

Student Success Committee Meeting

9:00 AM June 14, 2013

Koch Hall Board Room

Present: Jane Dane', Lisa Mayes, Ellen Neufeldt, Brian Payne, Carol Simpson, Don Stansberry, Mary Swartz, Sandy Waters, Johnny Young.

Introduction of Brian Payne, Vice Provost for Undergraduate and Graduate Academic Programs

Provost Simpson introduced the newest member of the committee, Dr. Brian Payne, who joined ODU on May 25. Prior to returning to ODU, Dr. Payne chaired the Department of Criminal Justice and Criminology at the Andrew Young School of Policy Studies at Georgia State University, where he also taught classes.

Joint AA/SEES Retreat

Provost Simpson reported that a joint Academic Affairs/SEES retreat is scheduled for July 12, from 8 a.m. – 12 p.m. in the Learning Commons conference rooms. Items on the agenda will include an update on where we are on preparations for the first day of classes, graduate enrollment, graduate students and success.

Enrollment Strategic Plan: Success Plan Draft

Ellen distributed copies of draft retention and graduation strategies, which was discussed at this time. Members of the committee will review this draft, make redline edits, and forward electronically to Lucia by 5pm on Friday, June 21.

EAB Collaborative

Provost Simpson reported that the software program that will be provided to us by the Education Advisory Board will allow us to track the academic progress of students, giving advisors the opportunity to intercede at the first sign of difficulty. We will run a pilot program in the spring, with tweaking in the summer, and full implementation of the program in the fall of 2014.

Committee Updates

Retention

Jane reported that phone calls to freshmen students for 2012-13 are being regularly scheduled, reminding them to register and answering questions they may have, providing assistance they may need. Post cards will be mailed towards the end of June.

Freshman

Don reported that a master calendar is being developed that will show when, how, and which office is communicating with students and what the message is.

Don distributed copies of, and reviewed, the draft orientation schedule of events for Friday, August 23 and Saturday, August 24 (see attached Week of Welcome handout). Freshmen move-in day is August 23, beginning at 7 am. Parent workshops will be offered that afternoon from 2:00-3:30; a send-off dinner, with a speaker, for students and parents is at 4pm (after which parents will be encouraged to depart ODU). The Party Casino Night will run from 8pm – midnight. Saturday, August 24 will begin at 9am at the Ted for Convocation for freshmen (upperclassmen will begin moving in). Christopher Fleming will welcome the freshmen, then

Provost Simpson and Ellen will briefly speak to them. Academic sessions will be offered from 10am – 1pm (developed by a faculty steering group; the sessions could be co-facilitated by faculty and student leaders); followed by lunch, some free time, then a Recreation & Wellness/Athletics tailgate from 4-8pm at Foreman Field. On Sunday, August 25, bus trips will be offered to local attractions, hall/commuter meetings at 3pm.

A volunteer website is being developed, allowing volunteers to register for any activity during the Week of Welcome through the website. Staff volunteers will be given a nice 3-button shirt to wear while volunteering, and is appropriate to wear on Sprit Fridays.

Don will forward to Provost Simpson overview points that she will incorporate into a letter to the faculty and staff, inviting their participation during Week of Welcome. Vice Provost Payne will handle getting all faculty signed up to volunteer for Friday and Saturday activities.

Following questions regarding classified and part-time staff working on Saturday, the Provost or Ellen will distribute a succinct interpretation of the HR policy to all offices that will be open on Saturday, August 24.

Monarch Experience

Don reported that Monarch Experience will be promoted at each of the Previews. Many students have already made their choice; the deadline for selecting an experience is October 1. With the exception of the Spectrum floor (formerly called Lavender floor) and Sciences, all the Living-Learning Community floors are filled.

Follow Up on Success Center/Learning Commons Exercise

Sandy reported that an academic advising survey was conducted this spring. Once the data is received, a meeting will be scheduled with each of the Colleges to review the data. Lisa commented that the same survey was conducted in 2009, which will provide a comparison.

