OLD DOMINION UNIVERSITY
BOARD OF VISITORS
Thursday, December 9, 2010

MINUTES

The Board of Visitors of Old Dominion University met in regular session on Thursday, December 9, 2010, at 9:00 a.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

David L. Bernd, Rector
Jeffrey W. Ainslie
Kenneth E. Ampy
Frank Batten, Jr.
Linda L. Forehand
Dee D. Gilmore
Conrad M. Hall
Luke M. Hillier
Marc Jacobson
Pamela C. Kirk
Barry M. Kornblau
Fred J. Whyte
Krista Harrell-Blair (Student Representative)

Absent were:
Sarita E. Brown
David W. Faeder
Harold W. Gehman, Jr.
Robert J. O’Neill

Also present were:

John R. Broderick, President
Alonzo Brandon
Cathy Craft
Steve Daniel
Traci Daniels
Mike DeBowes
Robert L. Fenning
Velvet Grant-Johnson
Mohammad Karim

Patrick B. Kelly
Elizabeth Kersey
Donna W. Meeks
Jennifer Mullen
Wood Selig
Carol Simpson
Don Stansberry
Richard Whalen

CALL TO ORDER AND MOTION FOR CLOSED SESSION

The Rector called the meeting to order at 9:00 a.m. and recognized Ms. Forehand, who read the following motion: “Mr. Rector, I move that this meeting be recessed, and, as permitted by Virginia Code Section 2.2-3711(A) (3), we reconvene in closed session for the purpose of discussing acquisition of real property for a public purpose and the disposition of publicly held real property for a public purpose, where discussion in an open meeting would adversely affect
the bargaining position or negotiating strategy of the public body.” The motion was seconded and approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

RECONVENE IN OPEN SESSION AND FOIA CERTIFICATION

At the conclusion of the closed session, the meeting was reconvened in open session at 1:25 p.m., at which time the Rector called for the Freedom of Information Act certification of compliance that (1) only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed and (2) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered. The certification of compliance vote was ten in favor and none opposed. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

APPROVAL OF MINUTES

The Rector asked for approval of the minutes of the Annual Meeting held on June 17, 2010 and the regular meeting held on September 16, 2010. Upon a motion made by Mr. Whyte and seconded by Mr. Ainslie, the minutes for both meetings were approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

RATIFICATION OF ACTION TAKEN BY EXECUTIVE COMMITTEE

Upon a motion made by Ms. Kirk and seconded by Mr. Ainslie, the Board of Visitors, by unanimous vote of all members present and voting, ratified the action of the Executive Committee taken at its meeting on November 17, 2010, to award an honorary degree to Katherine Coleman Goble Johnson. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

RECTOR’S REPORT

Rector Bernd commended the administration's progress to date on the development of the Board dashboards. He announced that the Board Retreat will be held on January 13 from 10:00 a.m. to 2:00 p.m. at a location to be determined. He asked board members to let President Broderick know of any suggested agenda items.

PRESIDENT’S REPORT

The Rector called on President Broderick for his report. President Broderick stated that he will ask Tom Osha to provide an update on the Business Gateway at the upcoming retreat or an
Executive Committee meeting. A recommendation to create a new foundation in support of the Business Gateway will be proposed.

The President gave an update on the progress being made on each of the six goals of the 2009-2014 Strategic Plan. Under Goal One, Foster an Innovative Environment for Student Success, the following steps have been taken: (1) implementation of Keeling Report recommendations, including recruitment of the new vice president for student engagement and enrollment management; (2) October 2011 opening of the new Learning Commons and Student Success Center; (3) new Provost’s Conversations on Teaching and Learning; increasing freshman retention rates and working to improve sophomore and transfer persistence and graduation rates: (4) increasing online degree programs through distance learning; (5) efforts to reduce DFWI rates in introductory “gateway” courses such as math and science; and (6) increased counseling services and residence assistant and career management training seminars.

The following efforts have been taken for Goal Two – Gain National Academic Recognition: (1) new Modeling, Simulation and Visualization Engineering Department with MSIM degree programs from undergraduate through Ph.D.; (2) increased partnership between Physics and the Jefferson National Lab with two exceptional faculty hires at the Center for Accelerator Science; (3) new academic programs in Micro- and Nano-Mechanics and Biomedical Engineering to go along with the many other existing nationally-ranked programs; (4) increased emphasis in undergraduate research; (5) 95% senior satisfaction with instruction in major in recent NSSE results; (6) academic program reviews in each of the colleges; and (7) SACS reaccreditation process.

For Goal Three - Solidify Role as Economic Development Leader: (1) launched ODU’s Business Gateway; (2) increased emphasis in Bioengineering and Biosciences; (3) increased NIH grants; (4) high profile academic centers and new interdisciplinary centers under consideration; and (5) new indirect cost return policy.

