Office of Intercultural Relations
Advocate & Ally Engagement Graduate Assistantship

Direct Supervisor: Associate Director for Intercultural Initiatives, Office of Intercultural Relations
Contact: Jasmine Omorogbe, jomorogb@odu.edu, 757-683-4406.

Purpose: The Graduate Assistant for Advocate & Ally Engagement coordinates educational programming and services through the Office of Intercultural Relations for Student Engagement & Enrollment Services. The GA is an integral part of the Safe Space Committee as well as the Spectrum Floor Community Education Team.

Qualifications & Skills:
- Demonstrated knowledge on cultural dimensions and frameworks that impact and influence LGBTQ communities and individuals
- Demonstrated ability/skills in working with the LGBTQ collegiate student population
- Experience coordinating and implementing programs, activities, and events
- Demonstrated leadership qualities and abilities.
- Demonstrated level of cultural competency
- Ability to engage and interact with diverse populations.
- Excellent interpersonal and communication skills.
- Demonstrated organizations skills and ability to focus on details.
- Computer competency

Job Functions & Responsibilities:
- Serve on the Safe Space Committee as an active member & assist with Ally Certification training
- Liaise with relevant student organizations, LGBT Alumni Club, LGBT Caucus and other campus and community constituents
- Coordinate, market and implement the Lavender Reception
- Collaborate with Housing and Residence Life on programming for the Spectrum Floor
- Support SEES in collecting assessment data
- Serve as a student spokesperson for gender and sexuality inclusion at fairs, information sessions and classroom presentations
- Execute evening and weekend programming as needed

Academic and professional knowledge and skills derived from experience:
- Experience in program development and event management
- Enhanced professional, academic and social networking skills
- Experience in curriculum development & training
- Experience collaborating with other campus departments, offices and organizations
- Improved intercultural communication and critical thinking skills
- Trouble-shooting and problem-solving skills
- Enhanced research and analysis skills
- Experience navigating and working with diverse communities

Length of Assistantship: 1 year (Tuition waiver in unavailable for the 2015-16 term)
Hours & Stipend: 20 hours/week | $10,000

To apply: Please submit your resume, cover letter, and a list of references to Jasmine Omorogbe, Associate Director for Intercultural Initiatives, jomorogb@odu.edu. Interviews will be conducted on a rolling basis.