

SCORE ALL SECTIONS 1-6 if the Unit underwent no overarching reorganization/reprioritization. | SCORE ONLY SECTIONS 1,2,3, and 4 if the Unit is new or underwent significant restructuring and has all new strategies

TYPE IN NAME OF UNIT:

A) What Year Report is this	2017-2018 If 2017-2018, only complete sections 7 and 8	2018-2019 If 2018-2019, only complete sections 7 and 8	2019-2020 If 2019-2020, score using rubric	2020-2021 If 2020-2021, score using rubric
	<b>Exceeds Standards</b>	<b>Meets Standard</b>	<b>Approaches Standard</b>	<b>Needs Attention</b>
<b>1 Overall Sufficiency of information</b>	At least 3 objectives are assessed for the year with a presentation of targets and findings. At least 3 objectives include action plans indicating reference to future action, whereby the objective will either continue to be assessed, replaced, or closed out.	At least 3 objectives are provided, with a presentation of targets and findings (if less than 3 are assessed, a clear rationale is provided).  There is not a stated plan to either continue assessing or closing out each objective, but there is at least one future action statement	Less than 3 objectives include a presentation of targets and findings, with no rationale provided to support why less than 3 have targets and findings.  A statement for future action is missing entirely, despite having objectives	Less than 3 objectives are provided. A presentation of targets, findings, and analysis of findings is missing
<b>Helpful Comments</b>				
	<b>OCCURS AT LEAST ONCE THROUGHOUT THE REPORT</b>		<b>MUST BE INFERRED</b>	<b>DOES NOT OCCUR / NA</b>
	<b>Exceeds Standards</b>	<b>Meets Standard</b>	<b>Approaches Standard</b>	<b>Needs Attention</b>
<b>2 Objective Purpose</b>	An objective's purpose to yield change/improvement is clear across the targets, findings, and reflections	An objective's purpose to yield change/improvement is clear across the targets, findings, or reflections	All objectives are unclear in their ability to contribute to improving some aspect of the unit	All objectives only describe ongoing activities and no focus made on improving some aspect of the unit
<b>Helpful Comments</b>				
<b>3 Objective Alignment</b>	An objective is aligned to priorities/mission established areas beyond the unit itself (reporting division/agencies/institution, etc)	An objective is aligned to support some internal goal/priority	Alignment of objectives to external or internal priorities can be inferred but is not direct	No objectives are aligned in support of any priorities beyond the objective itself
<b>Helpful Comments</b>				
<b>4 Objective evidence</b>	An objective is supported by providing excerpts and examples of concrete information/data that informs the decision to select the objective	An objective is supported by a reference to sources of information/data, but no excerpt of the data/information used to inform the selection of the objective is provided.	It has to be inferred that an objective is grounded in information/data, but it is not direct	Objectives include no evidence to support the rationale for their implementation.
<b>Helpful Comments</b>				
<b>5 Reflection on implementation</b>	A reflection of findings leverages the information/data gathered from implementation to describe the successes and challenges/unexpected elements of implementation	A reflection of findings provides results and information and the narrative is restricted to describing only success or challenges	A reflection of findings of the objectives only provides results with no statements describing the experience (i.e. successes or challenges) of implementing the objective	Reflections are missing references to results and may only superficially describe successes or challenges

<b>Helpful Comments</b>				
<p align="center"><b>6 Informed Future Improvement Plans</b></p>	<p>The unit clearly identifies an intended improvement/change to document next year. Justification for that improvement/change clearly incorporates a reflection of their successes/ challenges with their current objective, <b>or</b> a description of how some new major priority is shifting their focus.</p>	<p>The unit clearly identifies an intended improvement/change to document next year, however, justification for this future action is unclear.</p>	<p>A statement on future action is provided, but it is unclear if that future action reflects an improvement/change.</p>	<p>There is no statement indicating the establishment of plans for improving the unit.</p>
<b>Helpful Comments</b>				