

Use ODU Department Stationary

To Whom It May Concern:

RE: Letter of Invitation & Request for B-1 Visa Status Entry

Old Dominion University/**Name of Visitor**

Dear Officer:

Old Dominion University has invited **Name of Visitor**, to our institution to engage in an academic collaboration with our Department of **Name of Department and College**. We request that **Name of Visitor** be permitted entry into the United States under the B-1/B-2 Waiver Visa category. **Name of Visitor and country of citizenship** will visit our institution beginning **date of arrival**.

The purpose of the visit to Old Dominion University fully meets the requirements of the Immigration & Nationality Act 101 (a)(15)(B)(i) and 9 FAM 41.31 N.4-N.8 in that s/he will participate in an academic, educational, professional, and/or scientific conference, collaboration or activity or will be observing a professional activity that does not involve hands-on business activity.

The Petitioner

Old Dominion University is Virginia's forward-focused, public doctoral research university for high-performing students from around the world who want a rigorous academic experience in a fast-paced and profoundly multi-cultural community.

With an enrollment of more than 24,000 students, the university offers 70 bachelors, 60 masters and 36 doctoral degree programs and 3 educational specialists' degrees. ODU's eminent scholarship and innovative as well as engaging teaching fosters nationally recognized programs. Over 75 faculty have been named in Fellows in national societies and professional organizations. ODU has a determined entrepreneurial approach to problem-solving drives cutting-edge research and strategic partnerships with government, business, industry, organizations, and the arts.

In addition to its 185-acre main campus in Norfolk, Old Dominion operates three higher education centers in Hampton, Virginia Beach, and Portsmouth and a thriving distance learning network. Old Dominion University is one of the largest providers of distance learning degree programs in the country. The University serves students online and at over 40 partner locations in Virginia, Arizona and Washington, plus military personnel taking classes while deployed around the world.

If you have further questions please contact: **Contact Information**

Sincerely,

Department Chair/Professor