SUMMER 2020 ACADEMIC CALENDAR

SESSION I  May 18 - June 27
- May 18  Classes Begin
- May 20  Deadline to register/add classes
- May 25  Memorial Day (NO Classes)
- June 26-27  EXAMS  *Note: classes that do not meet every day, final exam held during last class*

SESSION II  June 29 - August 8
- June 29  Classes Begin
- July 1  Deadline to register/add classes
- July 3  Independence Day (NO Classes)
- July 6  Summer Tuition Deadline - all Sessions
- August 7 - 8  EXAMS  *Note: classes that do not meet every day, final exam held during last class*

SESSION III  May 18 - August 7
- May 18  Classes Begin
- May 20  Deadline to register/add classes  (NO drop/add on-line after May 20)
- May 25  Memorial Day (NO Classes)
- July 3  Independence Day (NO Classes)
- August 7  EXAMS will be held during last class
Tuition Bills/Payment

1. **TUITION DEADLINE FOR SPRING 2020 CLASSES IS July 6, 2020.** Tuition bills are sent electronically to student email accounts. You must activate your student email account in order to receive a bill.
2. Failure to receive an electronic bill does not waive the requirement for payment when due. Duplicate copies of a bill or statement of payment for reimbursement purposes can be obtained through LEO Online.
3. Old Dominion University policy is that students are responsible for the financial obligation regardless of class attendance. You will not automatically be dropped from class for non-attendance or non-payment of tuition.
4. Once you have registered for a class, you are responsible for the financial obligations for that class, and must take action within the published deadlines to drop the class to avoid incurring financial obligation.
5. Deadline to apply for payment plans and to apply for in-state tuition is **July 6, 2020.**
6. ODU Peninsula can accept checks, money orders, and tuition assistance documents for payment. However, these can only be accepted from 8 am to 5 pm, Monday - Friday. Payment by credit card or personal check may be made through LEO Online secure site, which is strongly encouraged. Student ID and PIN are required.

Computer Access

1. A Local Area Network (LAN) account is required to access PCs in all University computer labs (including Peninsula Center). Activation of student LAN accounts is requested online. For instructions, see the Peninsula Center newsletter. Students must be admitted to the University to request an account.
2. **You MUST activate your University-provided FREE email account.** You’ll need this to access all Blackboard, video streaming and FSCS (Faculty/Staff Communication System) class content as well as to receive official communications from the University concerning financial aid, tuition, graduation, and other important information. Don’t wait – activate your account today!

Veterans Benefits

1. Veterans receiving VA educational benefits must complete applicable forms when requesting benefits. There have been a number of recent changes to VA benefit processing. You must now resubmit your request for benefits **each** semester. For more information on this change or other VA policies, inquire at the front desk or contact the ODU VA Services Office at vaservices@odu.edu.
2. All applicable forms are available in the Peninsula Center reception area.
WHO is My Advisor?

**ODU Peninsula Advisors are:**

- **Dr. Anna Makhorkina**, amakork@odu.edu - Undergraduate Majors in Strome College of Business, General Current ODU Student Advising, Prospective Transfer Student Advising
- **Ms. Stacy Dabney**, sdabney@odu.edu - General Current ODU Student Advising, Prospective Transfer Student Advising
- **Dr. Virginia Massaro**, vmassaro@odu.edu - Select Undergraduate Majors in College of Education, Prospective Transfer Student Advising

To schedule an academic advising appointment, please contact our office at 757.766.5200 or via e-mail at phec@odu.edu

Textbooks and course materials for ODU classes can be purchased or rented online through ODU's main campus bookstore.

- Buy, rent or download textbooks
- Place orders in a secure web site any time of day or night
- Sell back your textbooks online

Contact the ODU bookstore at:

- Phone: 757-683-0048
- Fax: 757-423-2718
- odu@bkstr.com

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**Technical Issues**

Please let us know immediately if you are experiencing technical problems.

If you encounter technical problems in any of the classrooms, please use the phone in the room to connect to the control room or you can contact the front desk at 766-5200 and they will have a technician come to you.