For Goal Four – Enrich Campus Life: (1) increased ticket sales and merchandise related to ODU football; (2) enhanced campus facilities; (3) enhanced communications; (4) community outreach and engagement; (5) continuing review of campus safety strategies and issues; and (6) 76% senior satisfaction with ODU education experience in recent NSSE results.

For Goal Five – Increase International Connections: (1) China Faculty/Student Exchange Agreements; (2) the China Center; (3) Provost invited guest speakers at 2010 Beijing Forum; (4) ongoing and active collaborations with the Turkish Air Force Academy, Jordan University of Sciences and Kantipur Dental College; and (5) recent GPIS grant from the European Union to take ODU students to Europe.

For Goal Six – Strengthen Civic Engagement: (1) ODU’s Business Gateway; (2) Inaugural Public Service Week; (3) new graduate certificate in Public Management; (4) new online box office for University Theatre and other external community events; (5) Community Development Corporation housing project for professionals; (6) improvements to continuing education programs with increased online offerings; and (7) working to create a shared police precinct building project with the City of Norfolk.
President Broderick continued his report with updates from each of the vice presidential areas. Public Service Week was sponsored by the College of Business and Public Administration, the Department of Urban Studies and Public Administration and the Office of Community Engagement, and was capped off by a keynote address by board member Bob O’Neill. The Engineering Management and Systems Engineering graduate program was given the award for top graduate program in the country by the American Society of Engineering Management. The Office of Research has been instrumental and coordinating multidisciplinary and collaborative research activities. Sixteen teams consisting of 69 ODU and six EVMS faculty members have applied for the Multidisciplinary Seed Funding Program and the winners will be identified later this month. The Social Science Research Center released its findings on the most comprehensive survey yet of Hampton Roads’ residents. This survey will be repeated along with a different set of research questions each year for three years to generate community-focused sociological research.

Glenda Humphreys, Vice President for Human Resources, is leading the recruitment for the new Vice President for Student Engagement and Enrollment Services, who will be responsible for a coordinated approach for student retention.

The President complimented Don Stansberry and his staff for coordinating a number of events at the start of the semester for first-year and international students. The Women’s Center coordinated Relationship Violence Awareness Month and ODU’s participation in the Red Flag Campaign for the fifth consecutive year. The SAFE Coordinator discussed the topic on HearSay with Cathy Lewis on WHRV. The Office of Intercultural Relations and the Cheroenhaka Indian Tribe presented the Intertribal Native American Mini-Festival and Forum and hosted its first Native American Month. More than 500 Monarch and community members participated in the day’s activities, which received an overwhelmingly positive response.

President Broderick provided an update on the Higher Education Commission, noting that he, Jeff Ainslie and Dee Gilmore met with Governor McDonnell on November 30 to make a case for Old Dominion’s base funding deficiencies despite serving more Virginians and remaining of the most affordable doctoral institutions in the Commonwealth. The Committee’s major recommendations were released on October 12, the Governor and General Assembly announced major recommendations for the 2011 General Assembly on December 3, and the Governor’s amendments to the budget will be released on December 17. A meeting with Congressman-elect Rigell was held on November 22 and the Hampton Roads delegation met on November 30 to discuss the University’s priorities for the upcoming session. Mr. Ainslie commented that the Governor came well prepared for their meeting and President Broderick made a great presentation. Ms. Gilmore added that she spoke with the Governor earlier this week and he noted that he would have some good news for ODU in his budget.

The timeline was provided for the “Improving Administrative and Business Services” project initiated in Administration and Finance with SunGard. ODU is the only large public higher education institution in the country participating in such a program aimed at improving efficiency and utilizing resources effectively in services to students, employees and vendors.

The Office of University Relations launched a new mobile application “ODU Mobile” in conjunction with OCCS, which is available on iPhones and provides university news, sports
news and scores, campus calendar of events, campus photos and library access in one application. Future plans include adding more options pushing out an app for other smartphone platforms. “InsideODU,” an electronic newsletter that highlights news, awards, events and other items of interest to the campus was also launched.

Old Dominion University Naval and Army ROTCs are thriving and are among the largest in the nation with approximately 600 student participants. Board member Admiral Gehman has been playing a significant role in discussions related to JFCOM, as has John Sokolowski, Executive Director of VMASC. Despite the outcome, ODU has diversified its activities in Modeling & Simulation so opportunities still exist beyond work with the Department of Defense.

The Office of Community Engagement has sponsored a number of events during this past semester. The State of Education Summit 2010 and Community Welcome to Darden College of Education were co-sponsored with Dean Linda Irwin-DeVitis. In co-sponsorship with the Center for Service & Civic Engagement, Sleep Out for the Homeless was held on November 18. Students built a shanty town from cardboard boxes and slept on Kaufman Mall overnight to spread awareness about homelessness. They also collected food, clothing and monetary donations for the Dwelling Place. The Office also co-hosted Sea-Level Rise forum with the Blue Planet Forum on December 2, which included keynote speaker Rear Admiral David W. Titley, Commander of the Navy Task Force Climate Change.

