

**OLD DOMINION UNIVERSITY
BOARD OF VISITORS
Administration and Finance Committee**

**June 15, 2023
MINUTES**

The Administration and Finance Committee of the Board of Visitors of Old Dominion University met at 11:30 a.m. in the Board Room of the Kate and John Broderick Dining Commons. Present from the committee were:

Robert A. Broermann, Chair
Yvonne T. Allmond, Vice Chair
R. Bruce Bradley (*ex-officio*)
P. Murry Pitts (*ex-officio*)
Robert S. Corn
E. G. (Rudy) Middleton, III
Elza H. Mitchum
Ross A. Mugler
Steve Hsiung (*Faculty Representative*)
Kashav A. Vermani (*Student Representative*)

Also present from the Board:

Jerri F. Dickseski
Kay Kemper

Also present were:

Austin Agho	Nina Rodriguez Gonser
Alonzo Brandon	September Sanderlin
Bob Clark	Tara Saunders
Annie Gibson	Ashley Schumaker
Brian O. Hemphill	Garrett Shelton
Adam Henken	Amanda Skaggs
Etta Henry	Alona Smolova
Todd Johnson	Doug Streit
Amber Kennedy	JaRena Whitehead
Maggie Libby	Wood Selig
Donna Meeks	Rusty Waterfield
Alicia Monroe	Rob Wells
Tom Odom	Shannon White
Chad Reed	Allen Wilson

Chairman Robert Broermann called the meeting to order at 11:30 a.m.

- A. **Approval of Minutes** – Chairman Broermann moved to approve the minutes of the April 20, 2023, meeting. P. Murray Pitts seconded the motion. The minutes were

unanimously approved by all members present and voting. (*Allmond, Bradley, Broermann, Corn, Hsuing, Middleton, Mitchum, Mugler, Pitts*)

B. Information Security Program – Doug Streit, Executive Director, IT Security & Planning

Mr. Streit provided a high-level briefing on the University's Information Security Program highlighting the framework of how Information Technology Services (ITS) staff identify, protect, and respond to cyber threats.

Mr. Streit shared with the Committee that over the last year several advancements have been made to address system vulnerabilities in addition to the replacement and improvements to the Security Incident & Event Management (SIEM) system. Staff have been able to craft reports, monitor processes, and meet routinely to update and address challenges to lower risk of malicious activity on our network and operating systems.

Mr. Streit noted their multi-year objective is to develop repeatable responses and procedures to malicious threats that can be automated to act more quickly instead of the manual monitoring staff is currently performing.

In closing, Mr. Streit conveyed the team's focus for incident response which includes updating the SecOps Handbook, continuous improvement of the Security Operations Center (SOC) capability and utilizing a pager service for lower cost 24/7 SOC-type capabilities.

Chair Broermann inquired about the status of the Security Incident & Event Management (SIEM) system. Mr. Streit responded that the system was purchased and replaced last year. The system is currently up and running as staff are currently making some adjustments.

C. Capital Projects Report – Chad A. Reed, Vice President for Administration and Finance

Vice President Chad A. Reed presented the capital projects report to the Committee. He provided an update on three of the nine active capital projects which have significant activity. These projects have a total projected cost of \$5.4M.

Vice President Reed noted that although the MagLev demolition is not a capital project, it is a high-profile campus activity. The MagLev is over 3,200 linear feet and was intended to be run by magnetic levitation which runs from Powhatan Avenue to Hampton Boulevard and has been on campus for over 20 years; however, it is not functional. Mr. Reed shared that the demolition is being handled in five phases; the first phase started just after student commencement and the final phase is planned for July 14, 2023. Mr. Reed informed the Committee that the section over Hampton Boulevard will be kept for another project to incorporate into a nice gateway entry.

Mr. Mugler asked if a fund or bond was available to assist with the demolition cost. Mr. Reed advised that during his time with the University, and during the various meetings regarding the demolition, no one has identified a fund or bond to assist with the demolition costs.