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**Wireless Connectivity (ODU Peninsula)**

In order to access the wireless local area network (WLAN) go to [http://midas.odu.edu](http://midas.odu.edu), login using your MIDAS ID and password, then activate the ODU Wireless Network Services. If you need assistance, please check at the front desk or see one of our technical staff.
Taking Exams at ODU Peninsula

- Please make an appointment to take your exam by e-mailing us at phec@odu.edu or by calling at 757-766-5200 at least 3 days prior to your exam so that we have time to receive the exam from the Professor and that we can accommodate the time/date you are requesting.
- If you have an accommodation letter (from the Educational Accessibility office 757-683-4655), please make sure we have it prior to your taking exams here.
- **BE ON TIME! BRING YOUR PICTURED ID.** Proctors are not obligated to administer exams to students who arrive significantly late and will not administer an exam to late arrivals if anyone has completed the exam and departed. In such cases, students must arrange to take the exam as a make-up, with instructor’s written permission.
- Please note for those taking proctored exams in the testing center, Students who are more than 20 min late for their testing appointment may be turned away.
- To take an exam other than during the scheduled day/time, you must make arrangements with the Center’s testing coordinator or daytime staff. We must have written or verbal notification from the instructor giving permission and instructions for making up the exam. Please ask your instructor to e-mail the Center at phec@odu.edu with permission.

If you have any questions, please do not hesitate contacting the Center’s testing coordinator or the daytime staff.

**ODU MONARCH STUDENT ID CARD**

Membership has its privileges.....

“A University identification card is a must for all Old Dominion University students and should be carried at all times while on campus. The card, which identifies you as a currently enrolled student, also entitles you to various other privileges and potential uses on and off campus.” ODU Card Center.

**NEW STUDENT ODU ID CARD**

Photos for new cards are taken here at ODU Peninsula Weekdays and Evenings. ID cards take up to an estimated week to be returned to the center. If you would like to replace your current ID card please come in, take a new picture or keep your current picture. We will request the New Technology ID Card for you. Return old card at time of pick up. Note: Get your new card by December 5, 2019 - failure to do so will result in your card expiring and will impact your campus access and dining services.

**NEW CARD TECHNOLOGY ALLOWS**

**ALL ACCESS & SECURE STRIP**

<table>
<thead>
<tr>
<th>Athletic Events</th>
<th>Building Access</th>
<th>Meal Plans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Access</td>
<td>PNC Bank Card Linking</td>
<td>Financial Literacy</td>
</tr>
<tr>
<td>Laundry</td>
<td>Safety &amp; Security</td>
<td>Transportation</td>
</tr>
<tr>
<td>Retail Discounts</td>
<td>Monarch Plus</td>
<td>Printing &amp; Copying</td>
</tr>
</tbody>
</table>

**NOTE:** Please do NOT punch a hole in your ID card. Punching a hole will deactivate your ID. There will be a $15 charge for a replacement.
ODU Students have many options when it comes to taking classes.

Traditional (face-to-face) classes allow students to engage with the professor and other students in person. Two-way received classrooms, the instructor may or may not be using the building to broadcast the class form here, but you have interaction through cameras and microphones. Web-Based (Adobe Connect or through Blackboard) technology allows you to participate in your class from anywhere you have a high-speed internet connection. With Web-Conferencing, you can participate in your class form anywhere you have a high-speed internet connection on a personal computer/device equipped with a camera and microphone.

If you wish to attend a two-way received or web-conferencing course here at ODU Peninsula, you may do so by contacting us at 757.766.5200 or via e-mail at phec@odu.edu. We have computers available with high-speed internet connectivity and cameras. You must provide your own headset and microphone.

However you choose to take classes at ODU Peninsula, we are here for you.