Governor McDonnell and Admiral William Fallon will be the speakers for Commencement ceremonies on December 18, and Bruce Bradley, ODU alumnus and former president of Landmark Communications, will receive an honorary degree.

A Memorial Service is being planned for ODU graduate SPC William K. Middleton ’10, who died in combat on November 22, 2010.

The President concluded his report by sharing some of his recent personal activities, including published articles in the NCAA Champion and Public Purpose magazines, and serving as keynote speaker for the Alzheimer’s Association and the Chesapeake Chamber of Commerce.

REPORTS OF STANDING COMMITTEES

AUDIT COMMITTEE

The Rector called on Mr. Kornblau for the report of the Audit Committee. Mr. Kornblau reported that Deane Hennett, Internal Audit Director, provided an update on the Compliance Committee activities, noting that Vice President Brandon chairs that committee, introduction of new staff in the Audit Department, and discussion of Internal Audit’s participation in the ongoing SunGard consulting project.

After a brief update on audit projects in process, Mr. Hennett reported details of recent audits performed on intellectual property, academic IT management, and the President’s Office and special events in closed session.
INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector called on Ms. Forehand for the report of the Institutional Advancement Committee. Ms. Forehand reported that Vice President Brandon presented and discussed dashboard items that measure productivity in fundraising, athletic development, alumni relations and licensing. He also provided a review of fall activities and accomplishments. Jonas Porter, Director of Information Systems, demonstrated the software systems utilized to support the needs of University Advancement.

STUDENT ADVANCEMENT COMMITTEE

The Rector called on Mr. Jacobson for the report of the Student Advancement Committee. Mr. Jacobson reported that Don Stansberry, Interim Dean of Students, reported on student activities and programming. He also shared dashboard information on campus programming, student involvement and Recreation and Wellness facility use.

Alice McAdory, Associate Vice President for Enrollment Management, reported on enrollment management dashboards and scorecards showing graduate, transfer and freshman target and actual application and admissions numbers. Deb Polca, Associate Athletic Director, shared the Academic Progress Rate (APR) historical data on male and female athletes.

Athletic Director Wood Selig reported a successful semester for Athletics, noting that Women’s Field Hockey and Men’s Soccer competed in tournament activities. The football season ended on a positive note and every game was sold out for the second year. The Tennis Center was voted the #1 center in the Commonwealth last month. Big Blue is in the Capital One Mascot finals and the winner will be announced January 1 during the Capital One Bowl. The winning mascot’s school will receive a $20,000 scholarship. The NCAA Compliance report will be shared at the next board meeting.

Krista Harrell-Blair, student representative to the Board, noted that students continue to have safety concerns on campus. Chris D’Ambra of the ODU College Republicans shared a proposal spearheaded by the College Republicans, College Democrats, SGA representatives and other concerned students articulating concerns about campus safety and offering recommendations for the Board and the administration consider in an effort to improve the University’s proactive campus safety efforts. He also presented the Chair with a petition signed by 1,152 students. Following his presentation, President Broderick and Mr. Jacobson assured him that campus safety is a priority and his feedback and recommendations will be dutifully considered.

ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Mr. Ampy for the report of the Academic and Research Advancement Committee. Mr. Ampy reported that the Committee met in closed session
to discuss an honorary degree nomination, the appointment of two faculty members with tenure, and dual employment.

Committee members approved by unanimous vote the award of an honorary degree to Harvey L. Lindsay. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

**HONORARY DEGREE NOMINATION**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the awarding of an honorary degree to the individual noted below. A summary of the nominee's career is included in the Academic and Research Advancement Committee agenda.

Harvey L. Lindsay, chairman of Harvey Lindsay Commercial Real Estate
Doctor of Humane Letters *(honoris causa)*

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Committee members approved by unanimous vote the appointment of two faculty members with tenure. The following resolution to appoint Dr. Alexander V. Gurevich as Professor of Physics with tenure was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

**APPOINTMENT OF FACULTY MEMBER WITH TENURE**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Alexander V. Gurevich as Professor of Physics with the award of tenure in the Department of Physics, College of Sciences, effective February 10, 2011. A copy of his curriculum vitae is included in the Academic and Research Advancement Committee agenda.

Salary: $130,000 for 10 months
Rank: Professor of Physics

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The following resolution to appoint Dr. Shelley C. Mishoe as Dean of Health Sciences and Professor of Community and Environmental Health with tenure was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)
APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Shelley C. Mishoe as Dean of the College of Health Sciences and Professor of Community and Environmental Health with the award of tenure in the Department of Community and Environmental Health, effective May 1, 2011. Dr. Mishoe’s curriculum vitae is included in the Academic and Research Advancement Committee agenda.

