

May 9, 2014

TO: Provost's Council

FROM: Jeanie Kline 
for Judith M. Bowman

SUBJ: Provost's Council Agenda for Tuesday, May 13, 2014

The Provost's Council will meet on Tuesday, May 13 from 8:30-10:00 a.m. in the Koch Hall Board Room. The following agenda items will be discussed.

1. Approval of April 22 minutes (see attachment, p. 1-3)
2. Graduate Health Insurance (see attachment, p. 4-12)
Brian Payne
3. Faculty Senate Issue 2013/14-24, Criteria for Full Professorship; request by Faculty Senate to remove a sentence that appears redundant (see attachment, p. 13-15)
4. Faculty Senate Issue 2013/14-16, Enrollment Requirements for Graduate Students (see attachment, p. 16-18)
5. Faculty Senate Issue 2013/14-13, Proposed Revisions to the Policy on Certification of Faculty for Graduate Instruction (see attachment, p. 19-23)
6. Faculty Senate Issue 2013/14-12, Proposed Changes to the Certificate Policy (see attachment, p. 24-26)
7. Faculty Senate Issue 2013/13-15, Proposed Revision to the Policy on Academic and Professional Preparation Requirements for Faculty (see attachment, p. 27-30)
8. Faculty Senate Issue 2013/14-9, Evaluation of Academic Deans (see attachment, p. 31-41)

PROVOST'S COUNCIL

May 13, 2014

Minutes

The Provost's Council met on Tuesday, May 13 from 8:30-10:00 a.m. in the Koch Hall Board Room. Those present were Carol Simpson (Chair), Ali Ardalan, Oktay Baysal, Jane Bray, Chandra de Silva, George Fowler, Heather Huling, Shelley Mishoe, Brian Payne, Chris Platsoucas, and Robert Wojtowicz. The following agenda items were discussed.

1. The April 22 minutes were approved.
2. Graduate Health Insurance

Brian Payne reported on the status of the new health insurance program for graduate students who receive a minimum of \$5000 per semester at the University or the Research Foundation. A reimbursement process is being established for domestic students by the Office of Graduate Studies, the Payroll office, and United Healthcare Student Resources/Wells Fargo; the process for international students will be maintained from previous years, and administered by the Office of International Programs.

The University is committed to providing \$300,000 toward subsidies of \$600 per student, and Dr. Payne asked the deans if they would add funds—as needed—that will increase the amount of the subsidy to \$900 per student. The deans fully supported this addition, understanding that the amounts would be proportional to the number of graduate students requiring a subsidy in each college. Jane Bray asked about students who work in non-college areas, and Dr. Payne indicated that he would check into those students' subsidies.

Carol Simpson noted that grant proposals initiated from July 1 forward must include a budget line for graduate health insurance subsidies.

3. Faculty Senate Issue 2013-14-24, Criteria for Full Professorship

Council members discussed and approved the recommendation from the Faculty Senate for revision to the policy on Academic Rank and Criteria for Ranks. The proposed revision concerns the description of the rank of Professor and would remove language that seems repetitive and could be confusing. The proposed revision will be forwarded to the President for approval, and will be considered by the Board of Visitors upon his approval.

4. Faculty Senate Issue 2013/14-16, Enrollment Requirements for Graduate Students

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the enrollment requirements for graduate assistants. The issue arose because the University's auditors found it problematic that international GRAs funded by ODURF are allowed to take fewer hours to be considered full time than are graduate assistants funded by Commonwealth funds. The proposed change would tie enrollment requirements to the type of assistantship rather than the funding source. Thus, the requirement for graduate teaching assistants and graduate administrative assistants would be different than the requirement for graduate research assistants; graduate teaching assistants and graduate administrative assistants would be required to register for and complete a minimum of nine hours of graduate course work in the fall and spring semesters while graduate research assistants would be required to register for and complete a minimum of six credit hours.

The proposed revisions will be forwarded to the President for approval.

5. Faculty Senate Issue 2013/14-13, Proposed Revisions to the Policy on Certification of Faculty for Graduate Instruction.

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the policy on Certification of Faculty for Graduate Instruction. The revisions were proposed initially by the ad hoc Faculty Handbook Review Committee in their effort to clarify and update policies. The Provost's Council approved the revisions and made additional recommendations to include independent programs and clarify the requirements for faculty teaching in professional programs such as the doctor of nursing practice, doctor of physical therapy, and doctor of engineering. The Senate accepted the additional changes.

The proposed revisions will be forwarded to the President for approval.

6. Faculty Senate Issue 2013/14-12, Proposed Changes to the Certificate Policy

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the policy on Certificate Programs. The current policy has not been reviewed since 1978. Revisions are needed in order to update the policy and comply with requirements from SCHEV. The proposed revisions will be forwarded to the President for approval.

7. Faculty Senate Issue 2013/13-15, Proposed Revisions to the Policy on Academic and Professional Preparation Requirements for Faculty.

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the policy on Academic and Professional Preparation Requirements for Faculty. The revisions were proposed initially by the Provost's Council and would allow public health faculty who hold a terminal practice degree

and possess the knowledge and current practice experience to be certified as graduate faculty in the College of Health Sciences. The revisions will be forwarded to the President for approval.

8. Faculty Senate Issue 2013/14-9, Evaluation of Academic Deans

After discussion, Council members asked that this matter return to Faculty Senate, with Chandra de Silva involved in future discussions regarding evaluation of deans. Dr. de Silva also recommended the following revision to the language in section I.a.1: Candidates selected for interviews should *generally* have the credentials for tenure and full professor at the initial appointment at Old Dominion University. There was general agreement that formal evaluations take place every five years.

9. Announcement

A. Carol Simpson indicated that the number of faculty attending Commencement this spring appeared higher than in previous years and thanked the Deans for encouraging faculty to attend.