



Visa & Immigration Service
 Advising Dragas Hall 2006
 Norfolk, VA 23529 USA

ODU VHS H-1B Application Data Sheet

Employee Section

Last Name _____ Given Name _____ UIN _____

Title _____ Country of Birth _____

Country/Countries of Citizenship _____

Base Salary/Compensation (Annual Guaranteed Salary) _____

Worksites (include the addresses for all locations you will work, including home address if you work from home):

Worksite 1: _____

Worksite 2: _____

Employment Start Date: _____ Have you ever held a J visa status? Yes No

If ever in J status, was/is there a two-year home residency (212e)? Yes No N/A

If yes, has the 2 year home residency been fulfilled/waived? Yes No N/A

Provide ALL dates when you have held J visa status: _____

Employee Signature

Date

Department/Supervisor Section

Supervisor Name _____ Department Contact/Fiscal Tech _____

Please attach a job description or provide the job duties below: _____

H-1B Filing Fees

The filing fees for H-1B visa applications are as follows:

- \$460 filing fee
- \$500 anti-fraud fee (required for initial change of status or change of employer application)
- \$2965 premium processing fee (required for all applications)

These fees must be paid by the department. Details regarding payment will be sent to the supervisor and department contact after intake.

Department Chair/Supervisor Certification

By completing this form, you are confirming that this position is permanent in nature and considered a specialty occupation. For more information on these terms, please visit odu.edu/visa/visas/h-1b-visa

Signature of Department Chair/Supervisor

Print Name

Date