

Relevant Coursework is not necessary as the Admissions Committee will have access to your transcripts(s).

Your Name Here
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1234 Successful Way / Any City, US 12345

Contact information belongs on the first page only.

EDUCATION

University of Virginia, Charlottesville, VA

Bachelor of Science in Chemistry

- cGPA 3.76, Magna Cum Laude, Dean's List Spring 2019

May 2019

MEDICALLY RELATED/CLINICAL SHADOWING EXPERIENCE

Student Intern

Sentara Heart Hospital, Department of Cardiac Surgery (50 hours total: 30 shadowing, 20 volunteering)
Norfolk, VA

June 2018–Present

- Observe a variety of cardiac and thoracic surgeries such as cardiac catheterization, angioplasty, stent placement, and open heart surgery
- Shadow doctors in the Cardiac Surgery ICU and witnessed doctors monitoring vitals, explaining procedures and prognoses to patients and families, and doctor and nurse interactions
- Attend lectures and grand rounds
- Make beds, help patients to rooms, clean areas

Clinical Shadowing Participant

Dr. Christine Smith, M.D. (Internal Medicine)
Norfolk, VA

January-April 2017
(50 hours total)

- Observed taking patient histories and physical examinations
- Read and discussed research papers on community health issues
- Gained experience in the diagnostic process, differential diagnoses, and patient counseling

Clinical Shadowing Participant

Dr. Mark Jones, M.D. (Reconstructive Orthopedic Surgery)
Charlottesville, VA

October – December 2016
(45 hours total)

- Observed a variety of orthopedic surgeries including computer assisted hip and knee replacements
- Shadowed surgeons in the orthopedic outpatient center and intensive care unit
- Observed rounds and diagnosis discussions
- Participated in weekly surgical team meetings to review and discuss upcoming cases

RESEARCH EXPERIENCE

Research Assistant

University of Virginia Hospital, Department of Neurology
Charlottesville, VA

September 2012 – January 2013
(100 hours total)

Dr. John Doe, Ph.D. – PI

- Assisted in study of HIV-1 expressed protein, Nef, thought to help establish persistent infection leading to HIV-dementia
- Techniques utilized included: mini-and maxiprep, PCR, restriction digest, agarose gel electrophoresis, and spin column purification of recombinant adenovirus

Make sure all entries are in **descending chronological order** beginning with the most recent activity.

Include total completed hours for each activity.



If an activity had both shadowing & volunteering, indicate how many hours of each were completed.

May 2019

Research Program Support Assistant
University of Virginia School of Medicine
Charlottesville, VA

June – August 2011
(20 hours total)

- Programmed and conducted experiment concerning neural control of decision timing
- Analyzed data using Matlab statistical software
- Produced 20-page report of findings
- Attended weekly lab meetings

COMMUNITY SERVICE EXPERIENCE

Mentoring Assistance Peer Program (MAPP) Mentor
University of Virginia, Charlottesville, VA

August 2011 – May 2013
(200 hours total)

- Counseled and mentored two chemistry freshmen by providing academic and personal development skills and support, as well as serve as liaison to university student support services
- Implemented with a team of other mentors various academic, cultural, and service based enrichment events/programs for freshmen mentees throughout academic year

Hospice Volunteer
Odyssey Hospice, Charlottesville, VA

June 2007 – August 2007
(50 hours total)

- Visited patients at assisted living facilities 2 days/week
- Provided companionship to the patients
- Assisted family members and caretakers with daily care including bathing patient and preparing meals

EXTRACURRICULAR ACTIVITIES

Academic Affairs Committee Co-Chairman
University of Virginia Student Government Association, Charlottesville, VA

May 2012 – May 2013
(48 hours total)

- Collaborated with senior administration to improve course evaluations for undergraduate students
- Proposed administrative policy change that would allow graded credit for civic service internships

Publicity Committee Representative
University of Virginia: Milton S. Eisenhower Symposium, Charlottesville, VA

August 2010 – May 2013
(50 hours total)

- Recruited prominent world leaders to conduct lectures and publicized the events to the student body
- Shifted focus on advertising towards social media to reduce cost and environmental waste by 30%
- Increased lecture attendance by 150%, maintaining an average attendance of ~550 people

Varsity Field Hockey Team Member
University of Virginia, Charlottesville, VA

August 2011 – May 2013

- 1st string, right wing forward on varsity team
- Committed 25 hours per week to field hockey, while maintaining a good GPA

PERSONAL INTEREST/HOBBIES

- Avid kayaker and knitter
- Enjoy outdoor activities
- Enthusiastic baker

Don't add **References** to your resume. That's what your letters of recommendation are.

If you held a leadership role or position, indicate that within the activity description.

Don't duplicate your activities across sections. Choose the most appropriate section for the activity and place it there.

Since the EVMS Medical Master's Program does not conduct applicant interviews, the resume document may be up to four (4) pages in length.