Follow Up Goals from Dave Trites' Visit

- **GNST 050**

Lisa reported that two draft syllabi have been developed by the Academic Skills director, GNST 050 faculty coordinator, and English PhD graduate student (see attachment GNST 050: Writing – Portal to the Collegiate Experience). Pedagogy expert, Tim Bostic from the English department, has been enlisted to evaluate course materials and provide feedback to the team. Summer training institute for GNST 050 is scheduled for August 14. Recruitment for peer mentors is currently in progress.

- **Expand Supplemental Instruction**

Lisa reported that the College of Business and Public Administration is scaling up for supplemental instruction and distributed a handout detailing the academic enhancement for the Peer Educator program that goes into effect this fall (see attachment SI Scale-Up for the College of Business and Public Administration).

Strategic Plan

Provost Simpson reported that the next round of strategic planning will be conducted soon; towards the end of the summer, some themes will be developed.

OLD DOMINION UNIVERSITY
2013 WEEK OF WELCOME

DRAFT SCHEDULE OF EVENTS

Friday, August 23

7:00 a.m. – 3:00 p.m. Move-In Day, Ted Constant Convocation Center & Residence Halls

2:00 – 3:30 p.m. Parent workshops: Webb Center

2:00 – 2:30 p.m.

2:30 – 3:00 p.m.

3:00 – 3:30 p.m.

All three sessions will be offered during each time slot:

1. The Next 48 hours
2. ODU Jeopardy
3. The Life of a First-year Parent

4:00 p.m. Send-Off Speaker, Maryann Calais, Ted

5:00 p.m. Dinner on Kaufman Mall for parents and students

8:00 p.m. – 12:00 a.m. Party Casino Night, Webb Center North Cafe

Saturday, August 24

FIRST CLASS DAY

9:00 a.m. Convocation, Ted Constant Convocation Center

Session I: 10:10 a.m. – 10:50 a.m.

Session II: 11:00 a.m. – 11:40 a.m.

Session III: 11:50 a.m. – 12:30 p.m.

12:30 p.m. Lunch with students, F/S

1:15pm – 2:30pm: Optional Session IV

Session Content:

Session I – This session will cover how to read a syllabus, understand plagiarism and correct attribution of ideas and text, and how to take ownership of one's academic experience.

Curriculum Leaders: Jacqueline Sharpe (Health Sciences) and Miguel Padilla (Sciences)

Session II – This session will focus on skills and strategies for academic success and will explore topics such as time management, note taking, reading strategies, and how to ask for help/further assistance. *Curriculum Leaders: Yvette Pearson (Arts & Letters) and Lucinda Rush (University Libraries)*

Session III – Led by members of SEES. No faculty volunteers are needed. The session will emphasize responsible decisions regarding personal behaviors.

Session IV – Optional sessions of special interest (1:15 start time), such as Honors College gathering, Introduction to Financial Literacy, Library tours, Student Success Center tours, and "Find Your Classes" tours.

4 – 7 p.m. Big Blue Rec Fest, SB Ballard Stadium

4-6 p.m. Athletics Football Fanfest, Ballard Stadium

Sunday, August 25

10:00 a.m. Bus trips to Va Beach

4:00 p.m. Hall Meetings, All Residence Halls

4:00 p.m. Commuter Meeting, Webb Center North Cafeteria

Monday, August 26

7:00 p.m. Out-of-State Student Reception [\[Webb Center\]](#)

Tuesday, August 27

12:00 p.m. -2:00 p.m. Happy Hour with a Twist, Kaufman Mall

Wednesday, August 28

4:00 p.m.- 8:00 p.m. Global Family Cookout, Webb VIP Parking Lot

5:00 – 11:00 p.m. Intramural Round Robin, Recreation & Wellness Center

Thursday, August 29

11:00 a.m. – 2:00 p.m. Main Street Organization Fair, Kaufman Mall

5:00 – 11:00 p.m. Intramural Round Robin, Recreation & Wellness Center

Friday, August 30

8:00 p.m. 3D Movie, Webb Center North Cafeteria

5:00 – 8:00 p.m. Swag-a-thon on The Quad

5:00 – 8:00 p.m. Water in Motion Launch Party, SRC Pool

Saturday, August 31

ECU Away Football Game (buses provided for students) Time and location based on game time
T.B.D.