

Office of the University Registrar 1009 Alfred B. Rollins, Jr. Hall Norfolk, VA 23529

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e-mail: register@odu.edu

## REGISTRATION ADD/DROP/WITHDRAW

See www.odu.edu/registrar for registration instructions and deadlines.

Registration Te	erm: П I	Fall <b>[</b>	☐ Spring	☐ Su	mmer		☐ Undergradu	ıate П	Graduate		Internation	nal student (l	F1/I1 visa holder)?	
Athlete A			<b>_</b> 00	illillei	VISA approval (req. for intl students):					☐ International student (F1/J1 visa holder)?  Min Hrs approved:				
☐ Athlete A	Approva	r (req.)			/ai (req. ior	inu students	):		IVI	in Hrs approved:				
Last Name First Name						Middle Initial				<u> </u>	University ID Number (UIN)			
Student Signature  Date  Honor Code: I pledge to support the Honor System of Old Dominion University. I will refrain from any form of academic dishonesty or deception, such as cheating or plagiarism. I am aware that as a member of the academic community it is my responsibility to turn in all suspected violators of the Honor Code. I will report to hearing if summoned.									Instructor: Indicate permission to override specific registration errors by checking appropriate override(s) below, and printing AND signing your name, or save time and load the overrides in LEO Online.  NOTE: Students with campus/level restrictions should contact the Registrar's Office for assistance.					
addition, <i>I under</i> and fees for couthe student's OE	rstand tha Irse regist DU email	t Old Do tration. A account	minion Uni ccount bal (xxxxxxxx	iversity do ances can <u>Dodu.edu</u> )	es NOT cance be accessed to	<i>l registration i</i> through LEO	for non-payment Online ( <u>www.led</u>	t of tuition ar conline.odu.	nd fees or non- edu) daily. Old	<del>attendance</del> . I Dominion Un	also understa iversity bills st	nd that I am ol	Number (CRN). In bligated to pay tuition nically by email sent to	
*A "drop" after	*A "drop" after the add/drop deadline for the course is a withdraw and you will be responsible for part or all of the tuition for the course.  INSTRUCTOR OVERRIDE/PERMISSION													
DROP/ WITHDRAW* ☑	ADD ☑	CRN 12345	Subject POLS	Course 101S	Grade Option Nml P/F Aud	Overrides MUST MATCH student's registration error(s).  The overrides below can be given electronically in LEO Online, allowing the student to complete registration online without needing this form.  Instructo Signature (F NAME and S						Instructor's Signature (PRINT NAME and SIGN)		
						CLOSED CLASS	CO-REQ	PRE- REQ/TEST SCORE	DUP CRSE	MAJOR RESTR	TIME CONFLICT	INSTR APPR REQUIRED		
MAXIMUM HO	UR WAI\	/ER*: Stu	udents sho	uld email i	register@odu.	<u>edu</u> if increas	e is to accommo	odate one W	inter Term or l	Maymester cla	iss and studer	nt is in good ac	cademic standing,	
college in which SUMMER: No college in which	GPA: G: *Under th their mandegree-s th the mandegree red tudents red	Adgraduate ajor prog eeking s or progra	visor/GPD e students ram reside tudent may am resides	Approval: s seeking t s. * <b>Gradu</b> / enroll in i	o take more th ate students more than 15 h	must obtain a nours during t	pproval of the g he summer term	e a 3.0 or be raduate prog n without the	gram director ( recommenda	A and obtain t GPD) to enrol tion of the adv	I in more than isor and writte	12 hours. en permission f	NND the Dean of the from the dean of the nore than 12 (GR) or	