

**OLD DOMINION UNIVERSITY**  
**PROPOSAL FOR A NEW MINOR, NEW INTERDISCIPLINARY MINOR**  
**OR SIGNIFICANT CHANGES TO AN EXISTING MINOR**

A minor may be chosen by students to support the major, to offer greater job opportunities to the student on graduation, or to provide recognition of study in a second academic area. Completion of an approved minor will meet the upper-division General Education requirement. A minimum of 12 credit hours, normally at the advanced level (300-400) in a specified field of study is required.

Interdisciplinary minors require 12 credit hours of 300/400-level courses selected from at least two different disciplines with a maximum of six credits from any one discipline. Three credit hours in the interdisciplinary minor may be in the major, if a major course is listed as an option for the interdisciplinary minor. As such, it will be credited toward both the major and the interdisciplinary minor.

Please refer to the Undergraduate Catalog for the complete policy on minors.

Minimum enrollment expectations for minors are five graduates in five years or the minor will be discontinued.

**Proposed Action (check one)**

New Minor              New Interdisciplinary Minor              Significant Changes to an Existing Minor

1. Name of proposed minor or minor to be changed:
  
2. Description of proposed minor or change to an existing minor:
  
3. Rationale for proposal:  
(address what the proposed minor will accomplish for students)
  
4. Majors likely to enroll in the minor (for new minors):
  
5. Projected enrollment and why (for new minors):
  
6. Proposed Effective Term:

7. Resources needed, including human resources, library resources, faculty resources, and funding resources:
  
8. Program requirements: [List below all courses required for the minor, the prerequisites, and the total hours required for the minor. Submit the appropriate information through the online Course Inventory Management (CIM) process in CourseLeaf (nextcatalog.odu.edu/courseadmin) for all new courses/course changes.]
  
9. Description (showing new copy or revised copy) for the next Undergraduate Catalog.
  
10. Schedule for offering courses (include whether the minor can be completed in two years and whether it will be available through Distance Learning) (for new minors):
  
11. Effect on current department course schedule (for new minors):

**APPROVED**

	_____ College Dean	_____ Date
_____ Originator of Request	_____ External Department Chair(s) (If applicable)	_____ Date
_____ Department Chair	_____ Chair, Faculty Senate Committee A	_____ Date
_____ Chair, College Committee	_____ Provost	_____ Date

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**ADMINISTRATIVE CODING**

Effective Term\_\_\_\_\_

Major Code \_\_\_\_\_

College \_\_\_\_\_

Degree Code \_\_\_\_\_

Department \_\_\_\_\_