Strome College of Business (SCB)

“Program Restriction” Waiver Request Form

(Grants permission to enroll in a 300/400 level business course without having a formally declared major)
Submit to the Undergraduate Advising Office, Constant Hall, Rm. 1011 or email to BSBAadmit@odu.edu.

<table>
<thead>
<tr>
<th>Last Name: __________________________</th>
<th>First Name: ___________________</th>
<th>M.I. _____</th>
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<tbody>
<tr>
<td>UIN: ________________________________</td>
<td>ODU Email: ____________________</td>
<td></td>
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<tr>
<td>Phone: (___) ______ - ________</td>
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Check ALL that apply.

☐ I’m currently enrolled in, or have completed, the following courses at ODU or another institution, with a “C” or higher:
  - BUSN 110 (except for IT students), ENGL 110C, MATH 162M, ACCT 201, ECON 2025

☐ I’ve completed ALL of the following courses at ODU or another institution, with a “C” or higher:
  - BUSN 110 (except for IT students), ENGL 110C, MATH 162M, ACCT 201, ECON 2025

☐ I’ve had my resume approved by Career Development Services, and proof is attached.*
  *If you do not have approval, email your resume to careercoach@odu.edu or see a CDS staff member in Constant Hall RM. 1011. CDS resume approval is typically found in the comments section of Degree Works.*

☐ I am a NON-BUSINESS major, but need a business course as part of my major or minor requirements.

List 3/400 level BUSINESS course requests in the boxes

For Business-Intended students, no waiver required for: FIN 323, OPMT 303, MKTG 311, and MGMT 325.

This form does not waive course prerequisites.

MGMT 485W is not eligible for waiver.

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<th>Summer Semester Only</th>
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By submitting this request, I understand the following:

- This is a request for permission to enroll in a 3/400 business course without having a declared major. This process does not replace the SCB Admissions standards. **This request is for upcoming semester & summer semesters only.**
- Requests for overload into a closed section must be made to the professor teaching the course.
- Prerequisite issues may be discussed with either the professor teaching the course or the Director of Undergraduate Advising.
- Failure to provide all appropriate and requested documents and information may result in a delay in the response to my request.
- The Undergraduate Advising Office is not responsible for actually registering me for the course(s).
- I have provided documentation necessary to verify that I have completed all requirements as stated above.

Signature: ___________________________ Date: __________________

Processed by: __________ Date: __________