

Sample Syllabus Language: Quinncia Career Readiness Assignment

Students are encouraged to use Quinn as an initial step in preparing, followed by faculty feedback and guidance from a career coach.

Quinncia Career Readiness Assignment

This course incorporates **Quinncia**, an AI-powered career readiness platform available through the Old Dominion University Center for Career & Leadership Development (CCLD). Quinncia provides personalized feedback to help students strengthen professional documents, practice interviewing, and prepare for internships, graduate school, and future employment opportunities.

As part of this course, students will complete one or more Quinncia activities as assigned by the instructor.

Learning Objectives

Upon successful completion of this assignment, students will be able to:

- Develop professional application materials aligned with industry best practices.
- Apply AI-generated feedback to improve resumes, CVs, LinkedIn profiles, or interview responses.
- Demonstrate increased career readiness and professional communication skills.
- Reflect on feedback and make revisions to strengthen career documents.

Assignment Options

Faculty may select one or more of the following Quinncia activities:

- Resume Review
- Curriculum Vitae (CV) Review
- LinkedIn Profile Review
- Develop an elevator pitch and use feedback for improvement
- Mock Interview
- Career Readiness Reflection

Student Instructions

1. [Access Quinncia using your ODU credentials.](#)
2. Complete the assigned activity by the deadline listed in Canvas.
3. Review the personalized AI-generated feedback.
4. Revise your materials based on the recommendations provided.

5. Submit the required assignments as instructed.

Suggested Assignments

Depending on the course, instructors may require one or more of the following:

- Final revised resume or CV (PDF)
- Quinncia feedback summary or analysis report
- Screenshot of assignment completion
- Revised LinkedIn profile (PDF)
- Mock interview completion confirmation
- Written reflection describing improvements made based on Quinncia feedback

Grading

Faculty may determine grading based on completion, quality of revisions, reflection, or other course-specific criteria.

Suggested Reflection Questions

Students may be asked to reflect on their Quinncia experience by addressing questions such as:

- What strengths did Quinncia identify in your professional materials?
- Which recommendations did you implement, and why?
- What improvements had the greatest impact on your resume, CV, LinkedIn profile, or interview performance?
- What additional career development goals do you have moving forward?

Academic Integrity Statement

Quinncia is intended to support your professional development by providing personalized feedback. Students are expected to submit original work and thoughtfully evaluate AI-generated suggestions. Final submissions should reflect each student's own experiences, accomplishments, and professional judgment.