Regularly Scheduled Meeting of the Executive Committee  
Tuesday, March 17, 2020  
2:00- p.m.  
Zoom Conference

1. Called to order 2:04 pm
   a. In attendance:
      i. Chairman John Sokolowski, Secretary Corrin Richels, Senator Michael Carhart, Senator Lynn Tolle, Senator Charlie Daniels, Senator Nina Brown, Senator Wie Yusuf, Past Chairman David Burdige, Library Representative Karen Vaughan

2. Action Items
   • Update on ODU covid-19 effort
      o 10 working committees to try to support faculty getting courses online
      o 2 biggest issues outstanding now
         1. Access to labs and clinical things
            o Should be around 200 students included
            o Students involved in research for theses, dissertations, or employment
            o These things are being handled by college
         2. Ability to teach and learn online
            o 3 categories of faculty ability to teach online
               a. Those that usually teach online and are close to proficient
               b. Those that can make the change without a great deal of support
               c. Those that will truly struggle
                  i. Potentially 140 faculty
            o Unclear how many students have consistent access to internet
               a. Students should NOT be in classrooms
            o Only faculty who are 12-month conversion contracts will need to do the telework agreement
               a. Faculty on 12-month conversion contracts DO accrue leave
            o There are many resources available to faculty being emailed daily
   • Discussion about program discontinuance
      o Committees A & C have prepared memos
      o Materials provided to the committees for review was highly disparate and made it challenging for the committees to make recommendations
      o John will put together a summary of the Executive Committee’s feedback on the recommendations made by Committees A & C
      o Discontinuance of some of these programs impacts more than one program
   • What to do about full faculty senate meeting
      o Proceed with a Zoom meeting during the time for the back-up date
      o The agenda is fairly expansive
   • Next steps for student opinion surveys
      o The recommendations were fairly broad and more tailored to standard f2f courses
      o Questions need to be tailored to the nuances of class contexts need to be addressed
      o Send out to Colleges and departments/schools for editing
      o John will draft a document of ideas on how to move this forward
   • Committees and seats
      o Voting emails have been sent to the chairs regarding senate seats
      o Committee seats have not been assigned
         1. John will follow-up with Jennifer to check status

3. Meeting adjourned at 2:59 pm
Respectfully submitted by Corrin Richels, Secretary, Faculty Senate