Next Mr. Reed provided information on the repairs to Rollins Hall. Rollins Hall is one of the larger buildings on campus with one side used for several administrative offices including Admissions and Financial Aid. The other portion of the building is being used by the ROTC, the area where the repairs are being made. Mr. Reed noted that \$2.5M was provided by the General Assembly towards upfitting the building to support our Naval and Army ROTC. Those renovations include filling in the natatorium, addressing structural deterioration and creating a training facility for the ROTC. Mr. Reed shared that there is a second-floor mezzanine that could be used for an office expansion to the second floor.

Mr. Reed then provided an update on the Crittenton Hall renovation. Mr. Reed noted this is where the Naval ROTC is housed; however, they have been relocated to the Alfriend Chemistry building for over a year due to the renovations. Initially, the renovation was to replace the HVAC from a 2-pipe system to a new 20-ton capacity, air cooled chiller and has evolved into redoing the corridors, replacing ceiling tiles, replacing some IT infrastructure along with new paint, carpet, and new electricity throughout the building. The contractor is in the final stages of completing punch list items and it is anticipated the building will be ready for classes in July.

Last, Mr. Reed shared that the Master Plan RFP is open for bids and appointments are forthcoming for the RFP Evaluation Committee to review the proposals. An award for the proposal is expected in July in hopes of kicking off the master planning process with the start of the Fall term in September. Mr. Reed wanted to ensure the Committee is aware of the overall master plan and the involvement of the whole campus community over the next year.

A question was asked regarding the status of the property near Hampton Boulevard for the grocery store. Mr. Reed referred to Tara Saunders, Executive Director of the ODU Real Estate Foundation, who responded that previous challenges have been addressed and construction will begin once financial market conditions improve. The City of Norfolk approved the project and the architectural design of the multi-family and retail buildings on May 27, 2023. Last week, a meeting was held with various university and city staff, including the City Manager's office, and the two project developers, one for the retail/residential and another for the grocery store. There had been problems with the parking plan for the grocery store but since last week's meeting at City Hall, the grocery store developer understands the constraints of this location's urban site and will come back with a new site plan.

An additional question was asked regarding the Powhatan field. Mr. Reed mentioned there was an agreement with the city, which was confirmed by Wood

Selig, Director of Athletics. Mr. Selig advised that staff are working with the city regarding the property and that the university has approved use of the field to several Norfolk high schools through approximately 2034/2036. He also shared that the city will be hosting a meeting on July 19 at Lambert's Point Golf Clubhouse for input on the future of that property. When asked if the university was invited, Mr. Selig confirmed that an invitation had been extended. Mr. Reed also noted that Hampton Roads Sanitation District (HRSD) owns the portion of property facing the river and that the university has rights to pieces of the property. Mr. Reed indicated that the property should be included in the Master Plan for consideration.

D. Proposed 2023-24 Operating Budget – Chad A. Reed, Vice President for Administration and Finance

As discussed in previous meetings, Mr. Reed noted this has been a unique year with the evaluation of the budget priorities and resource constraints while maintaining student affordability. Additionally, there has been no action by the General Assembly. Mr. Reed advised factors impacting the budget include mandatory cost increases becoming a larger cost factor; compensation increases ranging between 5-7% dominating personnel recourses; and covering portions of mandatory cost increase for utilities and other items. In conjunction with these factors, the university wants to invest in our strategic plan using the five-year plan being the footprint of how we want to move the institution forward under the President's leadership. Mr. Reed shared factoring into the resource constraints was the 1-2% projected decline in undergraduate enrollment.

The Governor proposed no changes to the state budget passed by the 2022 General Assembly; however, both the House and Senate had proposed changes in funding for E&G, and the Senate also proposed additional funding for undergraduate financial aid. Mr. Reed informed the Committee that if any changes were passed, he would provide an additional update at the September meeting.

Mr. Reed briefed the Committee on changes to the Operating Resources consisting of Education & General (E&G), Student Financial Assistance, Sponsored Programs and Auxiliary Enterprises in the budget.

