AUA Board Meeting Minutes
Monday, September 10, 2018

Board members present: Michele Mitchell, Tancy Vandecar-Burdin, Tania Alvarez, Dan Hennelly, Arminda Israel, Kathryn Boone, Susan Kenter, Daniela Cigularova, Jenna Rowlands.

Meeting called to order at 11:08am. Dan C. and Amy M. may no longer attend/stepping away from the Board. May minutes were approved with corrections. Monthly treasurer reports were reviewed from June to September. Corrects to the budget were reflected in the June report (addition errors). Reports were approved with minor corrections. Arminda noted that the biking event was well-attended (14 people) and resulted in some income for the Board.

The Welcome Back social is 9/20 at 5:15pm at Borjos – Jenna reported that 13 people so far have RSVP’d. Discussion about trying to get non-members to pay in advance ($10). People can renew/join for $20. Cash bar. Arminda will get an updated membership list to Jenna so she knows who would need to pay dues or $10 event fee.

SWAG discussion about options/costs/needs. Board agreed to go with ordering new pens @ $.59-$0.69 each plus set-up costs – pens were seen as a need. Arminda will prepare a document comparing the other options in terms of costs per piece, set-up, etc. (Koozies, coasters, totes and mouse pads). Board can review and make a decision at a later date about additional swag based on this document.

Benefits fair is 10/11 from 9am-2pm. Pens should be in for this event. Volunteers are as follows:

9am – Jenna
10am – Daniela
11am – Kathryn
12pm – Arminda
1pm – Tania

Jenna and program’s committee had not yet met – Susan agreed to still participate – Jenna will also reach out to Anna and Etta. Will review the suggestions from the breakfast/survey – including a possible tour of the VBHEC, Cybersecurity Talk, tour of Barry Art Museum, etc.

The VP Panel is confirmed for Thursday, 1/10/19 in the North Café – noon to 1:30pm. Invitations have been sent except to Elizabeth Kersey’s replacement. Tania will search for her info and send invite.
The AUA breakfast is set for Reading Day – 4/30 in the Hampton/Newport News room (room reserved rom 8am-11am). Tania will reach out to invite President Broderick as speaker since it is his 25th year.

Discussion about the AUA brochure – content has been updated but is it time for design updates? Needing someone with those skills/expertise. Discussion that Jenny in Susan’s office did update before but need someone else to help. Table-top banners were well-received by Board previously but that unit/class was overwhelmed with requests – not sure it is still an option. Daniela may ask someone in her office – suggested to find a student in Graphic Design/Art department – not sure anyone has contacts. Discussed spending swag money here – perhaps a nice promo card that is more generic and can be used multiple years with updates to the website. Arminda will look into what Vista print has to offer/pricing. Tania will check to see if Trey is still willing to update the AUA website.

Daniela reported on the Faculty Orientation event – more faculty than AP faculty but still good for us to have a presence here but also would be nice to have something to give away/hand out.

Dan H. discussed a meeting with HR where a possible regional milestone/recognition event may be in the works by DHRMA. Would be done regionally – Tidewater might be at the Ted – governor might attend. Issue with smaller agencies not being able to have their own recognition event – seen as a solution. Tancy reminded the Board that our own HR offered to assist with recognition of AP faculty.

Committee Reports:
Programs – the committee will meet and provide updates at the October meeting.
Women’s Caucus – Daniela will send the most recent list of events. Welcome back luncheon is Friday, 9/21.
Work-Life Balance/QUL – retreat this week.
Webb Council – Alice still willing to represent/report.
HLEA – had a back to school event in the open/new space (The Main) – was hard to have an event in this space.
CBFA – hopefully Alice will continue to update.
Dream Fund – Susan commented on how nice it was that AUA was represented in this year’s winners (Tania and Alice). Tania is hosting an event on 9/26 at 9am to encourage people to apply for the Dream Fund.

Next meeting Monday, 10/8 @ 11am – Student Success Center room 2026

Meeting adjourned at 11:57pm.