# Veteran Student Checklist

**Not all items may be applicable to your situation - Please read each one carefully**

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| 1. Degree Programs | Traditional *(in-person)*: [https://www.odu.edu/academics/programs](https://www.odu.edu/academics/programs)  
View AND select a degree program | ODU Global *(online)*: [https://online.odu.edu/programs](https://online.odu.edu/programs)  
*(Fill out the interest form for the online program you're interested in. An enrollment coach will contact you for personalized, one-on-one support.)* |
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| 2. Apply for Federal Student Aid (FAFSA)  
*(Optional)* | [https://studentaid.gov/](https://studentaid.gov/) | Questions? Contact ODU’s Financial Aid Office  
[https://www.odu.edu/financialaid/virtual](https://www.odu.edu/financialaid/virtual) |
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| 3. Apply for Admission to ODU | Undergraduate & Graduate:  
[ODU Application](https://www.odu.edu/undergraduate/apply)  
Transfer Application Requirements:  
- All those who have served in the military should apply as a transfer.  
Questions? Contact ODU’s Transfer Center  
[https://www.odu.edu/transfer/transfer-centers](https://www.odu.edu/transfer/transfer-centers)  
Request $50 Application Fee Waiver:  
- Email admissions@odu.edu |
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| 4. In-State Tuition Application  
Students must apply for in-state tuition before classes start for the term (at least three weeks before). Students who fail to apply for in-state privileges will be billed at the out-of-state rate.  
- Questions concerning this benefit should be addressed to instate@odu.edu or call the Registrar's Office at 757-683-4425. | Military In-State Tuition Information:  
[https://www.odu.edu/tuition-aid/costs-tuition/tuition/application/active-duty](https://www.odu.edu/tuition-aid/costs-tuition/tuition/application/active-duty)  
Application for Active Duty/Veteran Tuition Rates  
[https://forms.odu.edu/view.php?id=467634](https://forms.odu.edu/view.php?id=467634) |
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| 5. Submit Official Transcripts  
Submit credentials to the Office of Admissions | High School Transcript: *(if earned less than 24 college credits)*  
- Contact your high school or school district to obtain diploma or order transcript to be sent electronically to ODU’s Admissions Office  
Official Joint Services Transcript: *(OPTIONAL)*  
[https://jst.doded.mil/](https://jst.doded.mil/)  
CCAF: *(MANDATORY for Air Force personnel)*  
Previous College Experience Official Transcript(s):  
- Contact your previous school to order transcript to be sent electronically to ODU’s Admissions Office |
|   |   |   |
| 6. Check Application Status  
*(Optional)* | Undergraduate:  
[https://www.odu.edu/admission/undergraduate/status-check](https://www.odu.edu/admission/undergraduate/status-check)  
Graduate: [https://www.odu.edu/admission/graduate/status](https://www.odu.edu/admission/graduate/status) |
### 7. Apply for VA Education Benefits

Know which benefit you’re using? Click to go directly to the application below:
- **Chapter 1606:** Montgomery GI Bill Selected Reserve
- **Chapter 30:** Montgomery GI Bill
- **Chapter 31:** Veteran Readiness and Employment
- **Chapter 33:** Post 9/11 GI Bill

**Ch 1606, Ch 30, and Ch 33 ONLY**

Once you complete the application, the VA will take 30-45 days to process your request. Once the request is processed, the VA will mail a Certificate of Eligibility (COE) to your home/mailing address. Keep the Certificate of Eligibility sent by the VA for your records and for submission to ODU.


**Service members or veterans who have received VA benefits previously at another college need to file a “Request for Change of Program or Place of Training” VA Form 22-1995: [https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction](https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction)

### 8. Confirm Admission

Admissions usually takes about 2-3 weeks to get back to you with a decision

Confirm Your Admission and Submit the Deposit: [https://www.odu.edu/admission/admitted/confirm](https://www.odu.edu/admission/admitted/confirm)

Request $200 Tuition Deposit Waiver:
- Email admissions@odu.edu
  (Graduate programs and ODU Global programs do not pay a tuition deposit fee)

### 9. Attend Orientation

If you have no prior college experience or have 23 college credits or less:
- 9a. FRESHMAN ORIENTATION