Salary: $220,000 for 12 months
Rank: Dean, College of Health Sciences, and Professor of Community and Environmental Health

Committee members approved by unanimous vote the dual employment of those named below, finding each employment in the best interests of the University, effective retroactively to the date of their respective hire. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

RESOLUTION APPROVING DUAL EMPLOYMENT

WHEREAS, pursuant to Virginia Code §2.2-3106(C)(2) immediate family members may both work at Old Dominion University if (i) they are engaged in teaching, research, or administrative support positions, (ii) this Board finds it is in the best interests of Old Dominion University to allow the dual employment, and (iii) that the immediate family member does not have sole authority to supervise, evaluate or make personnel decisions regarding the other; and

WHEREAS, Gilbert Yochum and Patricia Doherty, husband and wife, both work in the College of Business and Public Administration and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other; and

WHEREAS, Feng Liau and Shu Xiao, wife and husband, work in different Colleges and neither has authority to evaluate, supervise or make personnel decisions regarding the other; and

WHEREAS, Eran Livni and Anna Mirkova, husband and wife, both work in the College of Arts and Letters and neither has authority to evaluate, supervise or make personnel decisions regarding the other.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University finds that it is in the best interests of the University and the Commonwealth for the dual employment of the above named to exist.

BE IT FURTHER RESOLVED, that the dual employment of those listed above is recognized and approved effective retroactively to the date of their respective hire.
The Committee approved by unanimous vote the resolutions on four faculty appointments, 28 administrative appointments and one emeritus appointment. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

**FACULTY APPOINTMENTS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

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<thead>
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<th>Name and Rank</th>
<th>Salary</th>
<th>Effective Date</th>
<th>Term</th>
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<tbody>
<tr>
<td>Dr. Andrey N. Chernikov</td>
<td>$75,000</td>
<td>9/25/10</td>
<td>10 mos</td>
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<tr>
<td>Research Assistant Professor of Computer Science</td>
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Dr. Chernikow received a Ph.D. in Computer Science in 2007 from the College of William and Mary and a Master of Applied Mathematics and Computer Science and a Bachelor of Mathematics, in 2001 and 1999 respectively, from Kabardino-Balkar State University, Russia. Since 2008, he has been a Postdoctoral Research Associate in the Department of Computer Science at the College of William and Mary.

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<th>Name and Rank</th>
<th>Salary</th>
<th>Effective Date</th>
<th>Term</th>
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<tbody>
<tr>
<td>Ms. Elizabeth P. Foster</td>
<td>$50,000</td>
<td>12/25/10</td>
<td>10 mos</td>
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<tr>
<td>Instructor of Accounting</td>
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</table>

Ms. Foster received an M.S. in Accounting in 2009 from Old Dominion University and a B.S. in Commerce (Accounting) in 1982 from the University of Virginia. In 2010, she taught accounting and auditing at Old Dominion University, Tidewater Community College and William and Mary. From 1982-2007, Ms. Foster held positions as Senior Accountant, Audit Manager, Audit Partner and Mid-Atlantic Partner in Charge of Employee Benefit Plans at KPMG LLP.

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<tr>
<td>Ms. Feng Lian</td>
<td>$23,000</td>
<td>12/25/10</td>
<td>5 mos</td>
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<tr>
<td>Instructor of Economics</td>
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Ms. Lian received a Master of Arts in Economics in 2006 from Old Dominion University and a Master of Science in Management and a Bachelor of Science in Computer Science, in 1999 and 1997 respectively, from the University of Electronic Science and Technology, Chengdu, China. Since 2004, she has been a Graduate Teaching Assistant and Adjunct Faculty member at Old Dominion University and Tidewater Community College.
Dr. Daniel M. Russell $78,384 12/25/10 10 mos
Assistant Professor of Physical Therapy (Tenure Track)

Dr. Russell received a Ph.D. in Kinesiology in 2000 from Penn State University, an M.S. in Kinesiology in 1996 from Louisiana State University and a B.Sc. in Sport Science in 1993 from Manchester Metropolitan University, United Kingdom. Since 2000, he has been an Assistant and Associate Professor of Kinesiology at Penn State University, Berks.

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ADMINISTRATIVE FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following administrative faculty appointments.

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<th>Name and Rank</th>
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<tr>
<td>Mr. Douglas Alexander</td>
<td>$80,000</td>
<td>9/10/10</td>
<td>12 mos</td>
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<tr>
<td>Director of Environmental Health and Safety (Assistant Instructor)</td>
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Mr. Alexander received a B.S. in Environmental Health in 1995 from Old Dominion University and a Certificate in Risk Control from Virginia Commonwealth University in 2002. Since 1995, he has held several positions in the Department of Environmental Health and Safety including Training and Development Coordinator, Safety Engineer, Associate Director and Acting Director since January 2008.

