## Monday Matters: ODU Internship Office

Dodge, Gail <gdodge@odu.edu>

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To:Dodge, Gail <gdodge@odu.edu> Cc:Whitfield, Tiffany L. <tlwhitfi@odu.edu>

Dear Colleagues:

I hope everyone had a chance to relax and enjoy the Thanksgiving break.

The Monarch Internship & Co-Op Office (MICO) has been established to implement one of the goals in the ODU strategic plan to provide work-based learning to all students. The office provides one-on-one assistance to students and helps match them with prospective internship sites. Barbara Blake is the director of the new office, which is located next to the student health center at the southern end of Webb Center. It is a well-resourced office. I would recommend that you bring this office to the attention of students, in addition to the Career Development Services, where they will get support for preparing their resume and applying for jobs.

Best Regards,

Gail

## **Upcoming Events and Deadlines:**

- Dec 8: CVC payroll deduction deadline; to make a pledge simply visit CVC webpage <a href="http://www.cvc.virginia.gov/index.html">http://www.cvc.virginia.gov/index.html</a>. The campaign ends Dec. 31.
- Dec 11: COS holiday party, 11:30 1:30; location: Big Blue Room, Chartway Arena
- Dec 12 tentative: COS town hall to discuss strategic plan implementation, activity hour
- Feb. 28: Deadline for COS environmental sciences seed funding proposal