

Office of the University Registrar 1009 Alfred B. Rollins, Jr. Hall Norfolk, VA 23529 757-683-4425 FAX: 757-683-5357 Email: register@odu.edu

APPLICATION & REGISTRATION SENIOR CITIZEN TUITION WAIVER

Educational Benefit under the Code of VA 23-1-640, Senior Citizen's Higher Education Act of 1974

Any senior citizen may, subject to any regulations prescribed by the State Council of Higher Education:

- Register for and enroll in courses for academic credit as a full-time or part-time student if such senior citizen had a
 taxable individual income not exceeding \$23,850 for Virginia income tax purposes for the year preceding the award
 year;
- Register for and audit up to three courses offered for academic credit in any one academic term, quarter, or semester for an unlimited number of academic terms, quarters, or semesters; and
- Register for and enroll in up to three courses not offered for academic credit in any one academic term, quarter, or semester for an unlimited number of academic terms, quarters, or semesters.
- Such senior citizen shall pay no tuition or fees except fees established for the purpose of paying for course materials such as laboratory fees, but shall be subject to the admission requirements of the institution and a determination by the institution of its ability to offer the course or courses for which the senior citizen registers. The State Council of Higher Education shall establish procedures to ensure that tuition-paying students are accommodated in courses before senior citizens participating in this program enroll in or audit courses. However, public institutions of higher education may make individual exceptions to these procedures for any senior citizen who has completed 75 percent of the requirements for a degree.

Senior Citizen Eligibility terms require that you must:

- Be at least age 60 before the beginning of the semester.
- Have had legal domicile in the Commonwealth of Virginia for at least one year before the first day of classes.
- May be admitted to a course only on a space-available basis after all tuition-paying students have been accommodated.
- Register only on or after the first official day of classes. (We will accept your form but will not process prior to this date.)
- Have a taxable individual income not exceeding \$23,850 for Virginia income tax purposes for the preceding year in order to be exempt from tuition for credit-bearing classes.
 - o Audited classes (no credit) are tuition-free for all senior citizens domiciled in VA.

INSTRUCTIONS

- 1. Complete the Student Information and Course Information on page 2.
- 2. Submit the completed form with proof of age to the Office of the University Registrar as directed above.
- 3. If enrolling in any course for credit, proof of income eligibility (copy of completed current or last calendar year Virginia Resident Form 760 or IRS Verification of Non-Filing) must accompany this form.

Check one:

t Signature:	Date:	
income tax purposes was no more than \$23,850 last courses for academic credit under the Senior Citizens requires proof of income eligibility (copy of completed	year; therefore I am eligible to take part-time Higher Education Act. I understand that the current or last calendar year Virginia Reside	e or full-time university
courses for audit (no credit) per semester, and pay no Citizens Higher Education Act.	tuition or fees, except course-related fees u	ınder the Senio
	courses for audit (no credit) per semester, and pay no Citizens Higher Education Act. I certify that I am a Virginia resident, at least 60 years income tax purposes was no more than \$23,850 last courses for academic credit under the Senior Citizens requires proof of income eligibility (copy of completed IRS Verification of Non-Filing), if I wish to enroll in course	I certify that I am a Virginia resident, at least 60 years of age and that my taxable individual income income tax purposes was no more than \$23,850 last year; therefore I am eligible to take part-time courses for academic credit under the Senior Citizens Higher Education Act. I understand that the requires proof of income eligibility (copy of completed current or last calendar year Virginia Reside IRS Verification of Non-Filing), if I wish to enroll in courses for academic credit.

This form must be submitted no later than the last day to add classes for the semester. Please see the academic calendar at www.odu.edu/registrar for registration dates and information.

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STUDENT INFORMATION

Registration	Term: O Fall	O Spring O	Summer 20_		
Name:			Universi	ty ID Number:	
	(Last) (F	irst) (MI	1)		
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(Optional, for fed	deral reporting purp	oses only)		N	Month Day Year
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& Number (ex. POLS 101S)	Number (CRN)	Grade Option	Class Day(s) & Time(s)	Instructor's Name	Instructor's Signature (if necessary)
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agree to abide	by the student re	gulations and tr	he Honor Code	of Old Dominion Uni	niversity while I am enrolled
Student Signatur	re:			Date: _	
Please return 23529.	completed form	ı to the Office c	of the Universi	ty Registrar, 1009 F	Rollins Hall, Norfolk, VA
		*;	**Office Use Only	y***	
Age Verified:	Initials	Date:	Domicile V	Verified: Initials _	Date:
Income Verified (If taking class)	ed: Initials	Date:		ion Processed: Initials _	