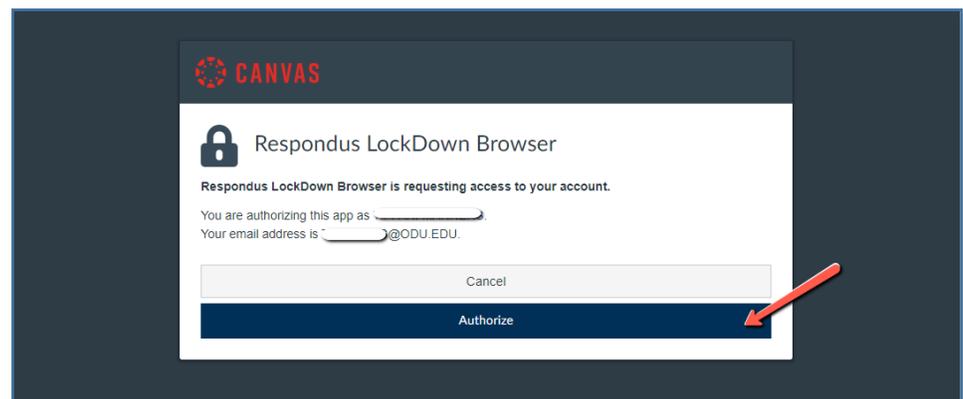   (3) run connection test, and
   (4) click **Next**.
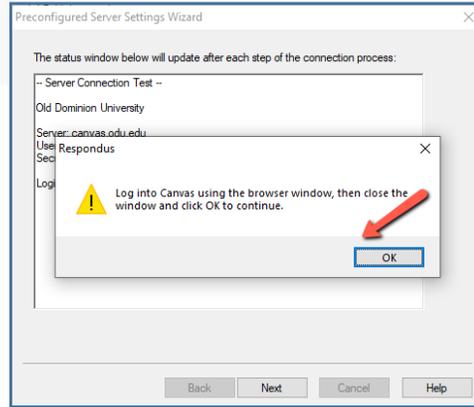
6. Click **OK** to continue.

7. Log in with your MIDAS credentials (and two-factor authentication if prompted).
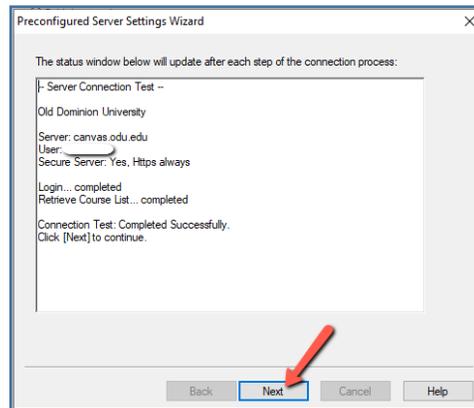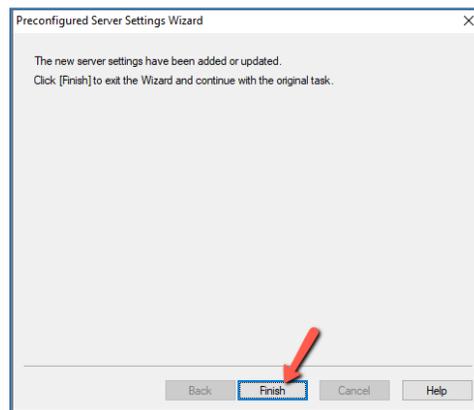

