

Course Syllabi

By the start of each semester, the instructor will provide the students with a syllabus in either electronic or hard copy form. Exceptions to this must be approved in writing by the dean. Course descriptions are found in the Undergraduate and Graduate Catalogs.

The syllabus should include: Course Number(s); days, times and location of the class if applicable; student meeting hours; office location if applicable; the Catalog description for the course; an outline of the material to be covered during the semester; course objectives; course expectations of students; a statement about academic integrity and accountability; the instructor's requirements for student participation; required and optional textbooks/readings; assignments; the instructor's grading system and grading rubric if applicable; the attendance policy for the course; available academic support services; instructor's AI usage policy; and an accommodation statement. Faculty should consult with the Office of Educational Accessibility [website](#) and include one of the recommended statements regarding reasonable accommodations for students with disabilities.

Course syllabi are available through the office of the academic unit offering the course.



- Approved by the President
December 1981
Revised October 22, 2015
Reaffirmed January 1, 2021

Faculty Senate Action '23-'24

Submitted as an Issue on 2/18/24

AY23-34-C	Graduate Catalog Edit: Course Syllabi	(C) Graduate Studies	Recommended
---------------------------	---	-------------------------	-------------