If you have questions, please call 757.766.5200 or e-mail us at phec@odu.edu
<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>INSTRUCTOR</th>
<th>DAY</th>
<th>ROOM</th>
</tr>
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<tbody>
<tr>
<td>36007</td>
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<td>2242</td>
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<td>VAHALA</td>
<td>MW</td>
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<td>MWF</td>
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<td>TR</td>
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<td>HOU</td>
<td>MWF</td>
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<td>MWF</td>
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<td>CASS</td>
<td>MW</td>
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<td>35953</td>
<td>MET 200</td>
<td>MANUFACTURING PROC &amp; MATERIALS</td>
<td>EISAZADEH</td>
<td>TR</td>
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<td>MARKETING PRINCIPLES &amp; PROBLEMS</td>
<td>CARPENTER</td>
<td>MW</td>
<td>2241</td>
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<td>MKTC 402</td>
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<td>GOPINATH</td>
<td>TR</td>
<td>2243</td>
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<td>MKTG 455</td>
<td>SOCIAL MEDIA MARKETING</td>
<td>CARPENTER</td>
<td>MWF</td>
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<td>HISTORY OF JAZZ</td>
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<td>TR</td>
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<td>EVANS</td>
<td>MW</td>
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<td>FDTN SP ED:LEGAL ASPECTS/CHARS</td>
<td>LINCOLN</td>
<td>TR</td>
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<td>TR</td>
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<td>CHAR AUTISM SPECTRUM DISORDER</td>
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<td>MW</td>
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<td>POND</td>
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<td>POND</td>
<td>MWF</td>
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<td>STEM 533</td>
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<td>MWF</td>
<td>2239</td>
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<tr>
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<td>DEV INST STRAT PK6-LANG ARTS</td>
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<td>TR</td>
<td>2242</td>
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<tr>
<td>32625</td>
<td>TLED 677</td>
<td>ADV CHILD DVLPMT THRY/RSRCH</td>
<td>ECKHOFF</td>
<td>TR</td>
<td>2241</td>
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</tbody>
</table>

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<table>
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<tr>
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<th>INSTRUCTOR</th>
<th>DAY</th>
<th>TIME</th>
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<td>CET 200</td>
<td>STATICS</td>
<td>KITTS</td>
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<td>11 - 12:40 PM</td>
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<td>CET 220</td>
<td>STRENGTH OF MATERIALS</td>
<td>SEEK</td>
<td>TR</td>
<td>2 - 3:40 PM</td>
<td>2238</td>
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<td>CET 465</td>
<td>CONSTRUCTION PROJECT MANAGMNT</td>
<td>JUNG</td>
<td>MW</td>
<td>11 - 12:45 PM</td>
<td>2238</td>
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<td>32527</td>
<td>CS 300T</td>
<td>COMPUTERS IN SOCIETY</td>
<td>PRICE</td>
<td>F</td>
<td>1 - 4:50 PM</td>
<td>2240</td>
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<td>EET 320</td>
<td>ADV MICROPROCESSORS/MICROCTRLR</td>
<td>HSIUNG</td>
<td>T</td>
<td>5:15 - 8:45 PM</td>
<td>2244</td>
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<td>EET 330</td>
<td>LINEAR ELECTRONICS</td>
<td>HU</td>
<td>MW</td>
<td>5:30 - 7:15 PM</td>
<td>2241</td>
</tr>
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<td>32499</td>
<td>EET 350</td>
<td>FUND OF ELECTRICAL TECH</td>
<td>FLORY</td>
<td>W</td>
<td>8:30 - 12 PM</td>
<td>2241</td>
</tr>
<tr>
<td>34018</td>
<td>EET 370T</td>
<td>ENERGY AND THE ENVIRONMENT</td>
<td>FERNANDEZ</td>
<td>R</td>
<td>1 - 4:30 PM</td>
<td>2245</td>
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<td>34909</td>
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<td>HACKWORTH</td>
<td>T</td>
<td>1 - 4:30 PM</td>
<td>2245</td>
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<td>ENMA 301</td>
<td>INTRO TO ENGINEERING MGMT</td>
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<td>5:30 - 9:20 PM</td>
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<td>ENMA 302</td>
<td>ENGINEERING ECONOMICS</td>
<td>KUCUKOYIGIT</td>
<td>R</td>
<td>5 - 8:30 PM</td>
<td>2242</td>
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<td>STAT CONCEPTS-ENGINEERING MGMT</td>
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<td>W</td>
<td>5:30 - 9 PM</td>
<td>2233</td>
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<td>QUALITY SYSTEMS DESIGN</td>
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<td>R</td>
<td>5 - 8:30 PM</td>
<td>2240</td>
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<td>IDT 735</td>
<td>NONINSTRUCTIONAL INTERVENTIONS</td>
<td>MOORE</td>
<td>W</td>
<td>5:30 - 9 PM</td>
<td>2244</td>
</tr>
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<td>IDT 835</td>
<td>NONINSTRUCTIONAL INTERVENTIONS</td>
<td>MOORE</td>
<td>W</td>
<td>5:30 - 9 PM</td>
<td>2244</td>
</tr>
<tr>
<td>32529</td>
<td>MET 350</td>
<td>THERMAL APPLICATIONS</td>
<td>LUEKKE</td>
<td>W</td>
<td>12:30 - 4 PM</td>
<td>2245</td>
</tr>
<tr>
<td>35186</td>
<td>MET 460</td>
<td>REFRIGERATION &amp; AIR CONDITION</td>
<td>AYALA</td>
<td>T</td>
<td>1 - 4:30 PM</td>
<td>2241</td>
</tr>
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<td>32108</td>
<td>READ 680</td>
<td>READING TO LEARN ACROSS CURRIC</td>
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<td>F</td>
<td>1 - 4:50 PM</td>
<td>2239</td>
</tr>
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<td>SEPS 400</td>
<td>INSTRUCTIONAL SYSTEMS DEVELOP</td>
<td>KOSLOSKI</td>
<td>MW</td>
<td>2 - 3:45 PM</td>
<td>2244</td>
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<td>32548</td>
<td>SEPS 402</td>
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<td>LANDON</td>
<td>M</td>
<td>5:30 - 9:20 PM</td>
<td>2243</td>
</tr>
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<td>32462</td>
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<td>CLSRM/BEHAV MGT TECH DVRS NEED</td>
<td>BUTLER</td>
<td>T</td>
<td>9 - 12:30 PM</td>
<td>2242</td>
</tr>
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<td>32618</td>
<td>TLED 690</td>
<td>THE CHILD AND THE FAMILY</td>
<td>ECKHOFF</td>
<td>MW</td>
<td>11 - 12:45 PM</td>
<td>2243</td>
</tr>
</tbody>
</table>