The Committee voted unanimously to move the noted revisions forward to the full Board of Visitors meeting on June 16th. (*Allmond, Bradley, Broermann, Corn, Middleton, Mitchum, Mugler, Pitts*)

The proposed Resolution states:

BE IT RESOLVED, that upon recommendation of the President, the Board of Visitors approves the proposed 2023-24 Operating Budget. **BE IT FURTHER RESOLVED**, that the Board may consider amendments to the 2023-24 Operating Budget upon enactment of an Amended Commonwealth Budget for the 2022-24 Biennium.

Lastly, Mr. Reed provided information on EVMS's Operating Budget. Mr. Reed shared that accreditors need something from the Board, as the fiduciary, showing ODU's commitment post integration to continue to provide resources that will support the activity and the future of EVMS. Information was provided reflecting the estimated integration plan cost which includes one-time costs associated with equipment sunset contracts and anticipated savings through systemwide contracts.

Once integrated, ODU and EVMS will create the largest health sciences center in the Commonwealth. Mr. Reed commented that the integration provides a wide range of benefits and opportunities including an opportunity for collaboration and student mentorship with TCC; a new branding opportunity resulting from the new health science academic portfolio to aid in attracting and retaining students and faculty; and the merger will allow for additional health sciences degrees comparable to those of other leading Commonwealth institutions.

The Committee voted unanimously to move the ODU and Eastern Virginia Health Science Center (EVHSC) Preliminary Operating Budget to the full Board of Visitors meeting on June 16th. *(Allmond, Bradley, Broermann, Corn, Hsuing, Middleton, Mitchum, Mugler, Pitts)*

The proposed Resolution states:

WHEREAS, Old Dominion University and the Eastern Virginia Medical School have jointly agreed to merge and create the Eastern Virginia Health Sciences Center at Old Dominion University (anticipated January 1, 2024);

THEREFORE, **BE IT RESOLVED**, The Board of Visitors of Old Dominion University formally commits to ensuring that the School of Medicine and School of Health Professions receive the necessary funding and support to advance their educational, clinical, and research missions; and

BE IT FURTHER RESOLVED, the Board of Visitors of Old Dominion University is fully committed to the success of its School of Medicine and School of Health Professions; and

BE IT FURTHER RESOLVED, the Board of Visitors of Old Dominion University recognizes funding the School of Medicine and School of Health Professions represents an ongoing commitment.

E. Tuition and Fees Update - Chad A. Reed, Vice President for Administration and Finance

For his next presentation, Mr. Reed provided information for two proposed revisions to the 2023-24 mandatory tuition and fees. The tuition plan approved at the April meeting increased the military rate for active-duty service members to \$253/credit hour, in line with the new rate for in-state undergraduates. The proposal is to return to the 2022-23 rate of \$250/credit hour. Mr. Reed noted that the federal government tuition reimbursement to service members is \$250/credit hour. Returning the rates to the 2022-23 levels will ensure that service members do not experience any out-of-pocket costs and will maintain the same rate for the last several years.

The next revision for consideration is to increase the distance learning locations outside of Virginia (online learning) rate up 4.67% for undergraduates and 4.71% for graduates. The currently approved 2023-24 rate would increase from \$407/credit hour to \$426/credit hour for undergraduates and increase from \$595/credit hour to \$623/credit hour for graduates. Mr. Reed noted that Global supports this revision as the increase will ensure the rates are market competitive and the increase will not create any impact to in-state students' rates.

The Committee voted unanimously to move the noted revisions forward to the full Board of Visitors meeting on June 16th. (*Allmond, Bradley, Broermann, Corn, Hsuing, Middleton, Mitchum, Mugler, Pitts*)

The proposed Resolution states:

WHEREAS, §4-2.01. b (Higher Education Tuition and Fees) of the 2022 Acts of Assembly, Chapter 2 states:

2. a) The Boards of Visitors or other governing bodies of institutions of higher education may set tuition and fee charges at levels they deem to be appropriate for all resident student groups based on, but not limited to, competitive market rates, provided that the total revenue generated by the collection of tuition and fees from all students is within the nongeneral fund appropriation for educational and general programs provided in this act.

b) The Boards of Visitors or other governing bodies of institutions of higher education may set tuition and fee charges at levels they deem to be appropriate for all nonresident student groups based on, but not limited to, competitive market rates, provided that: i) the tuition and mandatory educational and general fee rates for nonresident undergraduate and graduate students cover at least 100 percent of the average cost of their education, as calculated through base adequacy guidelines adopted, and periodically amended, by the Joint Subcommittee Studying Higher Education Funding Policies, and ii) the total revenue generated by the collection of tuition and fees from all students is within the nongeneral fund appropriation for educational and general programs provided in this act.

