**Regularly Scheduled Meeting of the Executive Committee**

**With the Provost and President**

**Tuesday, February 4, 2020**

3:00-4:15 p.m.

Deans Conference Room 5th Floor

Room 5101 Education Bldg.

1. **Call to order.**
   1. In attendance:
      1. Chairman John Sokolowski, Secretary Corrin Richels, Senator Nina Brown, Senator Michael Carhart, Senator Lynn Tolle, Senator Charlie Daniels, Past Chairman David Burdige, Library Representative Karen Vaughan
2. **Action Items**

* Faculty Code of Conduct
  + Will be reintroduced for discussion with limit on time for topic
    - Need 2/3 majority to approve the time limit on discussion
* Provost Council Update
  + Tisha Paredes presented on SCHEV’s revised procedures on review and approval of academic programs
    - ODU has 15 or 16 pending actions at various stages
    - Preliminary review is intended to ensure that preliminary discussions have taken place before a formal process is undertaken
  + Faculty Workload Policy
    - Deans were instructed is to complete policy and implement
  + Discontinuance of programs that are no longer are viable
    - See BOV Policy 1462: Policy for the Review of Academic Programs, Departments or Colleges for the Purpose of Possible Curtailment or Discontinuance <https://www.odu.edu/content/dam/odu/offices/bov/policies/1400/BOV1462.pdf>
    - Provost will report to the President on findings
    - Tied to SCHEV criteria as well as other factors
* Spring Elections
  + 4 at-large Executive Committee Positions will be considered for voting with priority to have representatives from all of the colleges and library on the Executive Committee
  + Regular elections of department representatives as specified
* Set Agenda for President Provost meeting
  + Faculty Code of Conduct
  + Faculty Workload Policy
  + Program discontinuance

Meeting adjourned at 3:52 pm