

July 18, 2013

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, July 23, 2013

The Provost's Council will meet on Tuesday, July 23 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

1. Approval of minutes of the June 4 meeting (see attachment, p. 1-2)
2. Approval of minutes from July 9 joint retreat with SEES (see attachment, p. 3-7)
3. Faculty Senate Issue 2012/13-14, Proposed Revisions to the Policy on Academic Rank and Promotion in Rank Regarding Promotion of Research Professors (see attachment, p. 8-9)
4. Proposed Revision to the Academic Calendar to Incorporate Reading Days (see attachment, p. 10-12)
5. Proposed Changes to the Certificate of Recognition or Achievement for Terminally Ill and Deceased Students (see attachment, p. 13-14)
6. Announcements
 - A. JLARC Survey of Faculty

PROVOST'S COUNCIL
July 23, 2013
Minutes

The Provost's Council met on Tuesday, July 23 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Carol Simpson, Chandra de Silva (chair), Ali Ardalan, Richardean Benjamin, Jane Bray, Andy Casiello, Jim Duffy, Brenda Lewis, Ginny O'Herron, Chris Platsoucas, Brian Payne, Linda Vahala, and Charles Wilson. The following agenda items were discussed.

1. The minutes of the June 4 meeting were approved.
2. The minutes from the July 9 joint retreat with SEES were approved.
3. Faculty Senate Issue 2012/13-14, Proposed Revisions to the Policy on Academic Rank and Promotion in Rank Regarding Promotion of Research Professors

Chandra de Silva informed Council members of the most recent revisions made to the policy on Academic Rank and Promotion in Rank regarding promotion of research professors. The additional revisions were made in the section on promotion of research faculty who only have appointments in one of the University-level research centers and provide more specificity about the process once a recommendation for promotion has been submitted to the Office of Academic Affairs. These revisions have been forwarded to the Faculty Senate for additional review.

Chris Platsoucas indicated he would like to seek input from the department chairs in his college. Dr. de Silva responded that additional changes can be considered as a result of input from the chairs once the Senate has responded.

4. Proposed Revision to the Academic Calendar to Incorporate Reading Days

Judy Bowman explained the proposed revisions to the academic calendar to incorporate reading days as requested by the Student Government Association. Council members supported incorporating one reading day in the fall semester, which would mean that fall classes would start on a Thursday. They supported leaving the spring semester as is with one reading day but felt that the last day of classes should be on a Monday rather than a Tuesday since there are 16 Tuesdays in the spring semester. The proposed revisions to the academic calendar will be forwarded to the Faculty Senate and the Student Government Association for their review.

Council members also discussed the proposal to revise the fall semester calendar to incorporate an additional Monday as a class day. This would involve eliminating the Tuesday of fall break and holding Monday classes on that day. Several members expressed reservations about the proposal, citing concerns about

how to schedule clinical rotations and students who schedule their classes around their work hours. Council members agreed to hold the proposal regarding Monday classes for fall semesters.

5. Proposed Changes to the Certificate of Recognition or Achievement for Terminally Ill and Deceased Students

Brian Payne and Judy Bowman explained the proposed changes to the Certificate of Recognition or Achievement for Terminally Ill and Deceased Students. The changes are intended to clarify the policy and standardize the process by adding information on procedures to be followed if a posthumous degree, Certificate of Achievement, or Certificate of Recognition is to be awarded. The proposed changes will be forwarded to the Faculty Senate for review.

6. Announcements

- A. Chandra de Silva and Jim Duffy briefed Council members on the Survey of Faculty from JLARC and data they have requested. Dr. de Silva asked the deans to encourage faculty to respond to the survey and will send a copy of the survey to the deans. The data requested are complex and extensive and could have implications on how we compile data in the future.
- B. Carol Simpson reminded the deans to conduct an analysis of faculty teaching loads in their college, particularly to consider the relative equivalence of large undergraduate general education classes, smaller courses in the major, graduate level courses, and Master's thesis and doctoral student supervision.