NUMBER: 1660

TITLE: Use of University Facilities

APPROVED: December 4, 1969; Revised August 27, 1970; Revised October 12, 1978; Revised June 22, 1984; Revised September 12, 1985; Revised June 19, 1986

1. Subject to the requirements of this policy and other applicable policies of the Board of Visitors, the president of the university shall control the assignment, reassignment, and use of university owned or controlled facilities and properties ("university facilities") and shall issue such guidelines and procedures governing the use of university facilities as the president deems appropriate.

2. The use of a university facility shall be consistent with the educational mission of the university and with the general nature of the facility. The academic work of the university shall hold a primary place in the use of facilities and all uses for purposes other than the university's academic activities must be arranged so as not to hinder or adversely affect the academic activities.

3. University facilities shall be used primarily by university groups, that is, divisions, departments or other units of the university and university related organizations and associated foundations and associations.

4. The use of university facilities by non-university groups shall be secondary to their use by university groups and must be clearly consistent with the educational mission of the university.

5. University facilities shall not be used to promote a political, economic, social, or religious cause unless the cause is sponsored by a university group.

6. The use of university facilities for commercial purposes shall be limited to those purposes which are clearly consistent with the educational mission of the university. No commercial activities shall be permitted except those sponsored by university groups.

7. A use fee shall be charged for the use of a university facility when the use is for a purpose other than a purpose related to the university.

8. Permission to use a university facility must be conditioned upon the user's assuming responsibility for the use of the facility in a manner consistent with applicable laws and regulations and university policies.

9. Keys to university facilities shall be issued only to employees of the university.