**FACULTY SENATE MEETING**

**Time: November 17, 2020 03:00 PM**

Join Zoom Meeting

<https://odu.zoom.us/j/94904867702?pwd=N1IydmFhWE0vQVdkMDJHNDkrOGt0UT09>

Meeting ID: 949 0486 7702   
Passcode: 394103

**MINUTES**

1. **Call to order**
   * The meeting was called to order at 3:00 pm
2. **Take roll.**
   * The role was taken via Zoom participants list (N = 44 including Jennifer Moody, Kate Hawkins, Brian Payne, Tisha Paredes)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Senator Name** | | **Present** | **Senator Name** | | **Present** | **Senator Name** | | **Present** | **Senator Name** | |
| x | Michael | Allen | x | Dennis | Gregory | x | Jemela | Martin | x | Eric | Schussler |
| x | Elizabeth | Black | x | James | Hall | x | Suzanne | Morrow | x | David | Selover |
| x | ◊ Nina | Brown | x | Zhi | Hao | x | Matthew | Nerem | x | ⌂ John | Sokolowski |
| x | Larisa | Bulysheva | x | Fran | Hassencahl | x | Marc | Ouellete | x | Lynn | Tolle |
| x | David | Burdige | x | Leslie | Hoglund | x | Jennifer | Poutsma | x | James | Van Dore |
| x | Brandon | Butler | x | Steve | Hsiung | x | Gene | Price | x | Ingrid | Whitaker |
| x | Michael | Carhart | x | Mickey | Kosloski | x | James | Rhoades | x | Shu | Xiao |
| x | Charlie | Daniels | x | Lee | Land | x | \*Corrin | Richels | x | Wie | Yusuf |
| x | Kyle | Davis | x | Soo-Hoon | Lee | x | Patrick | Sachs | x | Doug | Ziegenfuss |
| x | Kenneth | Fitzgerald | x | Tatyana | Lobova | x | Gary | Schafran | x | Michael | Zugelder |

*⌂ Chair ◊Assistant Chair \*Secretary*

1. **Approval of the Agenda.**

* Agenda approved

1. **Approval of the Minutes.**
   * Minutes approved as submitted
2. **Chair’s Report.** (Chairman Sokolowski)
   * Budget update
     + ODU will receive $10 million
     + Hiring freeze will be partially thawed
   * EVMS Merger
     + Push by the Governor to have ODU associated with a professional school
     + Merger will also include Sentara
   * Presidential Search
     + Committee met a couple of weeks ago
     + Witt-Keifer is working through the initial slate of candidates
     + 10 finalists will be selected
     + Additional details are available on the website
3. **Action Items.**

* **Committee F: (Senator Tolle)**
* **AY18-F&G Verifying Authenticity and Veracity of Documents and Information Submitted in a Packet/Portfolio for Annual Review**
  + - Committee F recommends removing from the document that the Chair should verify credentials
    - Committee G recommends leaving the Chair as part of the verifying of credentials and including the departmental P & T committee
    - Discussion
      * Support of Committee G’s recommendation to keep Chairs as part of the verification process
      * Motion made to have Committees F & G confer to make a single recommendation to the Senate
        + Comment to the Motion

Could it be addressed by adding promotion and tenure committee

* + - Motion carried to to have Committees F & G confer to make a single recommendation - 92% in favor, 8% opposed 0% abstention
* **AY19-13-F Feedback to Associate Professors Regarding Advancement to Full Professor as Part of the Annual Review Process.**
  + Verbiage was added to indicate that feedback regarding Associate Professors’ progress to promotion be provided if the faculty member is interested
    - Policy passed as amended by Committee F - 89% in favor, 8% opposed 3% abstention
* **AY20-2-F Assurance of Diversity in P & T Committees**
  + Committee F rejected changes to the policy
    - Recommendation for no changes to the Policy passed - 94% in favor, 3% opposed 3% abstention
* **AY20-4-F Policies on Evaluation of Lecturers and Reappointment**
  + Committee F rejected the change to the schedule to include annual evaluation
  + Discussion centered around the need for more frequent evaluation in order to give lecturers more feedback to assist them in attaining promotion
    - Recommendation for no changes to the Policy passed -75 % in favor,19 % opposed 6% abstention
* **AY20-5-F Covid 19 Era Promotions and Tenure Policy: A Suggestion and Rationale for an Amended Policy.**
  + Proposed change to have extra teaching taken on by faculty during COVID be counted toward research was rejected by Committee F
  + Discussion
    - * The spirit of this amendment was misunderstood – the goal was to extend the hold on stopping the promotion clock until the end of the COVID crisis
      * The Provost has already extended the clock until the end of the crisis
      * Each of the Colleges should consider revising their expectations based on the COVID crisis
    - Recommendation for no changes to the Policy passed -86 % in favor, 14% opposed 0% abstention
* **AY20-10-F Time Allotted to Review Promotion Dossiers for Master/Senior Lecturers and Annual Review Materials for Lecturers.**
  + Committee F recommended expanding time period from November 10 to November 17
    - Recommendation for changes to the Policy as proposed passed - 97% in favor, 3% opposed 0% abstention
* **Committee I: (Senator Daniels)**
  + **AY19-27-I Tuition Assistance**
    - Recommend that the President consider raising the cap for salaries eligible to use tuition assistance to $99,000 to reflect inflation to costs and the lack of consistent raises to faculty salaries
    - Recommendation for changes to the Policy as proposed passed - 100% in favor, 0% opposed 0% abstentions
* **Committee D: (Senator Poutsma)**
* **AY20-3-D Who Owns the Course Content?**
  + - ODU owns ALL course material developed by anyone paid by the university
    - All faculty should archive their materials so that upon their separation from the university course materials will be available
    - Faculty can take material developed while employed to their next employer
    - This policy is terminated as no changes are possible

1. **Adjournment**
   * Meeting adjourned at 4:22

**Items carried over to next meeting:**

* **AY20-7-D Designation of Eminent Scholar**