Ms. Judith Araman $51,000 11/25/10 12 mos
Site Director, New River Community College (Instructor)

Ms. Araman received an M.A. in Special Education-Gifted in 1987 from West Virginia Graduate College, Marshall University and a B.A. in English in 1969 from the University of North Carolina at Greensboro. Since 2006, she has been Recruitment/Career Coordinator at the College of Natural Resources, Virginia Tech.

Ms. Lynda D. Byrd-Poller $55,000 9/10/10 12 mos
Research Associate, Center for Educational Partnerships (Instructor)

Ms. Byrd-Poller received an Ed.S. in Administration and Supervision in 2001 from The George Washington University, an M.Ed. in Curriculum and Instruction in 1999 from Regent University and a B.S. in Early Elementary/Middle Education N/K-8 in 1989 from Hampton University. Since 2008, she has been a Student Services Data Manager for Student Services in Williamsburg, VA.
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<th>Term</th>
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<tr>
<td>Ms. Amanda Michelle Davis</td>
<td>$32,000</td>
<td>8/25/10</td>
<td>12 mos</td>
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<tr>
<td>Residence Hall Director, Office of Housing and Residence Life (Instructor)</td>
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Ms. Davis received an M.Ed. in College Student Affairs from the University of South Florida in 2010 and a B.A. in Sociology from Saint Leo University in 2007. Since 2007, she has been a Community Living Coordinator/Hall Director at Florida Southern College.

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<tr>
<td>Dr. Joanna K. Garner</td>
<td>$69,000</td>
<td>1/3/11</td>
<td>12 mos</td>
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<tr>
<td>Research Assistant Professor, Center for Educational Partnerships</td>
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Dr. Garner received a Ph.D. in Educational Psychology in 2003 from Penn State University and an M.Phil. and B.Sc. in Psychology, in 2000 and 1996 respectively, from the University of Surrey, UK. Since 2006, she has been an Assistant Professor of Psychology at Penn State University, Berks.

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<th>Effective Date</th>
<th>Term</th>
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<tbody>
<tr>
<td>Ms. Elizabeth J. Gordon</td>
<td>$35,000</td>
<td>10/25/10</td>
<td>12 mos</td>
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<tr>
<td>Research Associate for Assessment (Assistant Instructor)</td>
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Ms. Gordon received a B.S. in Psychology in 2010 from Old Dominion University. Since 2008, she has been a Media Specialist and a student worker in the Center for Learning Technologies at Old Dominion University.

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<tr>
<td>Ms. Carla Finklea Green</td>
<td>$32,000</td>
<td>8/25/10</td>
<td>12 mos</td>
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<tr>
<td>Residence Hall Director, Office of Housing and Residence Life (Instructor)</td>
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Ms. Green received a Masters of Education in College Personnel Services and a B.A. in Public Relations, in 2007 and 2005 respectively, from the University of Southern Mississippi. Since 2007, she has been a Residence Life Coordinator at the University of West Florida.

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<tr>
<td>Ms. Jennifer Kingsley Green</td>
<td>$63,589</td>
<td>11/25/10</td>
<td>12 mos</td>
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<tr>
<td>Director of Operations for Enrollment Management (Assistant Professor)</td>
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Ms. Green received a Ph.D. in Education in 2008 from Old Dominion University, a Masters of Education in Educational Leadership in 1998 from Northern Arizona University and a B.S. in Business Administration in 1996 from the University of Arizona. Since 2008, she has been Director of Operations for Enrollment Management at Old Dominion University. (Formerly a classified position)
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<th>Effective Date</th>
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<tbody>
<tr>
<td>Mr. William Heffelfinger, Director of Graduate Admissions (Instructor)</td>
<td>$55,000</td>
<td>11/10/11</td>
<td>12 mos</td>
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<tr>
<td>Mr. Justin P. Jannuzzi, Director, Big Blue Club, Office of Development (Instructor)</td>
<td>$47,000</td>
<td>9/10/10</td>
<td>12 mos</td>
</tr>
<tr>
<td>Ms. Kathleen A. Kaplan, Acting Major Gifts Officer, Darden College of Education (Instructor)</td>
<td>$65,000</td>
<td>9/10/10</td>
<td>12 mos</td>
</tr>
<tr>
<td>Dr. Stephen Landowne, Grant Writer, College of Sciences (Assistant Professor)</td>
<td>$50,000</td>
<td>12/10/10</td>
<td>12 mos</td>
</tr>
<tr>
<td>Ms. Susan E. Malandrino, Assistant Director of Marketing and Communications, University Relations (Instructor)</td>
<td>$60,000</td>
<td>9/25/10</td>
<td>12 mos</td>
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Mr. Heffelfinger received an M.Ed. in Higher Education Administration from Old Dominion University in 2005 and a B.S. in Business Administration in 2002 from Elmira College. He served two years as the Acting Assistant Director of Graduate Admissions and prior to that as Senior Admissions Counselor at Old Dominion University.