Please note that the schedule may change without notice. For the most up to date schedule, visit https://leoonline.odu.edu. Pick ODU Peninsula for the location of your choice.
<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>INSTRUCTOR</th>
<th>DAY</th>
<th>ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>32490</td>
<td>CEE 722</td>
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<td>NGUYEN</td>
<td>MW</td>
<td>5:30 - 9 PM</td>
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<td>5:30 - 9 PM</td>
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<td>32545</td>
<td>ECE 202</td>
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<td>XAO</td>
<td>TR</td>
<td>6-9:30 PM</td>
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<td>ECE 381</td>
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<td>5:30 - 9 PM</td>
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<td>34684</td>
<td>ENMA 302</td>
<td>ENGINEERING ECONOMICS</td>
<td>SIANGCHOKYOO</td>
<td>TR</td>
<td>12 - 3:30 PM</td>
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<td>32465</td>
<td>SPED 402</td>
<td>INSTR DSGN I:LRNR CHAR/ASSESS</td>
<td>LINCOLN</td>
<td>MW</td>
<td>5:30 - 9 PM</td>
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<tr>
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<td>SPED 406</td>
<td>STU DIVRS LRN NEED-GEN ED CLAS</td>
<td>RUDIS</td>
<td>MWF</td>
<td>11:45 - 2:15 PM</td>
</tr>
<tr>
<td>32478</td>
<td>SPED 417</td>
<td>COLLABORATION AND TRANSITIONS</td>
<td>PHALEN</td>
<td>TR</td>
<td>12 - 3:30 PM</td>
</tr>
<tr>
<td>32502</td>
<td>SPED 440</td>
<td>ASSISTIVE TECHNOLOGY</td>
<td>LINCOLN</td>
<td>TR</td>
<td>4:30 - 8 PM</td>
</tr>
<tr>
<td>32468</td>
<td>SPED 502</td>
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<td>LINCOLN</td>
<td>MW</td>
<td>5:30 - 9 PM</td>
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<td>MWF</td>
<td>11:45 - 2:15 PM</td>
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<td>COLLABORATION AND TRANSITIONS</td>
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<td>12 - 3:30 PM</td>
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<tr>
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<td>TLED 408</td>
<td>READING/WRITING-CONTENT AREAS</td>
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<td>MW</td>
<td>5:30 - 9 PM</td>
</tr>
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<td>BUTLER</td>
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<td>12 - 3:30 PM</td>
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<td>BUTLER</td>
<td>TR</td>
<td>12 - 3:30 PM</td>
</tr>
</tbody>
</table>

Please note that the schedule may change without notice. For the most up to date schedule, visit https://leoonline.odu.edu. Pick ODU Peninsula for the location of your choice.