

FACULTY SENATE BACK UP MEETING

TUESDAY, September 27, 2022

3:00-4:15 p.m. Chesapeake/Portsmouth/Va Beach Rooms

MINUTES

1. **Call to order**

- The meeting was called to order at 3:06 pm

2. **Roll taken**

Elizabeth Black	X	Jim Leathrum	
Nina Brown		Soo-Hoon Lee	zoom
Larisa Bulysheva	X	Tatyana Lobo	X
David Burdige	x	Drew Lopenzina	X
Elizabeth Burns	x	Perry Nerem	X
Michael Carhart	x	Steven Pascal	X
Konstantin Cigularov	zoom	Pilar Pazos-Lago	X
Kyle Davis	x	Desh Ranjan	zoom
Kenneth Fitzgerald	x	Patrick Sachs	
Corrin Gillis	X	Annette Savage	
Dennis Gregory	X	Gary Schafran	
James Michael Hall	zoom	Eric Schussler	zoom
Fran Hassencahl	x	David Selover	X
Janice Hawkins		Yonghee Suh	X
Leslie Hogle	zoom	Lynn Tolle	X
Steve Hsiung	x	Ingrid Whitaker	
Chunqi Jiang	x	Nicole Willock	X
Mia Joe	x	Lucy Wittkower	X
Lee Land	x	Wie Yusuf	zoom

- In person N =24, via ZOOM N = 8 (N = 34, including Kate Hawkins, Jennifer Moody)

Senators (n = 32)

3. **Approval of the Agenda.**

- Agenda amended: move chair report and minutes to the end of Agenda.

All approved

4. **Action Items:**

✓ **Committee C: (Senator Yusuf)**

- **AY21-9-B&C Disbanding of the Course Cancellation Committee**

- This is a request to review the role of the university-wide Course Cancellation Committee, the reasoning for the Committee, and whether the Committee is needed today.
- The Committee determined that even with the provision of supplemental information from Academic Affairs, there remains lack of clarity on the purpose and process of the Course Cancellation Committee.
- Across the Colleges the course cancellation process was at most no extra work but at the other spectrum has had significant impact on faculty teaching. From the faculty and department perspective there is no value to having a university-wide Course Cancellation Committee.
- The Committees' general agreement was the course cancellation decisions should be within the authority of each college's Dean and should not require further review by Academic Affairs. Those closest to the students and faculty should be able to make decisions.
- While we might not have authority to disband the Course Cancellation Committee, we can recommend to Academic Affairs for review of and possible disbandment.
- Recommendation from Cmte B and C: *Recommend Academic Affairs review the role of the Course Cancellation Committee and consider disbanding it.*
- **Approved 100% in favor.**

- **AY21-10-C Graduate Credits by Transfer**

1. Proposed revisions clarify language in the Graduate Catalog that (a) graduate coursework earned at another institution as part of a certificate program may be transferred into a degree program at the University if those credits were not part of a conferred degree; (b) graduate coursework earned at another institution as part of a degree program can be evaluated and credited to a degree program via the Prior Learning Assessment (PLA).
2. Proposed revisions also grant exceptions to the number of transfer credits to exceed the maximum allowable (12 credits earned at ODU as non-degree plus additional 12 credits from another institution if not part of conferred degree or if earned through PLA) in the case of approved inter-institutional programs or in extraordinary circumstances with the approval of the dean or designee of the Graduate School.
3. We clarified that the revisions do not change the transfer credit process where GPDs review and approve transfer credits. The PLA is a separate process (fee paid by student) to test for specific course-related competencies that allow for transfer of credits that had been used towards an earned degree.
4. Additional revisions added to the 4th paragraph to clarify that this paragraph refers to the process for requesting, evaluating, and approving allowable graduate credits by transfer.

Cmte C Recommends for approval with the additional revisions.

- **Approved: 94% in favor, 3% not in favor, 3% abstain**

✓ **Committee B: (Senator Black)**

- **AY22-6-B Establish Final Grade Submission Date**

Cmte recommend adding to “Grades and Grade Sheets”:

At the end of exam week in the Fall semester (exams finish on a Friday), the final deadline for grades for the semester will be the following Tuesday at noon. In the Spring semester (exams finish on a Wednesday or Thursday), the final deadline for grades for the semester will be the following Monday at 5pm.

Approved: 97% in favor, 0% not in favor, 3% abstain

- ✓ **Committee D: (Senator Lee)**

- **AY21-18-D Eligibility of Clinical Faculty for the Research Incentives Program and Summer Research Proposal**

- Description: Clinical faculty lines require scholarship as one of the three areas of evaluation. The Research Incentive Program and the Summer Research Proposal Funding opportunities are only available to tenure -track or tenured faculty members. Rationale: Due to the fact that clinical faculty must participate in scholarship as part of the evaluation process, it would seem appropriate to allow them to be eligible for the two research related opportunities presented. Grantsmanship is one of the possible components of clinical scholarship, therefore we should provide opportunities for clinical faculty to be eligible.

