

Impact Learning Community (ILC) Peer Mentor Position Description

Impact Learning Communities (ILCs) are a part of the Office of Academic Innovation & Learning Support (AILS) whose mission is to support academic success in the classroom and beyond through student-centered programs, resources, and high-impact educational practices. ILC Peer Mentors support this mission by providing student leadership for course-based learning communities. Mentors assist in achieving personal, academic, and over-arching program goals and objectives. Mentors will serve as role models, helping Impact Learning Community students in making the transition to college life and providing academic support for the ILC course(s).

ILC Peer Mentor Qualifications

For consideration, candidates must possess the following qualifications:

- Must be a Sophomore, Junior, or Senior. Graduate students may also apply.
- Strong interpersonal, oral, and written communication skills
- Positive attitude and self-motivated
- Knowledge of the Impact Learning Community they will be assisting
- Must be available to attend and complete virtual or in-person peer mentor training
- Must be willing to make a commitment for the entire fall semester
- Must have a genuine interest in helping others succeed
- Must be able to attend the Impact Learning Community course(s)
- Preferred GPA of 2.5 or higher

Responsibilities

This position involves a weekly commitment of 5-6 hours, including the following activities:

- Meet individually and in small groups with students (with formal checkpoints during the beginning and end of the semester) about varying topics, including study skills, time management, goal setting, note taking, organizational skills, motivation, and campus resources
- Engage in weekly virtual or in-person communication with mentees, teaching faculty, and supervisor(s) via office hours, meetings, class interactions, email, and/or social media
- Assist mentees with questions they have concerning their coursework, major, and/or student life at ODU
- Help mentees become familiar with ODU and resources available to them; refer students to appropriate academic resources, as the need arises
- Attend events that relate to the Community, as your class schedule allows (e.g., field trips, professional speakers, study tables)
- Attend assigned virtual or in-person LLC/ILC class at least 1 hour/week during the semester
- Record observations from student meetings, activities, and class interactions; submit reports of student interactions to your supervisor
- Participate in required pre-semester training and on-going training opportunities such as meetings throughout the semester
- Attend all major Learning Community events



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- Encourage and demonstrate college-readiness skills such as time management, study tips, and organization
- Respond to staff communication within 24 hours
- Appropriately document in-and out-of-class experiences through social media, video, and pictures
- Assist faculty members and other staff working with the Learning Community with tasks and providing academic support when requested
- Complete other duties as assigned

WIFM (What's in it for me):

- \$1,000 award, paid in the middle of and conclusion of semester
- Become part of a team to develop mentoring and leadership skills
- Gain experience with public speaking, mentoring, leadership, and problem-solving
- Opportunity to network with faculty and staff members from across the university
- Receive training, networking opportunities, and ODU and Learning Communities gear

HOW TO APPLY:

Students may apply for the Impact Learning Community Peer Mentor position by completing the following:

- Online application form: <https://cglink.me/2cN/s94735>
- Resume

To apply to be an Impact Learning Communities Peer Mentor, please visit the website at <https://cglink.me/2cN/s94735> to complete the online application and submit your resume.

Please direct questions to Tara Hillman, Coordinator for Academic Enrichment Programs for the Office of Academic Innovation & Learning Support, at tnhillma@odu.edu.