

PROVOST'S COUNCIL

May 22, 2018

Minutes

The Provost's Council met on Tuesday, May 22 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Brian Payne (Chair), Richardean Benjamin, Jane Bray, Gail Dodge, Leo Lo, David Metzger, Renee Olander, Kent Sandstrom, Jim Shaeffer, Ben Stuart, Jeff Tanner, Robert Wojtowicz, and Wie Yusuf. Attending as guests were Nancy Grden, Lisa Mayes, September Sanderlin, Avi Santo, and Shari Swain. The following agenda items were discussed.

1. The March 27, 2018 minutes were approved.
2. Quality of University Life (QUL)

September Sanderlin presented an overview of the results of the QUL Survey for AP faculty and classified staff administered in fall 2017. The overall response rate was 41.98%. The areas surveyed were as follows.

- Relationship with coworkers
- Management and supervision
- Inclusion and campus environment
- Compensation
- Workload
- Professional growth and development
- Recognition and rewards
- Work life balance/family friendly environment
- Overall perceptions of QUL

Workload, compensation, and recognition and rewards were identified as areas of opportunity. The next steps are to hold town hall meetings, host focus groups as needed, provide consultations by vice-presidential areas, and assess the QUL of additional populations, including teaching and research faculty, adjunct faculty, and wage/hourly employees.

Ms. Sanderlin also shared the responses to the QUL Survey from AP faculty and classified staff in Academic Affairs. She asked the deans to think about next steps so that survey participants will be aware of actions taking place related to their responses. She and her staff are available to help as needed. Ms. Sanderlin will send the presentation and the link to the QUL AP Faculty Report and QUL Classified Report to Judy Bowman for distribution to Council members.

3. Center for Civic Engagement and Social Innovation

Avi Santo and Nancy Grden presented a proposal to establish the Center for Civic Engagement and Social Innovation (CESI) to be implemented in fall 2020. As part of ODU's investment in entrepreneurship education, entrepreneurial activity, and culture, the University has an opportunity to become a regional – if not national – leader in social entrepreneurship, social innovation, and civic engagement.

The Center would be a unit housed in the Division of Entrepreneurship and Economic Development (DEED) alongside the Strome Entrepreneurial Center. It would oversee an interdisciplinary undergraduate certificate in Social Innovation as well as graduate certificates in Arts & Entrepreneurship, Social Justice & Entrepreneurship, and Health, Communication & Culture. In addition, the Center would be revenue generating and serve as a hub for grant-funded research on social entrepreneurship.

4. Issue 2016/17-25 Proposed Revision to the Policy on Evaluation of Lecturers, Senior Lecturers, and Master Lecturers (also includes proposed revisions to the policy on Reappointment or Nonreappointment of Faculty and the schedule of Reappointment/Nonreappointment)

Council members approved the recommendation from the Faculty Senate for revisions to the policy on Evaluation of Lecturers, Senior Lecturers, and Master Lecturers, revisions to the policy on Reappointment or Nonreappointment of Faculty, and revisions to the Schedule of Reappointment/Nonreappointment. The policy changes will be forwarded to President Broderick for review. Upon his approval, the policy revisions will be presented to the Board of Visitors at their June meeting. The changes to the schedule will be included in the Teaching and Research Faculty Handbook following approval of the policy revisions.

5. Issue 2016/17-27 Proposed Changes to the Policy on Evaluation of Scholarly Activity and Research

Council members approved the proposed revisions from the Faculty Senate to the policy on Evaluation of Scholarly Activity and Research. The policy changes will be forwarded to President Broderick for review. Upon his approval, the revisions will be included in the next update of the Teaching and Research Faculty Handbook.

6. Issue 2016/17-26 Proposed Revisions to the Policy on Evaluation of Service

Council members approved the proposed revisions from the Faculty Senate to the policy on Evaluation of Service. The policy changes will be forwarded to President Broderick for review. Upon his approval, the revisions will be included in the next update of the Teaching and Research Faculty Handbook.

7. Issue AY17-21-F Change to the Schedule (FHB Appendix) for Faculty Members Appointed Mid-Year in their First Year

Council members approved the recommended changes to the schedule for faculty members appointed mid-year in their first year. The changes will be forwarded to President Broderick for review. Upon his approval, the revisions will be included in the next update of the Teaching and Research Faculty Handbook.

8. Recognition Program for the Division of Academic Affairs

Lisa Mayes and Shari Swain described the proposed staff enrichment program for the Division of Academic Affairs. The goal of the program is to enhance the quality of University life for classified staff and AP faculty through recognition of excellent work and contributions to ODU. The two categories for recognition are the Awesome Award and the Provost Crown Award. The plan is with Human Resources for final approval.

Ms. Mayes and Ms. Swain asked Council members to nominate individuals in their area for these awards. Judy Bowman reminded Council members to nominate individuals for the Employee of the Month recognition.

9. Issue AY17-18-G Proposed Changes to the Policy on Conversion of a Non-Tenure Eligible Position to a Tenure Eligible and Appointment to the Rank of Assistant Professor

This issue will be discussed at a future meeting.

10. Announcements

A. Weekly Enrollment Reports for Summer and Fall – Brian Payne discussed the enrollment reports and noted that enrollment for the freshman class is good but retention is down. He will ask SEES for an analysis of those leaving and why. The deans expressed concern that they are not involved in discussions on the freshman class and how we make decisions about the class. Dr. Payne will relay this concern to SEES. This may also be a topic for a future Deans Council or Provost's Council meeting. Jane Bray asked to know the message the Admissions Office provides about each college and expressed her desire to work with Admissions on this.