Mr. Jannuzzi received an M.S. in Sport Leadership from Virginia Commonwealth University in 2007 and a B.A. in Psychology from Wabash College in 2005. Since 2008, he has held the positions of Assistant Director of Ticketing and Donor Relations, Development and Corporate Partnerships Director and Director of the Ram Athletic Fund at Virginia Commonwealth University.

Ms. Kaplan received an M.A. in Education and Human Development from The George Washington University in 2001 and a B.S. in Business Education and Office Administration from Winona State University in 1986. Since 2004, she has been Director of Donor Relations in the Office of Development/University Advancement at Old Dominion University.

Dr. Landowne received a Ph.D. and Master of Science from Carnegie-Mellon University and a B.A. from Earlham College. Since 1996, he has been Associate Dean for Academic Research at the United States Military Academy.

Ms. Malandrino received an M.A. in Humanities in 2007 from Old Dominion University and a B.A. in Media Arts and Communication in 2002 from the University of South Carolina. Since 2010, she has been a Marketing Consultant. Prior to that, Ms. Malandrino was Director of Marketing and Communications at Norfolk Collegiate School.
Ms. Miller received a Master of Arts in Teaching, Elementary Education from Queens University of Charlotte and a B.S. in Recreation and Tourism Studies in 2004 from Old Dominion University. Since 2009, she has been Senior Association Manager for Duvall Investment Group, Inc. Prior to that, Ms. Miller was a Physical Education Instructor of Swimming at Davidson College.

Mr. Orvik received a B.S. in Exercise and Sport Science in 2003 from the University of Wisconsin-La Crosse and has completed 15 credits towards a Master’s of Science in Kinesiology from the University of Wyoming. Since 2006, he has been Assistant Director of Ticket Operations in the Department of Athletics at Oregon State University.

Ms. Parker received an M.Ed. in Educational Leadership from Virginia Commonwealth University and a B.A. in English from Virginia Tech. Since 2007 she has been an Education Specialist in the Southern Piedmont Educational Opportunity Center at Danville Community College.

Ms. Parker received an M.S. Ed. in Counseling in 1998 from Old Dominion University and a B.A. in English in 1992 from Virginia Commonwealth University. Since 2009, she has been Director of Operations of Smart Beginnings South Hampton Roads.

Mr. Phenicie received a B.A. in English from Pennsylvania State University and is pursuing an M.P.A. at Old Dominion University. Since 2006, he has been Director of Technology for Community Engagement and Marketing and Communication and more recently Acting Director of University Web Communications for University Advancement at Old Dominion University.
Name and Rank | Salary | Effective Date | Term
---|---|---|---
Ms. Susan V. Prior | $60,000 | 9/10/10 | 12 mos
Assistant Director, Distance Learning Planning and Development (Instructor)

Ms. Prior received an M.A. in College Student Personnel in 1997 from Bowling Green State University, an M.A. in English in 1991 from Pennsylvania State University, a B.A. in English in 1989 from James Madison University and is expected to receive a Ph.D. in Educational Psychology in 2010 from the University of South Carolina. Since 2008, she has been Interim Director and Coordinator of Assessment in the Office of Institutional Research, Planning and Assessment at Thomas Nelson Community College.

Ms. Adela S. Roxas | $40,000 | 10/6/10 | 12 mos
Educational and Athletic Support Specialist, Office of Educational Accessibility (Instructor)

Ms. Roxas received an M.A. in Psychology in 2004 from Fordham University, a B.S. in Industrial and Management Engineering in 1989 from Rensselaer Polytechnic Institute and is expected to receive a Ph.D. in Clinical Psychology in 2010 from Fordham University. Since 2009, she has been a Psychology Intern in the Department of Psychiatry and Behavioral Sciences at Eastern Virginia Medical School.

Ms. Melody Shotwell | $28,000 | 10/25/10 | 12 mos
Assistant Women’s Lacrosse Coach (Assistant Instructor)

Ms. Shotwell received a B.S. in 2006 from Old Dominion University. Since 2008, she has been a Sports Marketing/Advanced Sports Marketing Teacher, JV Field Hockey Head Coach and Varsity Assistant Field Hockey Coach at Mountain View High School and Varsity Head Lacrosse Coach and Varsity Head Field Hockey Coach at Gar-Field High School.

Ms. Rachel Spence | $32,000 | 10/25/10 | 12 mos
Study Abroad Advisor, Office of International Programs (Instructor)

Ms. Spence received an M.A. in International and Intercultural Communication from the University of Denver in 2010 and a B.A. in International Studies from the University of South Carolina in 2006. Since 2010, she has been Program Assistant for Special Programs for Compass USA. Prior to that, Ms. Spence was Graduate Assistant to the Vice Provost of Internationalization at the University of Denver.

