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| FACULTY SENATE ISSUE FORM |
| Date Submitted: February 22, 2023 |
| Title of Issue (a short descriptive title by which the issue may be referenced) |
| Proposed changes to standard class meeting times |
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| Description of Issue: The Deans Council recommends changes to the standard class meeting times for on-campus and synchronous distance learning classes. The proposal is to change the standard timeslots for both on-campus and synchronous classes after the 3:00-4:15 timeslot to the following. |
| For MW and TR classes: 4:30-5:45 pm 6:00-7:15 pm 7:25-10:05 pm |
| For once-a-week slots on M, T, W, R, F: 4:30-7:10 pm 7:25-10:05 pm |
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| A document showing all current standard meeting times and the proposed new times will be forwarded separately. |
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| Rational for Submission: For distance learning classes, five minutes between the 3:00-4:15 and 4:20-5:35 (or 4:20-7:00) timeslots is not enough time for the CODECs to start and stop. This is also often not enough time for on-campus students to get to class if they are taking classes in both timeslots. |
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| Name: Judy Bowman, submitted on behalf of Austin Agho and the Deans Council |
| Department: Academic Affairs |
| Date: February 22, 2023 |
| Signature: Judy Bowman |
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| For Faculty Senate Use Only |
| Assigned to Committee: |
| Date Assigned: |

STANDARD MEETING PATTERNS—ON CAMPUS

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|-----|-----------|----|-----------|----|---------|
| MWF | 0800-0850 | TR | 0800-0915 | MW | 300-415 |
| | 0900-0950 | | 0930-1045 | | 420-535 |
| | 1000-1050 | | 1100-1215 | | 545-700 |
| | 1100-1150 | | 130-245 | | 710-825 |
| | 1200-1250 | | 300-415 | | |
| | 100-150 | | 420-535 | | |
| | 200-250 | | 545-700 | | |
| | 300-350 | | 710-825 | | |

Once a week slots: M, T, W, R, F 4:20- 7:00 & 7:10- 9:50

STANDARD TIMESLOTS—DISTANCE LEARNING

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|----|-----------|----|-----------|
| TR | 0800-0915 | MW | 0800-0915 |
| | 0930-1045 | | 0930-1045 |
| | 1100-1215 | | 1100-1215 |
| | 130-245 | | 130-245 |
| | 300-415 | | 300-415 |
| | 420-535 | | 420-535 |
| | 545-700 | | 545-700 |
| | 710-825 | | 710-825 |

Once a week slots: M, T, W, R, F 1000-1240, 100-340, 420-700, 710-950

PROPOSED CHANGES TO STANDARD TIMESLOTS FOR ON CAMPUS AND DISTANCE LEARNING

For distance learning classes, five minutes between the 3:00-4:15 and 4:20-5:35 (or 4:20-7:00) timeslots is not enough time for the CODECs to start and stop. This is also often not enough time for on-campus students to get to class if they are taking classes in both timeslots.

The following proposal to change the standard timeslots for both on-campus and synchronous classes after the 3:00-4:15 timeslot is submitted to the Faculty Senate for review.

For MW and TR classes:

4:30-5:45
6:00-7:15
7:25-10:05

For once-a-week slots on M, T, W, R, F:

4:30-7:10
7:25-10:05