

**Title of Issue (short descriptive title by which the issue may be referenced)** Adjunct evaluation

**Description of Issue**

Adjunct evals are currently required annually. Propose this is changed to every three years.

**Rationale for Submission**

With the number of adjuncts we currently use (often to teach single courses), is it an administrative burden with minimal consequences/benefits of conducting an annual evaluation as merit raises are not based on performance. Changing this requirement for an annual eval would reduce workload for overburdened faculty/program directors with minimal, if any, negative impact. Faculty in my department have asked why these are due so often.

<b>Name</b>	Janice Hawkins
<b>Department</b>	Nursing
<b>Email</b>	jhawkins@odu.edu
<b>Date</b>	Feb 03, 2025