Ms. Anna Startzell | $38,938 | 11/10/10 | 12 mos
Assistant Director for Communications, Office of International Programs (Instructor)

Ms. Startzell received a Master of Public Affairs in 2007 from Indiana University and a B.A. in History in 2003 from Vassar College. Since 2007, she has been a Program Associate for the Transatlantic Academy, The German Marshall Fund of the United States.
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<tr>
<th>Name and Rank</th>
<th>Salary</th>
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<tr>
<td>Ms. Jennifer Toomy</td>
<td>$35,000</td>
<td>11/1/10</td>
<td>12 mos</td>
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<tr>
<td>Head Tennis Professional, Folkes-Stevens Tennis Center (Assistant Instructor)</td>
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Ms. Toomy received a B.A. in Sports Management in 1991 from the University of New Mexico. Since 2008, she has been Head Tennis Professional and Interim Director of Tennis at Golden Ocala Golf and Equestrian Club.

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<tr>
<td>Ms. Jena W. Virga</td>
<td>$75,000</td>
<td>8/25/10</td>
<td>12 mos</td>
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<tr>
<td>Interim Director of Major Gifts, Athletic Development (Instructor)</td>
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Ms. Virga received an M.B.A. and a B.S. in Business Administration, in 1981 and 1979 respectively, from Old Dominion University. Since 2008, she has been a Major Gift Officer and Director of Outreach for the College of Business and Public Administration at Old Dominion University. Prior to that, Ms. Virga was a Development Officer for the Children’s Hospital of the King’s Daughters.

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<tr>
<td>Ms. Christina R. Washington</td>
<td>$30,999</td>
<td>9/25/10</td>
<td>12 mos</td>
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<tr>
<td>Coordinator of Academic Services and Advising, Honors College (Instructor)</td>
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Ms. Washington received an M.S.Ed. in Counseling in 2009 from Old Dominion University, a B.S. in Psychology in 2001 from the College of William and Mary and is pursuing a Ph.D. in Counselor Education and Supervision at Old Dominion University. Since 2009, she has been Assistant to the Dean and Academic Coach of the Honors College at Old Dominion University.

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<tr>
<td>Ms. Joleen Westerdale</td>
<td>$58,000</td>
<td>12/10/10</td>
<td>12 mos</td>
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<tr>
<td>Instructional Services Librarian, Perry Library</td>
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Ms. Westerdale received an M.F.A. in Creative Writing in 2010 from the University of Massachusetts-Boston, a Master of Science in Library and Information Science in 2002 from Simmons College and a Bachelor of Arts in German Literature in 1998 from the University of Massachusetts-Boston. Since 2009, she has been a Contract Lecturer in Reference and Information Services at Keene State College. Prior to that, Ms. Westerdale was a Reference Librarian at Emerson College and Salem State College Library.

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<tr>
<td>Dr. Rachawan Wongtrirat</td>
<td>$32,000</td>
<td>10/25/10</td>
<td>12 mos</td>
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<tr>
<td>Coordinator of International Programming (Instructor)</td>
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Dr. Wongtrirat received a Ph.D. in Higher Education Administration from Old Dominion University, an M.Ed. in Educational Psychology from Chulalongkorn University, Thailand and a B.Ed. in Business Education from Kasetsart University, Thailand. Since 2007, she has been a Graduate Assistant in the Department of Educational Foundations and Leadership at Old Dominion University.
EMERITUS APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the granting of the title of emeritus to the following faculty member. A summary of his accomplishments is included.

Name and Rank ........................................... Effective Date
Stephen Foster ........................................... June 10, 2011
Professor Emeritus of Foreign Languages and Literatures

Stephen Foster received a B.A. (1966) and M.A. (1967) in French from Illinois State University and a Ph.D. in French from the University of Illinois at Urbana-Champaign in 1978. Following several years teaching at the University of Wisconsin and Washington State University, he joined Old Dominion as an Assistant Professor of Foreign Languages and Literatures in 1984. He was promoted to the rank of Professor in 2002. He served as Chair of Foreign Languages and Literatures from 2008 until his retirement in 2011. He also served as Director of the B.A. program in International Studies.

Foster has participated in two Fulbright academic-year teacher exchange programs (France and Switzerland) and was admitted in 1992 to the French Order of the Academic Palms. He has been actively engaged in research, most notably with French authors Emile Erckmann and Alexandre Chatrian, to whom he has devoted five books and many articles. Throughout his career at Old Dominion, Foster has been particularly attentive to the preparation of future French foreign language teachers, both through training and supervision as well as in the classroom through the regular teaching of French linguistics courses.

