

MonarchMind: The Basics

1. Log in

Go to monarchmind.odu.edu and log in with your MIDAS ID and password.

2. Choose a language model

Use the drop down menu in the upper part of the screen to choose an appropriate large language model. GPT-4o is the default model and is suitable for most scenarios.

3. Enter your chat prompt

Type a query or prompt into the main chat box in the center of the screen to start your conversation.

Example chats:

- Write a song about a bird
- Tell me about the theory of relativity
- Why is the speed of light constant?

4. Send the prompt

Click the arrow button next to the input field to submit your prompt to MonarchMind.



Technology Services

www.odu.edu/its

(757) 683-3192

itshelp@odu.edu

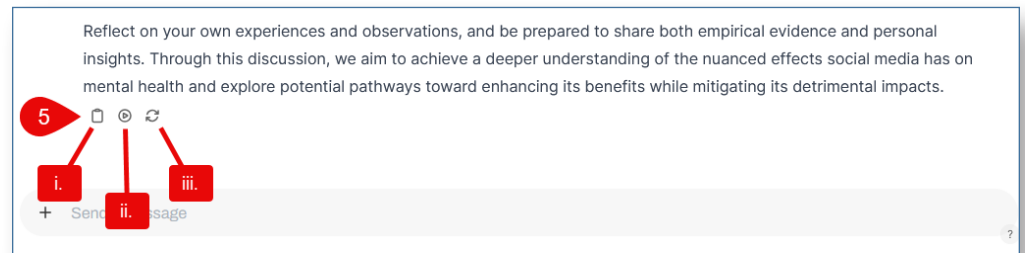
1100 Monarch Hall

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5. Interact with the response

At the end of each AI response, you have the following options:

- i. **Copy** the chat to your device's clipboard so you can paste it into another application (clipboard).
- ii. **Continue** the conversation (play button).
- iii. **Regenerate** the response if you're not satisfied with the initial reply.



6. Optional features

Enhance your interaction by uploading files or capturing screen content that can be incorporated into your prompts. Use the designated options within the interface to do so.

