Regularly Scheduled Meeting of the Executive Committee
Tuesday, March 17, 2020
2:00- p.m.
Zoom Conference

1. **Called to order 2:04 pm**
    a. In attendance:
        i. Chairman John Sokolowski, Secretary Corrin Richels, Senator Michael Carhart, Senator Lynn Tolle, Senator Charlie Daniels, Senator Nina Brown, Senator Wie Yusuf, Past Chairman David Burdige, Library Representative Karen Vaughan
2. **Action Items**

- Update on ODU covid-19 effort
    - 10 working committees to try to support faculty getting courses online
    - 2 biggest issues outstanding now
        1. Access to labs and clinical things
            - Should be around 200 students included
            - Students involved in research for theses, dissertations, or employment
            - These things are being handled by college
        2. Ability to teach and learn online
            - 3 categories of faculty ability to teach online
                a. Those that usually teach online and are close to proficient
                b. Those that can make the change without a great deal of support
                c. Those that will truly struggle
                i. Potentially 140 faculty
            - Unclear how many students have consistent access to internet
                a. Students should NOT be in classrooms
            - Only faculty who are 12-month conversion contracts will need to do the telework agreement
                a. Faculty on 12-month conversion contracts DO accrue leave
            - There are many resources available to faculty being emailed daily
- Discussion about program discontinuance
    - Committees A & C have prepared memos
    - Materials provided to the committees for review was highly disparate and made it challenging for the committees to make recommendations
    - John will put together a summary of the Executive Committee's feedback on the recommendations made by Committees A & C
    - Discontinuance of some of these programs impacts more than one program
- What to do about full faculty senate meeting
    - Proceed with a Zoom meeting during the time for the back-up date
    - The agenda is fairly expansive
- Next steps for student opinion surveys
    - The recommendations were fairly broad and more tailored to standard f2f courses
    - Questions need to be tailored to the nuances of class contexts need to be addressed
    - Send out to Colleges and departments/schools for editing
    - John will draft a document of ideas on how to move this forward
- Committees and seats
    - Voting emails have been sent to the chairs regarding senate seats
    - Committee seats have not been assigned
        1. John will follow-up with Jennifer to check status

3. **Meeting adjourned at 2:59 pm**

Respectfully submitted by Corrin Richels, Secretary, Faculty Senate