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Committee members approved by unanimous vote the Policy on Joint Appointments. The policy provides needed flexibility in the appointment of faculty whose expertise cuts across existing departments and programs. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (Ainslie, Ampy, Batten, Forehand, Gilmore, Hall, Jacobson, Kirk, Kornblau, Whyte)

APPROVAL OF NEW POLICY ON JOINT APPOINTMENT PROCEDURES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the new policy on Joint Appointment Procedures, effective December 9, 2010.

Rationale: The University’s focus on interdisciplinary programs is attracting faculty who could equally well fit into more than one department or College. The policy on Joint Appointments is proposed in order to provide greater flexibility in the appointment of faculty whose expertise cuts across existing departments and programs. Such appointments will assist Old Dominion University in providing strong interdisciplinary offerings and in building emerging fields that
cross the borders of the traditional disciplines. The option of a joint appointment will be beneficial to faculty and to the University.

JOINT APPOINTMENTS

Joint appointments are used for individuals whose expertise cuts across existing departments and programs. Such appointments must assist Old Dominion University in providing strong interdisciplinary offerings and in building emerging fields that cross the borders of the traditional disciplines. A joint appointment must reflect the teaching and research expertise of the faculty member.

A joint position is shared by two academic units, but the position must be based in a home department. The “primary appointment” is in the home department and the “secondary appointment” is where the joint appointment is extended to this position. The department of primary appointment is responsible for all promotion and tenure actions with appropriate input from the department of the secondary appointment. The Dean(s) determine(s) where the joint appointment will be primarily based. Appropriate parties must create a written document confirming the terms and conditions of the joint appointment. Joint faculty appointments are initiated by a head of the involved unit (department chair or program director) or a Dean in agreement with the faculty member being given the joint appointment, and in consultation with the faculty of the departments involved in the joint appointment.

Deans must secure the Provost's endorsement before making any commitments regarding a joint appointment. The chair of the primary department is responsible for documenting the terms and conditions of the joint appointment in a Memorandum of Agreement (MOA) signed by the faculty member, the involved department chairs (or the director of a program that is not administered by a department) and their Dean(s).

Current members of the faculty can receive joint appointments subject to the approval process stated above. However, only in exceptional cases will such a change be approved for an individual who does not already have tenure.

This policy does not preclude the establishment of joint appointments with institutions outside the University.

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Committee members received information on two leaves of absence without compensation. In the report from the Provost, Carol Simpson provided information on the use of Dashboards to convey University data and reported on the University’s responses to the recommendations from the 2002 SACS Reaffirmation.

In the report from the Vice President for Research, Dr. Mohammad Karim provided information on the VMASC study involving travel time improvements, the Social Science Research Center, the number of elected Fellows of the American Physical Society, and multidisciplinary seed funding for research for 2011. As part of the report,
Dr. Richard Heller, Director of the Frank Reidy Center for Bioelectrics, presented information on the activities of the Center, which is a global leader in advancing the field of bioelectrics.

**ADMINISTRATION AND FINANCE COMMITTEE**

The Rector called on Mr. Hall for the report of the Administration and Finance Committee. Mr. Hall reported that Vice President Fenning presented proposed administrative and business topics for the Committee’s consideration for inclusion in its dashboard. He recommended a number of performance-based topics for the different areas in his division that focus on improved process improvements, achievement of specific goals, and other topics related to creating an environment of continuous improvement. The Committee discussed what it would like to see in both an institutional and Committee dashboard, and Vice President Fenning has been asked to distribute suggested materials for review by each of the Committee members as to what should be part of the institutional dashboard and Committee dashboards, as well as topics they would like to see added. He will receive feedback from committee members by mid-January and follow up on the results thereafter. The Committee also discussed how the dashboards should be formatted.

Rick Fisher, University Controller, presented the July 1, 2009 to June 30, 2010 Unaudited Financial Statements. He noted that the statements reflect the University’s continued growth as an institution through the $17.7 million increase in net assets for the year and its continued emphasis on student success through the expenditure of 55.6% of all University expenditures on instruction, academic support, student services and student financial aid. He discussed the status of the Auditor of Public Accounts audit of the FY2010 statements, which is scheduled for completion early in 2011.

Richard Dockery, Enterprise Architect with SunGard Higher Education, briefed the Committee on the University’s initiative with SunGard Higher Education to improve the effectiveness and overall efficiency of services, including its methodology, goals, performance measurement, and schedule. The Committee will receive on-going status reports in subsequent meetings.

Vice President Fenning provided a brief report on several new retail operations in the University Village. His report was followed by the Committee’s standing reports on capital outlay projects and investments.

**OLD/UNFINISHED BUSINESS**

There was no old or unfinished business to come before the Board.
**NEW BUSINESS**

The Rector reminded the board members of the annual retreat on January 13, and presented to President Broderick a commemorative ticket from the ODU/William & Mary Football game. He then asked everyone to observe a moment of silence in memory of PFC William K. Middleton.

With no further business to be discussed, the meeting was adjourned at 2:15 p.m.