Exam Preparation Checklist

Course: _______________________________ Instructor: _______________________________

Exam Title/# (Midterm or Final):_______

1. Exam Type:  
   - [ ] Multiple choice  
   - [ ] True/False  
   - [ ] Matching  
   - [ ] Completion or Short Answer  
   - [ ] Identification  
   - [ ] Essay  
   - [ ] Lab Work  
   - [ ] Problems  
   - [ ] Other________  
   - [ ] Other________  
   - [ ] Other________  

2. What materials do I need when I study?  
   - [ ] Textbook  
   - [ ] Notes  
   - [ ] Teacher’s study guide  
   - [ ] Worksheets  
   - [ ] Past exams (only if teacher permitted)  
   - [ ] Supplemental readings  
   - [ ] Calculator  
   - [ ] Pens, pencil, paper, etc.  
   - [ ] Connection to Online Resources/Modules  
   - [ ] Other________  
   - [ ] Other________  
   - [ ] Other________  

3. Will the teacher lead a study session?  
   When?  
   Where?  
   - [ ] What do I need to bring to the session?  
     - [ ] Study Guide completed  
     - [ ] Questions of my own  
     - [ ] Past homework problems  
     - [ ] Textbook  
     - [ ] Lecture Notes, Notebook, Binder, etc.  
     - [ ] Syllabus  

4. What Topics will I need to cover?  

<table>
<thead>
<tr>
<th>Topics/Subtopics</th>
<th>I really know this stuff</th>
<th>I am not too sure</th>
<th>I have no clue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Adapted from CNU SAASP
5. When, What, Where Will I Study? Make a Plan...to include location of study sessions, ideas/concepts being covered during those sessions, and

<table>
<thead>
<tr>
<th>When (start at least 1 week out)</th>
<th>Where - Location Alone, Buddy, Group? (names)</th>
<th>Concepts/Topics to be Covered during the session</th>
<th>Purpose of the session: Strategies/Activities to be used/completed during study session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session 2 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session 3 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session 4 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session 5 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session 6 (date: __________)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Day Before the Exam</td>
<td></td>
<td></td>
<td>*Predict some test questions and try to answer them</td>
</tr>
</tbody>
</table>
6. The Day of the Exam:

Things I will need to bring with me for the test (circle):

Pens  Notes (if allowed)  Blue Book  Ruler  Calculator
Paper  Textbook (if allowed)  Pencil  Graph Paper

Other:______________________________________________________________

Other Strategies and Routines (stress relievers, focus, memory triggers):

Adapted from CNU SAASP