

Student Success Committee Meeting

9:00 AM April 12, 2013

Koch Hall Board Room

Present: Jane Dane', Todd Johnson, David Metzger, Ellen Neufeldt, Carol Simpson, Don Stansberry, Rusty Waterfield, Sandy Waters.

Action Items:

1. David Metzger and Chandra DeSilva to continue Gen Ed discussion.

Carol Simpson met with chair of English department, Dana Heller, to discuss potentially linking ENGL 110 with UNIV 195 and Ties this to their writing in ENGL; common thread. Dana was very enthusiastic and will take this to her ENGL faculty. Other link was GEN Studies 050.

David Metzger reported, regarding update on Gen Ed, that he is working on a template for a syllabus and is creating sample assignments, such as exploring a particular career, asking students what their passion is and then working into a writing assignment, building on students' strengths. That approach should interest ENGL 110 instructors. For GNST 050, an institute will be offered to the instructors this summer. They will connect with peer mentoring program.

2. Johnny and Jane to work with committees focused on new student programs.

Sandy reported that at a recent meeting, the group began the inventory of all the committees or groups involved in student success, the goals, committee members, and the charge. This group, composed of Don Stansberry, Jane Dane', Sandy Waters, Lisa Mayes and Johnny Young will continue their inventory of committees, looking at consolidation of the overlapping committees.

3. Communicate with all faculty; Chandra to assist.

The Student Success Committee website will be an excellent means of communication with faculty. Carol and Ellen hosted a breakfast on Wednesday with faculty who participated in Dave Trites' strategic retention planning workshop.

4. Make sure we are opening up opportunities for communities to be a part of these initiatives.

Ellen mentioned that Don held several meetings recently, including a luncheon with faculty to learn more about the Monarch Experience; a meeting talking about how we start using the true orientation. We need to be thinking about how we can offer opportunities more broadly on campus to those involved in student success.

5. Rusty to work with Jennifer Mullen on creating a website for the committee. Rusty talked to Jason Phenecie, who will work with us in getting a website in January. Tesha Benjamin will be involved in these meetings with Jason. Rusty will meet with Jennifer Mullen to explain our needs for a web page. Brief discussion of website followed.

Discussion on lack of campus communication/marketing plan

Rusty commented on the lack of a campus communication or marketing plan to be used in informing the campus community when a project or initiative is being introduced, indicating who to contact about the initiative/project.

Action Item this Summer: Rusty, Todd Johnson, and Don (or someone appointed by Don) to meet with Jennifer Mullen and create an inventory of marketing contacts.

Committee Reports

Holds

Rusty reported that this committee had completed its review of 58 holds. Six holds were reviewed and discussed at this time. Discussion followed. The recommendation to change the hold message on 2 of the 6 holds was approved by the Student Success Committee and the recommendation to eliminate 4 of the 6 holds approved by this committee.

Rusty will follow up on the financial aid and TCI holds.

Carol and Ellen will meet with David Harnage and Bob Fenning to show them the committee's work and discuss dollar amount threshold of holds.

Time to Degree

Sandy reported that this committee has been very active and is very close to launching a website. Sandy will meet with Jennifer Mullen about this.

Advising Review and Enhancement Subcommittee

Sandy reported that this subcommittee is conducting a university-wide survey on undergraduate advising, to be concluded by the end of April. Chandra DeSilva, Sandy Waters, David Metzger, and Mary Swartz are working together to make recommendations, based upon the Noel Levitz data and other ODU data.

Education Advisory Board

Provost Simpson reported that the Education Advisory Board has submitted a proposal for a success dashboard. Discussion followed.

Rusty will draft a paper regarding dashboard of data analytics, using as a starting point the 5 risk factors to retention identified by Dave Trites.

Action Items for Next Meeting

- Need to come back with goals.
- Look at LLC and SSC
- Do a university-wide survey on undergraduate advising. (Chandra DeSilva and similar committee is meeting and working on similar things.)