

DEANS COUNCIL

July 9, 2019

Minutes

The Deans Council met on Tuesday, July 9 from 8:30-10:00 a.m. in the Visual Arts Building, room 2015. Those present were Austin Agho (Chair), Gail Dodge, George Fowler, Kate Hawkins, David Metzger, Brian Payne, Elaine Pearson, Kent Sandstrom, Ben Stuart, Jeff Tanner, Bonnie Van Lunen, and Robert Wojtowicz. Attending as guests were Nina Brown and James Paulsen. The following agenda items were discussed.

1. The June 11, 2019 minutes were approved.
2. Preview of Changes in Summer School Policies and Procedures

Brian Payne informed the Deans that Renee Felts, Assistant Vice President for Strategic Initiatives and Continuing Education, will assume responsibility for the coordination of summer school. In an effort to increase summer enrollment, a committee consisting of Brian Payne, Kate Hawkins, Renee Felts, Elaine Pearson, Humberto Portellez, Robert Wojtowicz, Jane Dané, Deb Swiecinski, Heather Huling and others has been formed. The committee will bring ideas and suggestions to the Deans Council for review and discussion. Kate Hawkins noted that Jeanie Kline developed a list of courses that filled; she will send the list to the appropriate Deans.

Summer course enrollment data for 2016-17, 2017-18, and 2018-19 were included with the agenda materials.

3. Proposed Process to Review Requests for Funding for Co-Sponsorships for Faculty Activities and Events

Kate Hawkins discussed the need for a process to review requests that come to the Provost's Office for funding for faculty activities and events. She will prepare a draft and send it to the Deans for input.

4. Faculty Code of Conduct

Nina Brown and James Paulson met with the Deans Council to discuss the draft Faculty Code of Conduct and asked for feedback. The draft report has been reviewed by University Counsel and will be presented to the Faculty Senate in September.

Council members made the following comments and suggestions.

- Strengthen the statement regarding faculty-student relationships.
- Clarify the categories of individuals to whom the Code of Conduct applies.

- Add information on a faculty member's responsibility to report and file a complaint.
- Refer more clearly to the State policy on Civility in the Workplace.
- Clarify whether postdocs are considered as students or faculty.
- Include a strong statement about verbal abuse of students as unacceptable conduct.
- Add a statement on conflict of interest and misrepresentation of affiliation.
- Clarify the role of the College Conduct Committee to decide if a case should move forward.
- Clarify what is meant by a dual relationship between faculty and students.

Dr. Brown and the committee that drafted the Code of Conduct will review the comments received and make revisions to the document before it is presented to the Faculty Senate. Council members should send any additional comments to Dr. Brown.

5. Announcements