- Cmte D recommendations: First part of the proposal – The Research Incentive Program - depends on Office of Research and we have no jurisdiction over their decisions. The Summer Research Proposal Funding is not recommended to be extended to clinical faculty now. Terminate the issue for now until the Integration with EVMS is completed and then resubmit the issue.

- **Approved: in favor 97%, 3 not in favor, 0% abstain**

- **AY22-7-D The Lack of Unaffiliated Research Faculty Representation on Executive, Faculty Senate, and most University Committees**

- Description: There does not appear to be unaffiliated Research Faculty representation on most faculty senate committees. Unaffiliated Research Faculty are not part of a college much like the Library. However, the Library does have representation on all Faculty Senate committees. Request to change the Bylaws to include Research Faculty.

- Cmte D recommendation: to transfer the issue to Cmte G that will consider if the change to Bylaws is needed.

- **Approved: 94% in favor, 3% not in favor, 3% abstain**

- ✓ **Committee F: (Senator Tolle)**

- **AY21-46-F Need Added Explanations on Faculty Handbook Statement:**

“Only Faculty Holding the Rank of Full Professor are Eligible to Join the Deliberations and the Vote on Candidates for Promotion to Full Professor”.

- ✓ **Committee F recommends adoption of AY 21 46 F**
- ✓ The college committees shall consist of one tenured faculty member from each department in the college. All members of the college promotion and tenure committees shall be elected directly by the faculties they represent for a one-year term renewable twice for a total of three years. This member shall be chosen by majority vote of all full-time, tenure-track teaching and research faculty members of the department, present and voting, by secret ballot before April 15 of each year for the ensuing year. Every reasonable effort should be made to ensure that there are at least three full professors on the college committee. If the elected representative of a department will not be able to attend college committee meetings for a significant time span, the department may elect a temporary replacement for that time span. No person shall serve on a college promotion and tenure committee for more than three years consecutively but is eligible for reelection after an absence of at least one year. Only faculty holding the rank of full professor are eligible to join the deliberations and the vote on candidates for promotion to full professor. If the home department of a candidate for promotion to full professor has no full professor representing it on the college committee, a full professor from the departmental promotion committee for that candidate (convened as described in section C.1. and C.2. above) shall be elected to serve as its representative only for the duration of the deliberations on that specific candidate. In any case, the representative from a promotion candidate's department will participate in deliberations in the candidate's case but will not cast a vote.
 - Cmt F recommendation: add “a full professor” to above.
 - **Approved: 94% in favor, 0% not in favor, 6% abstain**
 - **AY22-4-F Five Year Teaching Evaluation Tenured Faculty is Redundant**
 - ✓ Description: Under the University Policy on the Evaluation of Teaching Effectiveness, there is a stipulation for a peer review of a teaching portfolio for tenured faculty every five years. Faculty teaching materials are examined every year as part of the annual evaluation process. Thus, the five year review is redundant and a waste of faculty time.
Rationale: The five-year tenured faculty teaching portfolio review is redundant, takes time away from research, and should be removed from the Handbook.
 - ✓ **Committee F does not Recommend adoption of the issue** : The process is different in the annual review by the chair versus a peer review following the guidelines in the Faculty handbook related to the Teaching Portfolio. The 5-year review provides some accountability and oversight of tenured faculty’s teaching and the peer review vs only administrative review is important.
 - **Approved: 81% in favor, 19% not in favor, 0% abstain**
 - **AY22-8-F Promotion from Lecturer to Senior Lecturer Review Committee**
 - ✓ Description: In "Evaluation of Lecturers, Senior Lecturers, and Master Lecturers and Promotion of Lecturers and Senior Lecturers" Part A2b should include "Master Lecturer" to read as such: The department promotion and tenure committee and master lecturers review the credentials, vote, and make a recommendation.
Rationale: This would make this policy consistent with the promotion of Senior to Master Lecturer Part B2b that includes master lecturer in review committee.
 - ✓ **Committee F recommends adoption of AY22-8-F** :

Evaluation of Lecturers, Senior Lecturers, and Master Lecturers and Promotion of Lecturers and Senior Lecturers

a. The candidate prepares and submits to the department chair his/her professional accomplishments to include at a minimum a curriculum vitae prepared in accordance with the Guidelines from the Provost's Office, a

list of teaching assignments with teaching portfolio evaluations, student opinions both quantitative and qualitative, all annual evaluations by the department chair and dean, and other relevant materials. The chair forwards the credentials to the department promotion and tenure committee.

b. The department promotion and tenure committee and department master lecturers reviews the credentials, votes, and makes a recommendation.

Approved: 94% in favor, 0% not in favor, 6% abstain

5. **Approval of the Minutes from September 20, March 15 and March 22 meetings.**

All approved.

6. **Chair's Report** (Chairman Carhart)

Postpone to the next meeting

7. **Adjournment**

Adjourn 4:17pm