

## DEANS COUNCIL

May 14, 2019

### Minutes

The Deans Council met on Tuesday, May 14 from 8:30-10:00 a.m. in the Visual Arts Building, room 2015. Those present were Austin Agho (Chair), Jane Bray, Gail Dodge, George Fowler, Kate Hawkins, Heather Huling, Renee Olander, Brian Payne, Elaine Pearson, Kent Sandstrom, Ben Stuart, Bonnie Van Lunen, and Robert Wojtowicz. The following agenda items were discussed.

1. The April 9, 2019 minutes were approved.
2. Budget Update

Austin Agho provided information on the resources that were available to allocate and presented the initiatives that were funded in Academic Affairs for FY20. The only new fee approved for FY20 is the Athletic Training Graduate Program fee; an increase was approved for the MBA differential tuition fee. Dr. Agho informed Council members that Greg DuBois has asked to look at funds that can be returned to central administration from positions that have not been filled for some time. Academic Affairs' target is the return of \$300,000. Elaine Pearson will discuss the vacant positions with each dean.

Gail Dodge asked about the possibility of having a line item to account for graduate tuition paid by grants. Elaine Pearson will look into this issue.

3. Faculty Senate Issue AY18-16-F, Voting for Promotion to Full Professor by Representatives of Ad Hoc Department/School Promotion Committees

Council members discussed and approved the recommended policy revisions from the Faculty Senate. The revisions affect the policy on Promotion in Rank and the policy on Tenure and consist of the following.

- The provision for the addition of a temporary replacement when the elected representative of a college committee is not able to attend college committee meetings for a significant time span.
- The requirement that committee members at all levels (department, college and University committees) participate (either in person or remotely) in the deliberation of the committee in order to vote.
- The addition of language prohibiting proxy votes or votes submitted by non-secure means.

The proposed revisions will be forwarded to President for Broderick for approval and, if approved, submitted to the Board of Visitors in June.

4. Faculty Senate Issue AY18-13-F&G, Verifying Authenticity and Veracity of Documents and Information Submitted in a Packet/Portfolio for Annual Review

Council members discussed the recommendation from the Faculty Senate concerning the responsibility of the faculty member and the department chair to ensure information presented in promotion and tenure files is accurate and valid. Several concerns were expressed, especially about the proposed role of the chair to verify the completeness and accuracy of information submitted. Discussion of this issue will continue.

5. Faculty Senate Issue AY18-17-F Alignment of Review Dates for Senior and Master Lecturers

Council members discussed and approved the recommendation from the Faculty Senate to align the review dates for senior and master lecturers. Specifically, the revisions align the time periods for teaching portfolio reviews for senior and master lecturers with their in-depth reviews by changing the frequency of the in-depth reviews for senior and master lecturers from five years to six years.

The proposed revisions will be forwarded to President for Broderick for approval and, if approved, submitted to the Board of Visitors in June.

6. Faculty Senate Issue AY18-18-F&G Annual Evaluation of Chairs

Council members discussed and approved the recommendation from the Faculty Senate for changes to the policy on Reappointment/Annual Review or Nonreappointment of Faculty regarding the annual evaluation of department chairs. The proposed change clarifies the evaluation procedure when the department chair is untenured.

The proposed revisions will be forwarded to President for Broderick for approval and, if approved, submitted to the Board of Visitors.

7. Faculty Senate Issue 18-15-D&G, Faculty Research and Development Assignments

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the policy on Faculty Research and Development Assignments. In the current policy, the reports required after termination of a research or development assignment are unnecessarily burdensome. The revisions would incorporate the reports in the faculty member's next annual review. The proposed revisions will be forwarded to President Broderick for approval.

8. Faculty Senate Issue AY18-23-A, Interdisciplinary Minor in Cybercrime

Council members discussed and approved the recommendation from the Faculty Senate for a new interdisciplinary minor in cybercrime. The minor is intended to provide students with an understanding of crime and deviance in the digital environment. Students will be required to take two introductory courses in the cybercrime and cybersecurity majors, respectively. Electives are then selected from psychology, political science, criminal justice, information technology, or cybersecurity. The proposed minor will be forwarded to President Broderick for approval.

9. Announcements

- A. Austin Agho shared information with the Deans about the use of phones and laptops during meetings.
- B. Judy Bowman provided an update on the search for the Assistant Vice President for Academic Initiatives and Continuing Education. Campus interviews have concluded, and a selection should be announced soon.
- C. Austin Agho stated he has met with faculty in the College of Engineering and Technology about the selection of the Interim Dean. He hopes to have the Interim Dean in place by June 9.
- D. Austin Agho announced that an ad hoc committee has been formed to review the Confucius Institute.