OR

If you have 24 college credits or more:
- 9b. TRANSFER ORIENTATION

Questions? Contact New Student Experience
- Email: orientation@odu.edu
- Phone: 757-683-3428

- Below are a selection of important tasks and opportunities for students to complete before the fall semester:
  - Complete Placement Exams (Due by June 14, 2024)
  - Begin a housing application if interested in living on-campus.
  - Review Student Financial Account
  - Purchase Parking Permit
  - Submit Monarch ID Card photo and pick up your new ID at Discover Your Pride

**New to Blue** timeline is accompanied by the new student checklist that can be found in your myODU portal.

**Discover Your Pride: Monarch Orientation** is a one-day on-campus orientation experience for new students. **Course registration happens during orientation.**

- Please check your ODU student email for Monarch Orientation registration information.

**Transfer Orientation** is an optional, one-day on-campus orientation experience for new students who meet the transfer credit threshold requirement. **Course registration happens during orientation.**

- Please check your ODU student email for Transfer Orientation registration information.
10. **ODU Veterans Clearance Form (VCF)**

**Ch 1606, Ch 30, and Ch 33 ONLY**
- ODU School Certifying Officials (SCOs) begin reporting enrollment to the VA 30 days before the first day of your class start date.
- Please allow 3-5 business days for processing, and during peak periods please allow 10-14 business days. Make sure to check your ODU student email for communications from the Veterans Affairs Certification Team.

- Upload your scanned Certificate of Eligibility (COE) to your Veteran’s Clearance Form after you have registered for classes.

**Chapter 31: Veteran Readiness and Employment:**
- Please contact your VA assigned VR&E counselor. Chapter 31 students do not need to submit a Veterans Clearance Form. A student’s VR&E counselor will submit an e-authorization in lieu of this form.

11. **Contact the Office of Education Accessibility (OEA) to learn more about academic accommodations (Optional)**

The Military Connection Center encourages students to register and establish accommodations with OEA prior to the start of courses.

Register for Services:
https://www.odu.edu/accessibility/registration

12. **Visit the Military Connection Center (MCC) and check out the spaces and resources designated for ODU’s military affiliated students (Optional)**

**The MCC hosts a Welcome Lunch at the beginning of every fall and spring semester. Contact the MCC for more details.**

For more information, email military@odu.edu or stop by the Military Connection Center for a tour of our spaces, including:
- MCC Main Office
- MCC Support Services Office
- Computer Lab
- Community Lounge
- Break Room
- Reservable Study Spaces

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**Additional Resources for Student Veterans**

1. **Veteran Student Success Coach and Operation: BLUE**

Supports student veterans' personal and academic success and assists with navigating college through major exploration, understanding basic needs (financial aid, housing, food), personal health and wellness, and adjusting to a non-military-oriented lifestyle.

*Operation BLUE*: Bridging Life and University Experience is a year-long active learning program where student veterans are guided through intentionally designed workshops and activities to gain practical experience, self-awareness and transferable skills. For more information, complete an interest form.

Email Sarah Cervantes at scervant@odu.edu for more information or schedule and appointment using the self service link: Book time with Cervantes, Sarah

2. **Peer Advisors for Veteran Education (PAVE)**

This program connects current student veterans trained as Peer Advisors with incoming student veterans to help them navigate college life, address challenges they may face, refer them to appropriate resources on and off-campus, and provide ongoing support. To become a Peer Advisor, complete an interest form.

Email Pave Team Leader Lauren Redd at pave@odu.edu for more information.

3. **Student Veterans of America (SVA)**

Connects student veterans and family members to build community, provides resources and opportunities, and empowers students to reach their full potential.

Email SVA President Chase Bennett at odustudentveteran@gmail.com for more information.
To access the Veteran Student Checklist virtually, please scan the QR code below:

The Military Connection Center is an information and resource center for all our on-campus military affiliated students. It is on the first floor of Monarch Hall, located at 1106 Monarch Hall, Norfolk, VA 23529. The closest parking is Constant Center 45th Street Garage located at 1070 W 45th Street, Norfolk, VA 23508. Paid hourly parking is available and located on levels 2, 3, and 5.

If you have any questions or concerns, please feel free to contact our office or stop by and we will be happy to assist you!