

DEANS COUNCIL
August 9, 2022
Minutes

The Deans Council met on Tuesday, August 9 from 8:30-9:45 a.m. in the Koch Hall Board Room. Those present were Austin Agho, Laura Delbrugge, Tammi Dice, Gail Dodge, Ken Fridley, Tim Hackman, Kate Hawkins, David Metzger, Brian Payne, Jeff Tanner, Bonnie Van Lunen, and Robert Wojtowicz. The following agenda items were discussed.

1. The April 26, 2022, minutes were approved.
2. Updates from the Deans on Fall Enrollment Initiatives

The Deans provided the following updates on actions taken to increase fall enrollment.

- Arts and Letters
 - Monitoring seats daily.
 - Cancelled upper-level courses in political science and geography and added lower-level general education courses.
 - Emergency hire for additional faculty member for geography.
 - Raised caps in some online sections.
 - Joe Ritchie manages seats in general education courses prior to each orientation.
- Business
 - Added a synchronous online class in accounting.
 - Challenging to find coverage in high demand areas (IT and marketing); may need to use overloads.
 - Economics relaxed course prerequisites for 2022-23; this will need to be monitored going forward.
- Education and Professional Studies
 - Associate deans, GPDs and UPDs monitoring seats daily.
 - Raised caps in 37 classes.
 - Added 10 sections.
 - Provided justification in those cases where caps not raised.
 - Working to raise caps in asynchronous special education sections so they are more comparable to synchronous sections.
- Engineering and Technology
 - Monitoring capped courses.
 - Raising caps in online courses incrementally.
 - Added some lab sections.

- Changed policy on requiring ALEKS for all math placements.
- Health Sciences
 - Added some upper-level seats.
 - Will increase caps as needed.
- Sciences
 - Associate dean monitoring sections.
 - BIOL 105 is a challenge with only one faculty member to teach the class; more faculty will be available to teach the course in the future.
 - Math placements and ALEKS are also a challenge; advisors are contacting students and working with them on proper placement.

Additional suggestions from the Deans for future semesters are as follows.

- Review ALEKS and how math placements are handled to better understand students' perspective.
 - Perhaps hold focus groups with students.
 - Contact parents in addition to students to make them aware of what students need to do for their math placements.
 - Look into packaging work done as part of ALEKS so students can earn credit.
- Consider academic redshirts, similar to athletic redshirts, to help students get on track and complete their degree in a timely manner.
- Given that the student database is not always up to date making it difficult to contact students, ask advisors to confirm students' contact information in each advising session and give advisors the authority to update Banner with the new information.

3. Ph.D. Production re: R1 Status

Robert Wojtowicz provided an update on Ph.D. production.

- Emails have been sent to department chairs and GPDs
- Associate deans are looking at doctoral programs.
- Preliminary numbers for Ph.Ds. in humanities and social science point toward 10 in international studies, four in criminology, seven in English, and six in psychology.
 - Laura Delbrugge and Gail Dodge were asked to monitor admissions to doctoral programs in humanities and social science for Ph.D. production in future review cycles.
- Bonnie Van Lunen and Lamar Reams have discussed moving students in the applied kinesiology emphasis in the human movement sciences Ph.D. concentration to the Ph.D. in kinesiology and rehabilitation in the future.

4. Orientation and Mini-Retreats

Austin Agho announced that an orientation and five mini-retreats for the Deans will be held from August through November. Vice President Chad Reed will be invited to present an overview of the budget process, and Nina Gonser will provide information about the new entity for digital learning.

5. Announcements

- A. Austin Agho announced that he is reviewing the submissions for the budget reduction and budget reallocation. He will share a first draft showing the reductions and reallocations with the Deans and unit heads.
- B. Austin Agho announced that a decision on the Business dean search should be made soon.