To ensure you are aware of the requirements related to bringing your dependents to the U.S., please initial each section in the space provided to indicate your understanding of the following items.

**Health Insurance:** Due to the extremely high cost of care in the American medical system, Old Dominion University expects that its international students will ensure their dependents have insurance that covers major medical expenses for accident or illness. The plan currently endorsed by the university has a plan for dependents and, if you wish to purchase that plan, please see the ISSS staff member coordinating assistance regarding health insurance for F and J visa holders at ODU. _____

**Arrival Notification:** Within one week of your dependents’ arrival in the U.S., you must bring their passport, I-94, and I-20/DS-2019 to ISSS. If you have already purchased coverage for your dependents, please provide proof of health insurance at this time. A hold is placed on your account once your dependent I-20 is issued and cannot be removed until your dependents’ information is submitted to us. For J-2 visa holders, we require that the insurance information also be submitted before the hold is removed. _____

**Departure Notification:** If your dependents decide to return to your country permanently while you are still here, please notify ISSS in writing (e-mail to IntlStu@odu.edu is sufficient) so their SEVIS record can be cancelled (as required by Immigration). _____

**Student Departure:** If you must leave the U.S. for more than 30 days but your dependents will stay in the U.S., you must notify ISSS via e-mail. Dependents cannot be “left alone” in the U.S. without very specific arrangements. _____

**Updates:** Any time a document is updated (e.g. passport extended, new visa obtained), you need to bring them to ISSS for scanning or send an e-mail with the scan attached (in PDF format, preferably) within one week. _____

**Support for Your Dependent:** Most nonacademic offices are funded by student fees; therefore, their primary focus is on students and so your dependents aren’t eligible for most services. Even so, please be sure your dependents know that they are welcome to come to ISSS for assistance. We may not always be able to help them, but we are happy to point them in the right direction.

**Volunteering:** Volunteering can offer your dependents a chance to meet people and learn more about the U.S. However, there are specific Immigration and Department of Labor regulations for volunteer work with regard to F or J visa status. Before anyone on these statuses volunteers, it is a good idea to check with ISSS first via e-mail. _____

**Changing Visa Status:** If your dependent wishes to change from an F-2 to an F-1 in order to pursue an academic program, s/he will need to make an appointment with the appropriate ISSS advisor after being admitted to the university. Please note that it may take up to six months for Immigration to process the request. No work, department funding or course enrollment can occur until the approval notice is presented to ISSS. _____

I have read and agree to these student responsibilities for bringing my dependents to the U.S.

_____________________________  ____________________  __________
Student Name (print) & UIN                  Student Signature         Date