

Manner and Schedule of Payment to Faculty and Faculty Administrators

Faculty and faculty administrators on 12-month contracts are paid semi-monthly over a 12-month period. Faculty with academic year appointments are also paid over 24 pay periods for 12 months. Payments are issued by Old Dominion University through the Payroll Office. Part-time faculty teaching during regular semesters and the summer session are paid on a modified schedule of payments available from the Office of the Provost and Executive Vice President for Academic Affairs.

Direct deposit is mandatory. Additional information regarding direct deposit can be obtained by contacting the Payroll Office.

Extra Compensation in Off-Term Sessions

Full-time faculty members may teach in an off-term session (i.e., a semester or session not covered by the faculty member's contract) and earn extra compensation. The rate for full-time off-term employment, including research or other ODU employment, shall not exceed the weekly equivalent (1/39th) of the full-time academic year salary of the individual staff member, nor may the total salary payments in the off-term exceed 13/39 or 1/3 of the normal academic year salary. Full-time faculty members' off-term salaries are calculated according to pay rates by the appropriate executive vice president.

Approved by the President
October 1, 2003

¹ Off term is the semester or session not covered by the faculty member's contract. Refer also to the section of this Handbook on Faculty Performance Period

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Ready for Faculty Senate review

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Deleted: for all newly hired employees and is strongly encouraged for all employees as a means to address many of the logistical issues associated with payment distribution. The form required to establish a direct deposit is available on the Old Dominion University website. ...

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Commented [A2]: It's not just teach... they can do research or engage in service/administration and any of those efforts count toward their 1/3 allowable income off contract.

Commented [A3R2]: Let's just add "or other ODU" before employment. So "The rate for full-time off-term employment, including research or other ODU employment, shall not exceed ..."

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Commented [A7]: This may be referring to the total amount faculty are able to earn in the summer. This is noted in the FAC file as calculated by AA.

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Commented [A8]: what does this mean?

Commented [A11]: The language is very confusing to me. Is there state regs we can point to? Faculty often challenge the WHY can I only earn 1/3 in summer.

Commented [A12R11]: This policy is pretty old, and appears not to have been updated for 22 years. Maybe we need to completely rewrite it. It does not make much sense. Or maybe delete the extra compensation section and leave the rest.

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