8. Click **Authorize**.

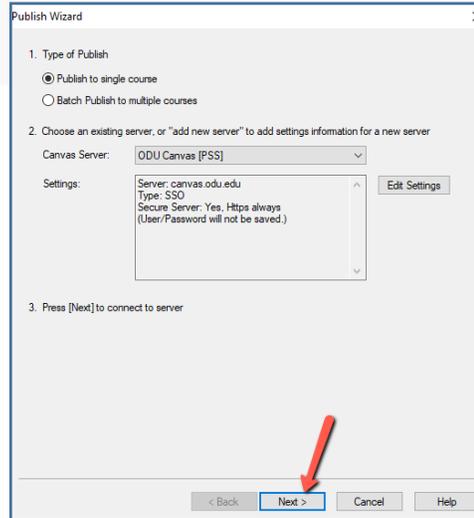9. Return to the Respondus window, and click **OK**.
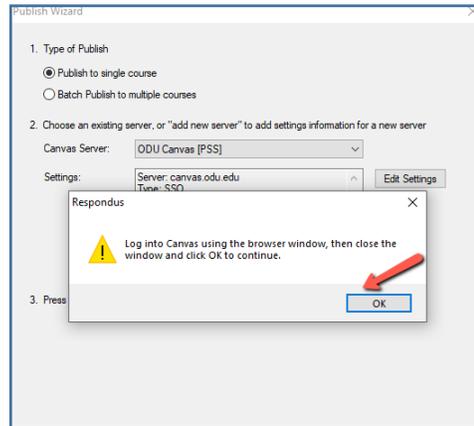

10. Click **Next**.

11. Click **Finish**.

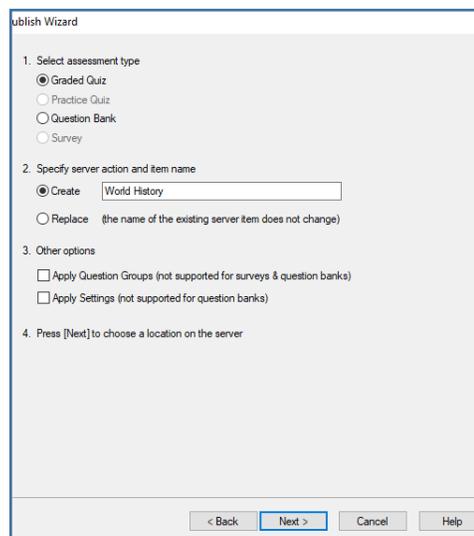12. When you are returned to the Publish Wizard, click **Next**.
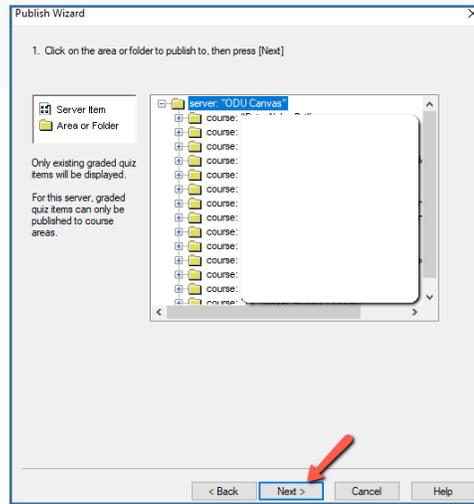

13. Click **OK**.

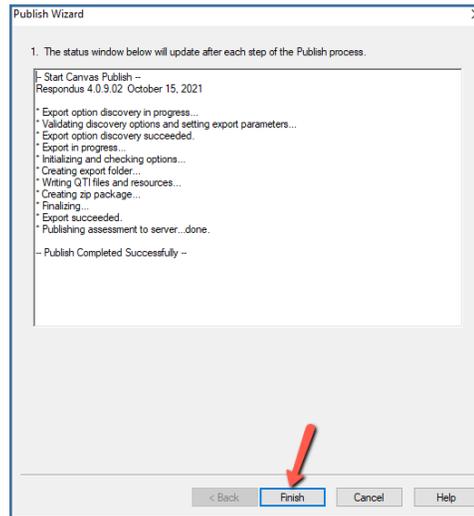14. Log in with your MIDAS credentials, then **Authorize** canvas access.

15. Select an assessment type, chose to create or replace the test, and select any other options. Click **Next**.

16. Select the course you want to publish to, then click **Next**.

17. That's it! Click **Finish**.

You should now see the test in your Canvas course.

If you have any questions or concerns, please contact itshelp@odu.edu.