

November 8, 2007

TO: Provost's Council

FROM: Judith M. Bowman
Assistant Vice President for Undergraduate Studies

SUBJ: Provost's Council Agenda for Tuesday, November 13

The Provost's Council will meet on Tuesday, November 13 from 8:30-10:00 a.m. in the Board Room in Koch Hall. The following agenda items will be discussed.

The Deans are asked to stay after the meeting for a discussion with Provost Isenhour.

1. Approval of the October 23 minutes (see attachment, p. 1-3)
2. Housing Plan

Chris Kaberline, Interim Director of Housing
3. Faculty Senate Issue 2005/6-21, Policy on Workload and Compensation for Televised Instruction (see attachment, p. 4-17)

Nancy Cooley
4. Department Chair Roles and Responsibilities and Identification of Department Chairs to Work on Development of the Workshop for New Chairs (see attachment, p. 18-20)

Nancy Cooley
5. CSGS Nominations for Outstanding Master's Thesis – Process for Simplifying Nomination Processes
6. Deans and Town Hall Meetings
7. Other Business

PROVOST'S COUNCIL
November 13, 2007
Minutes

The Provost's Council met on Tuesday, November 13 from 8:30-10:00 a.m. in the Board Room in Koch Hall. Those present were Tom Isenhour (Chair), Nancy Bagranoff, Oktay Baysal, Nancy Cooley, Chandra de Silva, Bill Drewry, Bill Graves, Phil Langlais, Brenda Stevenson Marshall, Ginny O'Herron, Chris Platsoucas, and Charles Wilson. The following agenda items were discussed.

1. The October 23 minutes were approved.
2. Housing Plan

Chris Kaberline, Interim Director of Housing, met with Council members to discuss plans for campus housing. The housing area is implementing a new management system that will provide for more effective communication with new students, their parents, and current students. She distributed a campus map showing the location of University housing areas and a document describing the housing lottery system that will go into effect for current housing residents for fall 2008 room assignments. The system is designed to give special consideration to the best students by taking into account a student's cumulative GPA, campus involvement, and community behaviors. The lottery system will also take into account class standing and whether a student lives within a reasonable commuting distance to campus. Several of the deans suggested calling the system something other than a lottery, since assignments are designed to reward the best students and will not be based on chance. Ms. Kaberline indicated her willingness to meet as needed with college groups to discuss housing.

3. Faculty Senate Issue 2005/6-21, Policy on Workload and Compensation for Televised Instruction

Nancy Cooley noted that she has met individually with several of the deans about the policy on workload and compensation for televised instruction. Based on those meetings, several recommendations were made for revisions to the policy. The policy will be revised based on these recommendations, and a revised document will be circulated to the deans for input.

4. Department Chair Roles and Responsibilities and Identification of Department Chairs to Work on Development of the Workshop for New Chairs

Several additional revisions were suggested for the document on Department Chair Roles and Responsibilities, including the addition of a preamble about being a department chair. The following chairs/former chairs were recommended to work on developing the workshop for new chairs: Annette

Finley-Croswhite, Chris Colburn, Andy Gordon, and Bob Spina. Nancy Cooley invited the deans to participate in the workshop.

5. CSGS Nominations for Outstanding Master's Thesis

Phil Langlais announced that he expanded the criteria for nominations for outstanding master's thesis, which increased the number of nominations.

6. Deans and Town Hall Meetings

Tom Isenhour noted that he met with the Academic Affairs representative in the Student Senate. The students have asked if deans would be willing to meet with groups of students, and Dr. Isenhour encouraged the deans to have periodic meetings with students.

7. Other Business

A. Phil Langlais announced that the Alumni Association will fund a reception for graduating graduate students each semester.