Gantt Chart Example

A Gantt chart is a great way to visually "explain" your project timeline in a grant proposal. This may be called a "Project Timeline" or "Project Schedule" in a proposal.

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Project Timeline: *January 2011 - June 2012*

PROJECT ACTIVITY	PERSONNEL RESPONSIBLE	PROJECTED DATES:																			
		2011												2012							
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
A. PROJECT COMMUNITY ADVISORY COUNCIL																					
Contact members to schedule meeting date and time and to confirm attendance.	Graduate student project staff*	▓						▓				▓									
Coordinate lunch and meeting materials and supplies.	Graduate student project staff*	▓						▓				▓									
Develop and finalize agenda.	A. Professor	▓						▓				▓									
Facilitate meeting of Advisory Council, a resource for project implementation strategies, as well as a means of networking for members.	A. Professor								▓				▓								
Develop/analyze identified measures to evaluate activity.	Social Science Research Center	▓	▓					▓				▓	▓						▓	▓	
B. ONLINE PRESENCE																					
Create project website by January 10, 2011. It will be updated continuously throughout the grant period.	Graduate student project staff A. Professor	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓		
Create project's interactive Facebook page by January 15, 2011. It will be updated continuously throughout the grant period.	Graduate student project staff A. Professor	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓		
Develop/analyze identified measures to evaluate activity.	Social Science Research Center	▓	▓										▓	▓						▓	▓
C. RESEARCH CONFERENCE																					
Etc!!																					