8. a) 1) Except as provided in Chapters 933 and 943 of the 2006 Acts of Assembly, Chapters 594 and 616 of the 2008 Acts of Assembly, Chapters 675 and 685 of the 2009 Acts of Assembly, and Chapters 124 and 125 of the 2019 Acts of Assembly, mandatory fees for purposes other than educational and general programs shall not be increased for Virginia undergraduates beyond three percent annually, excluding requirements for wage, salary, and fringe benefit increases, authorized by the General Assembly. Fee increases required to carry out actions that respond to mandates of federal agencies are also exempt from this provision, provided that a report on the purposes of the amount of the fee increase is submitted to the Chairmen of the House Appropriations and Senate Finance and Appropriations Committees by the institution of higher education at least 30 days prior to the effective date of the fee increase.

b) This restriction shall not apply in the following instances: fee increases directly related to capital projects authorized by the General Assembly; fee increases to support student health services; and other fee increases specifically authorized by the General Assembly.

WHEREAS, Old Dominion University developed the 2023-24 Tuition and Fees recommendation with consideration of the economic outlook for Virginia and the Region, the labor market, potential legislative actions, conservative enrollment planning, and balancing student affordability with the need to address mandatory cost increases and core operating infrastructure needs, investments in strategic initiatives, and the recruitment and retention of faculty and staff.

THEREFORE, BE IT RESOLVED the Board of Visitors of Old Dominion University approves the Revised 2023-24 Tuition and Fees outlined in the table 1below.

- F. **Educational Foundation Investment Update** – Maggie Libby, Interim Associate Vice President for Finance and University Controller presented the update. The portfolio returns for the quarter ended March 2023 were 3.45%.

- G. **Public Safety** – R. Garrett Shelton, Chief of Police

Chief Shelton was happy to share that the police department recently was awarded two grants. The first was from the Urban Area Security Initiative (UASI) grant for \$94,743. Chief Shelton advised that the funds have been used to purchase a Fotokite Situational Awareness System. Chief Shelton advised that the University currently does not have any assets in place to aid law enforcement the way this tethered drone system does. The drone deploys automatically, can provide elevated perspective 150ft high, can stay airborne for 24 hours and includes the use of detecting heat signatures and use of infrared technology. Chief Shelton advised that the system will be here, and staff trained by the Fall semester.

The second grant was from the DCJS Law Enforcement Grant for \$132,000. Chief Shelton noted the grant award was based on staffing and the funds are authorized law enforcement equipment. Chief Shelton advised the Committee the funds will be used to purchase “Day 1” equipment to be used with the integration with EVMS in January.

Next, Chief Shelton discussed two community engagement efforts the police department will be utilizing during the 2023-24 academic year geared towards students. The first is a Citizen Police Academy focused on students. Chief Shelton shared that three of the department’s interns have become employees. The Academy will give students a chance to have hands-on experience in Public Safety. Participants will receive instruction from various platforms including in a classroom, participating in ride-a-longs and range practice. The added benefit of the program will allow students to see past the uniform and see the person wearing it.

The other engagement opportunity is Adopt-A-Cop. Starting this Fall, an Adopt-A-Cop will be assigned to each of the residential units on campus. The focus will be on first year students, to provide them with an additional person to go to for assistance and help with student engagement.

A question was raised whether the department was ready for integration with EVMS. Chief Shelton confirmed that both departments are ready and have been prepared for the last six months.

H. Adjournment - There being no further business, the meeting adjourned at 12:57 p.m.